Your salary scale will be in accordance with the NHS Remuneration for your grade, which can be viewed at: <a href="https://www.dhsspsni.gov.uk/sites/default/files/publications/dhssps/hsc-tc8-1-2015.pdf">https://www.dhsspsni.gov.uk/sites/default/files/publications/dhssps/hsc-tc8-1-2015.pdf</a>

(updated February 2015)

If you would like any additional information about this post, for example details of the specialty or existing staff, please contact the Medical Staffing Office on 02838 614204.

## **GENERAL REQUIREMENTS:**

The post holder will be required to:

- 1. Ensure the Trust's policy on equality of opportunity is promoted through his/her own actions and those of any staff for whom he/she has responsibility.
- 2. Co-operate fully with the implementation of the Trust's Health and Safety arrangements, reporting any accidents/incidents/equipment defects to his/her manager, and maintaining a clean, uncluttered and safe environment for patients/clients, members of the public and staff.
- 3. Adhere at all times to all Trust policies/codes of conduct, including for example:
  - Smoke Free policy
  - IT Security Policy and Code of Conduct
  - standards of attendance, appearance and behaviour
- 4. All employees of the trust are legally responsible for all records held, created or used as part of their business within the Trust including patients/clients, corporate and administrative records whether paper-based or electronic and also including emails. All such records are public records and are accessible to the general public, with limited exception, under the Freedom of Information act 2000 the Environmental Information Regulations 2004 and the Data Protection Acts 1998. Employees are required to be conversant with the Trusts policy and procedures on records management and to seek advice if in doubt.
- 5. Represent the Trust's commitment to providing the highest possible standard of service to patients/clients and members of the public, by treating all those with whom he/she comes into contact in the course of work, in a pleasant, courteous and respectful manner.
- 6. It is a standard condition that all Trust staff may be required to serve at any location within the Trust's area, as needs of the service demand.

## SOUTHERN HEALTH & SOCIAL CARE TRUST PERSONNEL SPECIFICATION

JOB TITLE: Consultant Radiologist (Gastroenterology) -

CAH

**DIRECTORATE:** Acute Services

HOURS: Full-time September 2016

**SALARY:** £75,249 - £101,451 per annum

## Notes to applicants:

1. **Your application form:** You must clearly demonstrate on your application form how you meet the required criteria – failure to do so may result in you not being shortlisted. You should do this for both essential and desirable criteria requirements. All essential criteria requirements listed below must be met by the stated closing date, unless otherwise stated.

2. Proof of qualifications and/or professional registration will be required if an offer of employment is made – if you are unable to provide this, the offer may be withdrawn.

You MUST demonstrate all necessary shortlisting criteria on the Trust's standard application form or you may not be shortlisted.

**ESSENTIAL CRITERIA** – these are criteria all applicants MUST be able to demonstrate either at shortlisting or at interview. Applicants should therefore make it clear on their application form whether or not they meet these criteria. Failure to do so may result in you not being shortlisted. The stage in the process when the criteria will be measured is stated below;

The following are essential criteria which will initially be measured at Shortlisting Stage although may also be further explored during the interview stage;

- 1. Hold Full registration with the General Medical Council (London) with Licence to Practice or be able to obtain by time of appointment;<sup>2</sup>
- 2. Hold a Higher Professional Diploma i.e. Fellowship of the Royal College of Radiologists (FRCR) or equivalent qualification;
- 3. Entry on the GMC (London) Specialist Register via:
  - CCT in the specialty (proposed CCT date must be within 6 months of interview)
  - CESR or
  - European Community Rights
- 4. Have adequate sub-specialty training in Gastroenterology Imaging to function as part of the MDT.

<sup>&</sup>lt;sup>2</sup> If successful at interview, applicants will be required to provide proof of their GMC application. Applicants must be registered, with a licence to practice at the time of appointment.

5. Hold a full current driving licence valid for use in the UK and have access to a car on appointment.<sup>3</sup>

## The following are essential criteria which will be measured during the interview stage.

- 6. Have an understanding of the Radiological Service provision in the Southern Trust area.
- 7. Knowledge of evidence based approach to clinical care.
- 8. Understanding of the implication of clinical governance.
- 9. Have an interest in teaching and research.
- 10. Ability to lead and engender high standards of care.
- 11. Ability to develop strategies to meet changing demands.
- 12. Willingness to work flexibly as part of a team.
- 13. Good communication and interpersonal skills.
- 14. Ability to work well within a multidisciplinary team.
- 15. Ability to effectively train and supervise medical undergraduates and postgraduates.

**DESIRABLE CRITERIA** – these will only be used where it is necessary to introduce additional job related criteria to ensure files are manageable. Applicants should therefore make it clear on their application form whether or not they meet these criteria. Failure to do so may result in you not being short listed

- 1. Have some formal training in teaching methods.
- 2. Have management experience.
- 3. Have experience in research.

## WE ARE AN EQUAL OPPORTUNITIES EMPLOYER

Standard Wording Updated 09.11.2015

<sup>&</sup>lt;sup>3</sup> This criterion will be waived in the case of a suitable applicant who has a disability which prohibits them from driving but who is able to organise suitable alternative arrangements in order to meet the requirements of the post in full.

# The Benefits of Working for the Southern Trust

There are many key benefits of working for the Southern Trust. The Trust offers competitive remuneration packages with excellent Terms & Conditions of Service. Other than Medical & Dental staff all other staff are on the Agenda for Change Terms & Conditions of service which can be viewed on <a href="http://www.dhsspsni.gov.uk/scuagenda-2">http://www.dhsspsni.gov.uk/scuagenda-2</a>. Below are some points to highlight;

## ANNUAL LEAVE AND STATUTORY / PUBLIC HOLIDAYS

The Trust offers excellent provision for annual leave and Public / Statutory Holidays as follows which vary slightly for different staff groups but generally range between 27 – 33 days annual leave plus 10 statutory / public holidays.

## **HUMAN RESOURCES POLICIES**

The Trust offers a wide range of Human Resource Policies to underpin the value that is placed on its staff such as:

- A range of Work Life Balance/Flexible Working Policies;
- Child Care Voucher Scheme;
- Cycle to Work Scheme;
- Savings on Social and Leisure Facilities;
- Excellent Employee Health & Well-being Support;
- Free Parking across the Trust sites;
- A strong commitment to Equality of Opportunity.

## CONTINUOUS PROFESSIONAL DEVELOPMENT

The Trust offers a strong preceptorship programme, rotational opportunities and ongoing continuous professional development through Annual Personal Development Reviews.

## **MODERN FACILITIES**

The Trust is continually updating its facilities to ensure modern 'State of the Art' care environments for all its service users and staff.

## **HSC Pension Scheme / HPSS Superannuation Scheme**

One of the leading pension schemes available, Trust staff may choose to join the Health & Social Care Pension Scheme. Further information may be obtained from the HSC Pension Service Website at <a href="https://www.hscpensions.hscni.net">www.hscpensions.hscni.net</a>. Applicants who are already members of the HPSS Superannuation Scheme may continue with their current arrangements.

## FURTHER INFORMATION ON THESE AND OTHER POLICIES ARE AVAILABLE ON REQUEST.

## COMMITTED TO EQUALITY OF OPPORTUNITY

The Trust recognises and values the diversity of its workforce and the population it serves. The Trust is committed to a working environment free from intimidation of any kind. Through a systematic and objective recruitment & selection process the Trust is committed to ensuring that appointment decisions are taken solely on the basis of merit.

# Completing & Submitting your Application Form

The application form is designed to ensure that applicants provide the necessary information to determine how they meet the essential shortlisting criteria. It also provides additional information required at the various stages of the Recruitment process.

The Trust will only accept properly completed Application Forms. No CV's are accepted (including for Medical applicants)

In completing your application you are encouraged to read the following information which provides some useful tips on the information to include. If you are completing your application form online please also reference the 'Step by Step Guide for Applicants'.

## MEETING THE CRITERIA SET OUT IN THE PERSONNEL SPECIFICATION

- Always refer to the Job Description and Personnel Specification when completing your form
- Clearly demonstrate on your application form how you meet the essential shortlisting criteria
  as detailed in the personnel specification. Failure to do so <u>will</u> result in you not being
  shortlisted for interview. Please remember that selection panels cannot make assumptions
  on whether or not you meet the essential shortlisting criteria.

## **COMPLETING THE REFERENCE SECTION**

We will want to seek references which cover the previous 3 years to the date of application in relation to your employment / training / education. The following is a useful guide when completing this section;

Applicant	Who is a suitable Referee		
Employment			
Position			
I am Currently	Your must provide a referee from your current employment	ent who holds a managerial / supervisory	
employed	post in relation to your employment.		
	Your second referee could be another from your curre		
	previously been employed in the HSC / NHS you must pro		
	held a supervisory / management role in relation to your employment		
Not currently	Your must provide a referee from your most recent employment who holds a managerial /		
employed	supervisory post in relation to your employment.		
	Your second referee could be another from your most recent or previous employment. If you have		
	previously been employed in the HSC / NHS you must provide a referee from that employment who		
	held a supervisory / management role in relation to your employment.		
Self Employed	Character reference*	From previous employer / relevant	
		Academic** reference / Other	
Never been	Character* reference / relevant Academic** reference / Other		
employed			

<sup>\*</sup>Character Reference - eg Accountant, Banker, HM Revenue & Customs, Solicitor, Client references or voluntary organisation

<sup>\*\*</sup>Academic Reference - eg school, college, university

## **COMPLETING YOUR CURRENT / PREVIOUS EMPLOYMENT DETAILS**

- Ensure that full details are provided.
- Be specific about all the dates that you provide, these should be stated in the following format DD.MM.YYYY.
- Explain any gaps between periods of employment and include reasons for leaving each post.
- Provide a list of key duties that you have been responsible for in current post / previous posts.

## **COMPLETING THE CRIMINAL CONVICTIONS / OFFENCES SECTION**

The Trust is committed to the equality of opportunity for all applicants, including those with criminal convictions. We undertake to ensure an open, measured and recorded discussion on the subject of any offences or other matters that might be considered relevant for the position concerned e.g. the individual is applying for a driving job but has a conviction history of driving offences. This will be conducted following the selection process if this applies to the successful candidate. Whilst the disclosure of information does not automatically prevent an individual from obtaining employment, it is essential that all convictions (other than protected convictions) are disclosed to allow the Trust to adequately consider their relevance to the post in question. The Trust considers failure by an applicant to declare complete and accurate information about convictions to be a serious breach of trust.

It is in this context that the application asks for information on Criminal Convictions. The Trusts positions fall under the Rehabilitation of Offenders Exceptions (NI) Order 1979 as amended. This requires you to tell us about any criminal convictions or offences that you may have. Within the Health Service, criminal convictions are never regarded as spent and therefore you must tell us about <u>all</u> previous or pending convictions or offences (*including motoring convictions*), even if they happened a long time ago (*other than protected convictions*).

**Access NI Disclosure** – the Trust operates in line with the Access NI Code of Practice. Further details can be obtained from <a href="https://www.accessni.gov.uk">www.accessni.gov.uk</a>

It should be noted that some posts will fall within the definition of 'Regulated Activity'. Further information on Regulated Activity can be obtained on request. Any post falling within the definition of Regulated Activity will be subject to an Access NI Enhanced Disclosure check with Barred list check.

## **COMPLETING THE MEDICAL HISTORY SECTION**

This section requires you to tell us about any periods of sickness you have had in the last **3 years**, whether you have been in employment or not. Please ensure that you include all dates that fall within this time period giving relevant details of the nature of the illness / absence. Failure to disclose all periods of sickness may affect your application. Your sickness absence record will be verified through the reference checking process; therefore it is important that you give full and accurate information.

## **DISABILITY REQUIREMENTS**

We ask on the application form if you require any reasonable adjustments, due to disability, to enable you to attend the interview or undertake the duties of the post. Details of any disability are only used for this purpose and do not form any part of the selection process. If

you require any reasonable adjustments to be made throughout the Recruitment Process please contact the Resourcing Team to discuss.

## COMPLETING THE PERSONAL DECLARATION

It is important to remember that when signing the personal declaration section or submitting your form via HSCRecruit.com / email you are stating that the information is **true**, **complete** and accurate, and that giving wrong information or leaving information out could lead to the withdrawal of an offer of employment, or dismissal if you take up a post.

## **DATA PROTECTION**

The information you provide the Trust will be processed in accordance with the Data Protection Act 1998. If you would like further information in relation to this please contact the Resourcing Team.

## COMPLETING THE EQUAL OPPORTUNITY MONITORING FORM

Please note that this information is regarded as part of your application and you are strongly encouraged to complete this section. This information is treated in the strictest confidence and is for monitoring /statistical purposes only. Selection panels do not have any access to this information at any stage of the recruitment process.

## ADVISING US IF YOU ARE NOT AVAILABLE TO ATTEND FOR INTERVIEW

If you have any planned holidays, it is useful to tell us about this by detailing it on your application form. However please note that the selection panel are under no obligation to take these into account when arranging interview dates.

## SUBMITTING YOUR COMPLETED FORM TO THE RESOURCING TEAM

This must be received by the Resourcing Team by the stated closing date and time, as late applications will not be accepted. Forms will also not be accepted if they are incomplete or have been re-formatted.

Please remember that the Trust's standard Application Form is the <u>only</u> acceptable method of application to the Trust including for Medical Applicants.

You are encouraged to submit your application on line at <a href="http://www.HSCRecruit.com">http://www.HSCRecruit.com</a> – full details on completing an online application form are provided at this web address. REMEMBER not to leave it until the last minute as something could happen to the internet at either end

If this is not possible you can also submit your application in hard copy format by post<sup>4</sup> to the Resourcing Team, Southern Health and Social Care Trust, Human Resources Department, Hill Building, St Luke's Hospital Site, Loughgall Road, Armagh, County Armagh, Northern Ireland BT61 7NQ

## PLEASE DO NOT LEAVE YOUR APPLICATION UNTIL THE LAST MINUTE - SUBMISSION BY THE CLOSING DATE AND TIME IS YOUR RESPONSIBILITY.

<sup>&</sup>lt;sup>4</sup>Applicants using Royal Mail should note that 1<sup>st</sup> class mail does not guarantee next day delivery. It is the responsibility of the applicant to ensure that sufficient postage has been paid to return the form to the recruitment service by the stated closing date and time.

## **Application Form Checklist**

Please use the checklist below to help ensure that you have completed your form in full and are now ready to submit your application.

HAVE YOU
Read the 'Tips on completing / submitting your application form' section of this information pack?
Clearly demonstrated how you meet all criteria requirements?
Provided full details of 2 relevant referees which cover a 3 year period?
Provided full details on relevant Qualifications, Registration ie subjects, grades, dates, registration number, as well as Driving Licence and access to a car details?
Listed current / previous employment details since leaving Education, including details of posts held, exact dates (DD.MM.YYYY), and a brief summary of main duties undertaken?
Explained any gaps in employment and listed reasons for leaving previous employment?
Told us about any previous / pending convictions or offences including any that happened a long time ago?
Detailed on your form any periods of sickness in the last 3 years?
Completed the disability related questions if you require reasonable adjustments?
Read and signed / agreed to the personal declaration. REMEMBER: Failure to provide complete and accurate information may lead to a withdrawal of employment / offer of employment if this is subsequently discovered?
Completed your equal opportunity monitoring form in full?

If you have ticked all of the above you are now ready to submit your application form.

# Recruitment & Selection Process – What to Expect

The Southern Health & Social Care Trust operates a fair and impartial recruitment system which provides a positive experience of the Trust and is in line with Best Practice and legislative standards. The following should give you an idea of what is involved in this process after submitting your form:

## Following the Closing date

After the closing date all applications will be considered against the essential shortlisting criteria as stated on the personnel specification. **Only those applicants who have provided all the necessary information in their application form will be invited to interview** - this is called Shortlisting. If you do not meet the essential shortlisting criteria we will advise you of this by email correspondence.

## **Selection process**

If shortlisted you will be invited to participate in the selection process. This communication will normally be by email. You will be required to bring a form of photographic ID to the selection process.

### **Final Outcomes**

You will be advised of the outcome of the Selection process whatever the outcome. This will normally happen by email correspondence.

If successful, you will be made a conditional offer of employment which is subject to completion of a range of satisfactory pre-employment checks, the details of which you will be advised at that time.

Once pre-employment checks have been completed satisfactorily, we will confirm your offer of employment and you will be contacted to arrange a suitable starting date. Once this is agreed you will be issued with a Contract of Employment / Engagement depending on the post offered.

Every effort will be made to ensure you have a positive experience when applying for a post with the Southern Trust.

Thank you again for your interest and we look forward to receiving your application.



# Consultant Radiologist with a specialist interest in Gastroenterology and/or Urology

- Job Information Pack

Closing Date for Receipt of Completed

Applications is:

## **IMPORTANT NOTE**

All communication relating to your application will be sent to you via email, you should continually check your email account for correspondence, this includes checking junk mail box.

An Equal Opportunities

Employer

## Introduction

Thank you for your interest in applying for a post with the Southern Health & Social Care Trust. This Job Information pack will provide you with further details regarding the Job you are applying for.

It is essential that you read the Job Description and Personnel Specification carefully to allow you to demonstrate in your application form how you meet the essential criteria.

Application forms can be submitted through one of the following channels:

• On Line at <a href="http://www.HSCRecruit.com">http://www.HSCRecruit.com</a> – full details on completing an online application form are provided at this web address.

Remember not to leave it until the last minute as something could happen to the internet at either end

• Or by post¹ to the Resourcing Team, Southern Health and Social Care Trust, Human Resources Department, Hill Building, St Luke's Hospital Site, Loughgall Road, Armagh, County Armagh, Northern Ireland BT61 7NQ Tel: +44 (0)28 3741 2558/2572

Following submission of your application you will receive all correspondence relating to your application by email. You should set up your mailbox to receive emails from <a href="Workflow.System@HSC.com">Workflow.System@HSC.com</a> otherwise the information may go to your Junk Email box. Emails will appear to have a sender 'WF Batch'. Please check your email account on an ongoing basis for correspondence as there will be no other alerts in this regard. You should also check your Junk Email Box.

Thank you again for your interest in the Southern Health & Social Care Trust. **Southern Trust Resourcing Team** 

Standard Wording Updated 09.11.2015

<sup>&</sup>lt;sup>1</sup> Applicants using Royal Mail should note that 1st class mail does not guarantee next day delivery. It is the responsibility of the applicant to ensure that sufficient postage has been paid to return the form to the address above by the stated closing date and time.

# Where Is the Southern Health & Social Care Trust, and what do we Do?

The Southern Trust provides essential patient / client centred services to a population of 335,000 people in the local areas of Armagh, Banbridge, Craigavon, Dungannon, South Tyrone, Newry and Mourne (see map outline below):



The Trust provides both Acute and Community based services for all ages. You may wish to view further information on our website at <a href="http://www.southerntrust.hscni.net/">http://www.southerntrust.hscni.net/</a> or you can follow us on Facebook or Twitter

The Southern Trust Vision is 'to deliver safe, high quality health and social care services, respecting the dignity and individuality of all who use them' and this is underpinned by six values which have been developed to help achieve the vision.

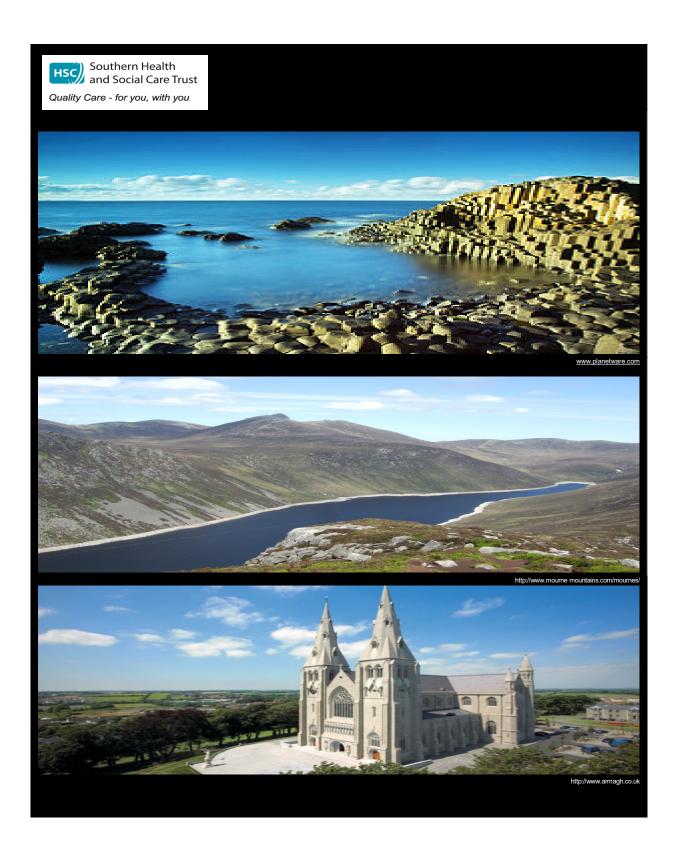
## **Our Values**

## We will:

- Treat people fairly and with respect
- Be open and honest and act with integrity
- Put patients, clients, carers and community at the heart of all we do
- Value staff and support their development to improve our care
- Embrace change for the better
- Listen and learn

## **Our Priorities**

- Providing safe high quality care
- Maximizing independence and choice for our patients and clients
- Supporting people and communities to live healthy lives and to improve their health and wellbeing
- Being a great place to work, valuing our people
- Making best use of resources
- Being a good social partner within our communities









Approval: THIS JOB DESCIRPTION WAS APPROVED BY

JOB TITLE: Consultant Radiologist (Gastroenterology)

**DEPARTMENT:** Radiology

BASE/LOCATION: All posts are appointed to the Southern Health and

Social Care Trust. The base hospital for this post is Craigavon Area Hsopital however the post holder may be required to work on any site within the

Southern Health and Social Care Trust.

**REPORTS TO:** Associate Medical Director for Cancer and Clinical

Services

ACCOUNTABLE TO: Mrs E Gishkori – Director of Acute Services

## **SUMMARY OF POST:**

- This is a replacement post and will join a team of 17 Consultant Radiologists.
- This post will participate in a 1:18 Category A on-call rota. Current pay supplement: 3%
- This post will attract a salary of £75,249 £101,451 per annum
- This is a full-time position, however anyone interested in working part-time / job share is also welcome to apply.
- Annual leave will be 32 days per annum initially rising to 34 days after 7 years' seniority, plus 10 statutory and public holidays.
- The post also has an attractive study leave entitlement of up to 30 days paid leave with expenses in any period of three years.
- A relocation package may also be available if required.
- The Southern Trust has established a dedicated revalidation support team which ensures all doctors have an annual appraisal with a trained appraiser and supports all doctors through the revalidation process. The Trust has also appointed corporate, Consultant and SAS Leads for appraisal and revalidation.
- The Trust offers a medical mentoring scheme which can be viewed on the Southern Docs website CLICK HERE Personal Information ).
- The Trust supports the requirements for continuing professional development (CPD) as laid down by the GMC and is committed to providing time and financial support for these activities.

 The post will attract all the terms and conditions and employment benefits associated with an NHS post e.g. NHS indemnity; access to NHS pension scheme and many additional benefits such as child care vouchers etc.

## THE SOUTHERN TRUST:

The Southern Trust is one of the largest employers in Northern Ireland and Craigavon Area and Daisy Hill hospitals form the Southern Trust Acute Hospital Network - serving a population of over 360,000. Each year in our hospital network there are approximately 63,000 inpatient admissions; 25,000 day cases; 300,000 outpatient appointments; 116,000 Emergency Department attendances; and over 6,000 births. *Statistics updated in 2015* 

The Southern Trust's acute hospital network was reaffirmed in 2015 as one of the UK's Top Hospitals for the fourth consecutive year. The national CHKS Top 40 Hospitals programme recognises acute sector organisations for their achievements in healthcare quality, improvement and performance. The Top Hospitals award is based on the evaluation of over 20 key performance indicators covering safety, clinical effectiveness, health outcomes, efficiency, patient experience and quality of care. As well as being placed in the Top 40 Hospitals, the Southern Trust was shortlisted for the first time ever for the CHKS National Data Quality Improvement Award. Our vision is to 'to deliver safe, high quality health and social care services, respecting the dignity and individuality of all who use them'

## WHY SHOULD YOU WORK FOR US?

The Southern Trust was the first Trust in Northern Ireland to invest and implement in a fully electronic job planning system which is available for all permanent consultant and SAS doctors. This makes it much easier for doctors to maintain an up to date job plan to ensure they are paid correctly and to support the revalidation and appraisal process. Doctors in longer term temporary posts may also be able to use this system. As well as Corporate and Departmental Induction each new permanent medical employee will have an opportunity to have an informal meeting with the Medical Director at the end of month three / four of commencement with the Trust during which time they can explore the option of job shadowing a non-clinical manager within their speciality for a morning / afternoon. This will be facilitated via the relevant Associate Medical Director. There is also a fully embedded revalidation and appraisal process which supports all doctors with all of their appraisal and revalidation requirements. Opportunities also exist for doctors to avail of the Trust medical mentoring scheme.

The Southern Trust is keen to become an employer of choice for SAS doctors who choose to spend their career with us. The Trust has been proactive in encouraging the role of SAS doctors within the Trust and has a number of trained SAS Medical Appraisers and Mentors. Regular lunchtime SAS Link-Up sessions are held across the Trust which provide an opportunity for the SAS group of doctors to establish relationships and network with each other. A regional SAS Conference is also hosted by the Trust each year and a number of initiatives are being developed to support and retain our doctors within their chosen specialties. Our doctors play a vital role in the care and treatment of our patients and in return you can expect a positive experience that will support your development as a key member of the Southern Trust. But don't just take our word for it – listen to the comments of a few of our European doctors who have chosen to relocate from their home country and make a career

## with the Southern Trust:

https://vimeo.com/155571807 https://vimeo.com/155571800 https://vimeo.com/155571809

Access code: ateam

## **SOUTHERN TRUST - IN THE SPOTLIGHT**

The Southern Trust is one of the largest employers in Northern Ireland. Follow us on Twitter to hear all the latest news <a href="https://mobile.twitter.com/southernhsct">https://mobile.twitter.com/southernhsct</a> or visit our YouTube channel for more news: <a href="https://www.youtube.com/channel/UC0YNNigHJwX4WKregeR">https://www.youtube.com/channel/UC0YNNigHJwX4WKregeR</a> IDQ/videos.

Some of our key achievements in 2015/16:

A day in the life of Southern Trust: CLICK HERE

Consultant Geriatrician recognised at prestigious Institute of Health Care Management Awards: CLICK HERE

First UK Hospital to Trial Groundbreaking Physio for Critically ill Patients: CLICK HERE

First Trust in NI to trial new baby heart screening test: CLICK HERE

UK Wide Recognition for Daisy Hill Anaesthetist: CLICK HERE

Junior doctors rank Southern Trust among top 10 UK providers to work for: <u>CLICK HERE</u>

Southern Trust Anaesthetists Ranked Top in Northern Ireland: CLICK HERE

## **RADIOLOGY DIVISION**

The Southern Trust provides acute and elective radiology services on the Craigavon Area Hospital and Daisy Hill Hospital sites, with a 7 day service being provided for acute diagnostic radiology. Further elective radiology, including radiographs, CT, DEXA and ultrasound, are also provided on other community sites - in line with the ethos of providing patient services "in the right place, at the right time."

The Southern Trust utilizes the regional Northern Ireland PACS solution with an integrated RIS/PACS complete with voice recognition, advanced visualization and decision support software. Home workstations are provided. Secretarial support and office facilities are provided within the Division.

## **EQUIPMENT**

The MRI suite in Craigavon hosts 2 modern 1.5T wide bore MRIs (Siemens Aera 2014 & 2015). 3 CT scanners are currently in place (Toshiba Prime 2016, Phillips Ingenuity 2015, Toshiba Aquilion 2010). A mobile CT (Toshiba Prime) is currently present on the Criagavon site, with a dedicated CT suite with 2 permanent CT scanners planned for Craigavon in early 2018.

The ultrasound service, including endoscopic and endobronchial ultrasound, continues to expand with ongoing renewal of equipment (fifteen Toshiba Aplio's 2009 – 2016, BK Medical

Flex Focus 2013 and Hitachi Avious 2012). Interventional radiology is provided in Craigavon (Siemens Axiom Artis, 2011), with further fluoroscopy rooms in both Daisyhill and Craigavon (Siemens 2004, Philips 2003). Nuclear imaging is sited in Craigavon (Siemens Symbia SPECT CT 2008, Siemens E Cam 1999). The majority of radiography is now digital (Carestream 2014 - 2016, Siemens 2014, Canon 2014).

The breast service is provided in the dedicated Glenanne Unit in Craigavon (Hologic Dimensions 2011, Hologic Selenia 2011, Hologic Multi Care Prone Table 2015, Hologic Affirm Biopsy 2015, two GE Logic Ultrasounds 2010 and Bard Encor Vacuum Biopsy, 2013). The breast screening service is supported by a mobile unit (Siemens Mammomat, 2014, Siemens Mammomat Tomo, 2014).

### ON CALL

All consultants participate on a 1 in 17 rota call rota and also provide resident Saturday and Sunday service with the same frequency. Radiology registrars appointed to the Southern Trust, supplemented by locums, provide first on call cover. Out sourcing of overnight on call CT (10pm to 8am) is being progressed and will be in place shortly.

## NUMBER OF EXAMINATIONS, APRIL 2015 - MARCH 2016

СТ	26426
MRI	14018
US (Non Obstetric)	40868
US (Obstetric)	6090
Fluoroscopy	3383
Intervention	259
Radiographs	191980
DEXA	2591
Mammography (Symptomatic)	5632
Mammography (Screening)	12803
Nuclear Medicine	2184
Total	306230

## **MEDICAL STAFF**

	Subspecialty Interests	PAs
Dr A Carson	Gynaecology and Paediatrics	11
Dr P Rice	Gastrointestinal	11
Dr M Fawzy	Nuclear (Sabbatical)	
Dr M Ahmed	General	11
Dr E Conlon	General	11
Dr D Gracey	Musculoskeletal	11
Dr J Yarr	Paediatrics	7
Dr M Williams	Urology	11
Dr S Porter	Musculoskeletal	11
Dr R McConville	Interventional	11
Dr L Johnston	Breast	11

Dr A Milligan	Musculoskeletal	11
Dr B James	Cardiac, Musculoskeletal	11
Dr P McGarry	Neuroradiology, Head & Neck	11
Dr P McSherry	Neuroradiology, Paediatrics	11
Dr I Yousuf	Musculoskeletal, Gastroenterology	11
Dr M Jamison	Neuroradiology (Sabbatical)	

## RADIOGRAPHIC AND ADMINISTRATIVE STAFF

Assistant Director of Cancer & Clinical Services	Mrs H Trouton
Head of Diagnostics	Mrs J Robinson
Site Lead Radiographers	3
Radiographers	132 WTE
Practitioners	5.5 WTE
Assistants	17 WTE
Nurses	3 WTE
Clerical	34 WTE

## **DUTIES OF THE POST:**

The post holder will:

- Have experience in gastroenterology and / or urology, with evidence of subspecialty training and MDT participation.
- Be expected to undertake those examinations which would be encountered in an Area Acute Hospital.
- Demonstrate good general experience in CT, Ultrasound, MRI and screening procedures.
- Be part of a Radiology team with responsibility for all work performed in the directorate which includes Daisy Hill Hospital, Lurgan Hospital, Banbridge Polyclinic, South Tyrone Hospital and Armagh Community Hospital.
- Be expected to keep up to date with innovations and ideas within the profession, and within the Health Service, and will work with other professionals towards improvement of the service.
- Be required to participate in a planned programme of Medical Audit with colleagues at Hospital and Area level.
- Be required to participate in an on-call rota with other Radiologists in the Southern Trust, as agreed with his/her Consultant colleagues.
- Have continuing responsibility for the patients under his/her care.

• Undertake administrative duties associated with the care of his/her patients.

For informal queries regarding this post please contact Dr David Gracey – Clinical Director of Radiology – Craigavon Area Hospital. Tel:

## PROPOSED JOB PLAN / ROTA PATTERN

A provisional job plan is outlined below which illustrates the content, but not necessarily the distribution of the individual fixed sessions. It is indicative only and may be subject to change following discussion with your clinical manager to deliver against service delivery.

				HOU	IRS		a
Ē	TIME	WORK ACTIVITY	DCC	SPA	APA	EPA	Total
Mon	09.00 – 13.30	SPA		4			8
	13:00 – 17:00	MRI	4				_
Lues	09.00 – 13.00	СТ	4				8
2	13.00 – 17.00	Fluoroscopy	4				
Wed	09.00 – 13.00	СТ	4				6
>	13.00 – 15.00	Reporting	2				
Thur	09.00 – 13.00	SPA / MDM preparation	2	2			6
ᅣ	13.00 – 15.00	MDMs	2				· ·
-	09.00 – 13.00	Ultrasound	4				8
Ë	13.00 – 17.00	MRI/Admin	4				0
		TOTAL HOURS	30	6			36
		TOTAL PAs	8	1.5			9

Programmed Activities	Number of PAs	
Direct Clinical Care	7.5	
Supporting Professional Activities	1.5	
On call (including weekend working)	1	
Total PA's	10	

Emergency Work	
On-call Rota Frequency:	1 in 17
Agreed Category: (consultants only)	Category A
On-call % Supplement	3%

## **TERMS AND CONDITIONS:**

This post will be contracted in accordance with:

Consultant Terms and Conditions which can be viewed at:

https://www.dhsspsni.gov.uk/sites/default/files/publications/dhssps/revised-consultants-terms.pdf

Your salary scale will be in accordance with the NHS Remuneration for your grade, which can be viewed at: <a href="https://www.dhsspsni.gov.uk/sites/default/files/publications/dhssps/hsc-tc8-1-2015.pdf">https://www.dhsspsni.gov.uk/sites/default/files/publications/dhssps/hsc-tc8-1-2015.pdf</a>

(updated February 2015)

If you would like any additional information about this post, for example details of the specialty or existing staff, please contact the Medical Staffing Office on 02838 614204.

## **GENERAL REQUIREMENTS:**

The post holder will be required to:

- 1. Ensure the Trust's policy on equality of opportunity is promoted through his/her own actions and those of any staff for whom he/she has responsibility.
- 2. Co-operate fully with the implementation of the Trust's Health and Safety arrangements, reporting any accidents/incidents/equipment defects to his/her manager, and maintaining a clean, uncluttered and safe environment for patients/clients, members of the public and staff.
- 3. Adhere at all times to all Trust policies/codes of conduct, including for example:
  - Smoke Free policy
  - IT Security Policy and Code of Conduct
  - standards of attendance, appearance and behaviour
- 4. All employees of the trust are legally responsible for all records held, created or used as part of their business within the Trust including patients/clients, corporate and administrative records whether paper-based or electronic and also including emails. All such records are public records and are accessible to the general public, with limited exception, under the Freedom of Information act 2000 the Environmental Information Regulations 2004 and the Data Protection Acts 1998. Employees are required to be conversant with the Trusts policy and procedures on records management and to seek advice if in doubt.
- 5. Represent the Trust's commitment to providing the highest possible standard of service to patients/clients and members of the public, by treating all those with whom he/she comes into contact in the course of work, in a pleasant, courteous and respectful manner.
- 6. It is a standard condition that all Trust staff may be required to serve at any location within the Trust's area, as needs of the service demand.

## SOUTHERN HEALTH & SOCIAL CARE TRUST PERSONNEL SPECIFICATION

JOB TITLE: Consultant Radiologist (Gastroenterology) -

CAH

**DIRECTORATE:** Acute Services

HOURS: Full-time September 2016

**SALARY:** £75,249 - £101,451 per annum

## Notes to applicants:

1. **Your application form:** You must clearly demonstrate on your application form how you meet the required criteria – failure to do so may result in you not being shortlisted. You should do this for both essential and desirable criteria requirements. All essential criteria requirements listed below must be met by the stated closing date, unless otherwise stated.

2. Proof of qualifications and/or professional registration will be required if an offer of employment is made – if you are unable to provide this, the offer may be withdrawn.

You MUST demonstrate all necessary shortlisting criteria on the Trust's standard application form or you may not be shortlisted.

**ESSENTIAL CRITERIA** – these are criteria all applicants MUST be able to demonstrate either at shortlisting or at interview. Applicants should therefore make it clear on their application form whether or not they meet these criteria. Failure to do so may result in you not being shortlisted. The stage in the process when the criteria will be measured is stated below;

The following are essential criteria which will initially be measured at Shortlisting Stage although may also be further explored during the interview stage;

- 1. Hold Full registration with the General Medical Council (London) with Licence to Practice or be able to obtain by time of appointment;<sup>2</sup>
- 2. Hold a Higher Professional Diploma i.e. Fellowship of the Royal College of Radiologists (FRCR) or equivalent qualification;
- 3. Entry on the GMC (London) Specialist Register via:
  - CCT in the specialty (proposed CCT date must be within 6 months of interview)
  - CESR or
  - European Community Rights
- 4. Have adequate sub-specialty training in Gastroenterology Imaging to function as part of the MDT.

<sup>&</sup>lt;sup>2</sup> If successful at interview, applicants will be required to provide proof of their GMC application. Applicants must be registered, with a licence to practice at the time of appointment.

**WIT-89557** 

5. Hold a full current driving licence valid for use in the UK and have access to a car on appointment.<sup>3</sup>

The following are essential criteria which will be measured during the interview stage.

- 6. Have an understanding of the Radiological Service provision in the Southern Trust area.
- 7. Knowledge of evidence based approach to clinical care.
- 8. Understanding of the implication of clinical governance.
- 9. Have an interest in teaching and research.
- 10. Ability to lead and engender high standards of care.
- 11. Ability to develop strategies to meet changing demands.
- 12. Willingness to work flexibly as part of a team.
- 13. Good communication and interpersonal skills.
- 14. Ability to work well within a multidisciplinary team.
- 15. Ability to effectively train and supervise medical undergraduates and postgraduates.

**DESIRABLE CRITERIA** – these will only be used where it is necessary to introduce additional job related criteria to ensure files are manageable. Applicants should therefore make it clear on their application form whether or not they meet these criteria. Failure to do so may result in you not being short listed

- 1. Have some formal training in teaching methods.
- 2. Have management experience.
- 3. Have experience in research.

## WE ARE AN EQUAL OPPORTUNITIES EMPLOYER

Standard Wording Updated 09.11.2015

<sup>&</sup>lt;sup>3</sup> This criterion will be waived in the case of a suitable applicant who has a disability which prohibits them from driving but who is able to organise suitable alternative arrangements in order to meet the requirements of the post in full.

# The Benefits of Working for the Southern Trust

There are many key benefits of working for the Southern Trust. The Trust offers competitive remuneration packages with excellent Terms & Conditions of Service. Other than Medical & Dental staff all other staff are on the Agenda for Change Terms & Conditions of service which can be viewed on <a href="http://www.dhsspsni.gov.uk/scuagenda-2">http://www.dhsspsni.gov.uk/scuagenda-2</a>. Below are some points to highlight;

## ANNUAL LEAVE AND STATUTORY / PUBLIC HOLIDAYS

The Trust offers excellent provision for annual leave and Public / Statutory Holidays as follows which vary slightly for different staff groups but generally range between 27 – 33 days annual leave plus 10 statutory / public holidays.

## **HUMAN RESOURCES POLICIES**

The Trust offers a wide range of Human Resource Policies to underpin the value that is placed on its staff such as:

- A range of Work Life Balance/Flexible Working Policies;
- Child Care Voucher Scheme;
- Cycle to Work Scheme;
- Savings on Social and Leisure Facilities;
- Excellent Employee Health & Well-being Support;
- Free Parking across the Trust sites;
- A strong commitment to Equality of Opportunity.

## CONTINUOUS PROFESSIONAL DEVELOPMENT

The Trust offers a strong preceptorship programme, rotational opportunities and ongoing continuous professional development through Annual Personal Development Reviews.

## **MODERN FACILITIES**

The Trust is continually updating its facilities to ensure modern 'State of the Art' care environments for all its service users and staff.

## **HSC Pension Scheme / HPSS Superannuation Scheme**

One of the leading pension schemes available, Trust staff may choose to join the Health & Social Care Pension Scheme. Further information may be obtained from the HSC Pension Service Website at <a href="https://www.hscpensions.hscni.net">www.hscpensions.hscni.net</a>. Applicants who are already members of the HPSS Superannuation Scheme may continue with their current arrangements.

## FURTHER INFORMATION ON THESE AND OTHER POLICIES ARE AVAILABLE ON REQUEST.

## COMMITTED TO EQUALITY OF OPPORTUNITY

The Trust recognises and values the diversity of its workforce and the population it serves. The Trust is committed to a working environment free from intimidation of any kind. Through a systematic and objective recruitment & selection process the Trust is committed to ensuring that appointment decisions are taken solely on the basis of merit.

# Completing & Submitting your Application Form

The application form is designed to ensure that applicants provide the necessary information to determine how they meet the essential shortlisting criteria. It also provides additional information required at the various stages of the Recruitment process.

The Trust will only accept properly completed Application Forms. No CV's are accepted (including for Medical applicants)

In completing your application you are encouraged to read the following information which provides some useful tips on the information to include. If you are completing your application form online please also reference the 'Step by Step Guide for Applicants'.

## MEETING THE CRITERIA SET OUT IN THE PERSONNEL SPECIFICATION

- Always refer to the Job Description and Personnel Specification when completing your form
- Clearly demonstrate on your application form how you meet the essential shortlisting criteria
  as detailed in the personnel specification. Failure to do so <u>will</u> result in you not being
  shortlisted for interview. Please remember that selection panels cannot make assumptions
  on whether or not you meet the essential shortlisting criteria.

## **COMPLETING THE REFERENCE SECTION**

We will want to seek references which cover the previous 3 years to the date of application in relation to your employment / training / education. The following is a useful guide when completing this section;

Applicant Employment	Who is a suitable Referee		
Position			
I am Currently employed	Your must provide a referee from your current employment who holds a managerial / supervisory post in relation to your employment.		
	Your second referee could be another from your current or previous employment. If you have previously been employed in the HSC / NHS you must provide a referee from that employment who held a supervisory / management role in relation to your employment		
Not currently employed	Your must provide a referee from your most recent employment who holds a managerial / supervisory post in relation to your employment.		
	Your second referee could be another from your most recent or previous employment. If you have previously been employed in the HSC / NHS you must provide a referee from that employment who held a supervisory / management role in relation to your employment.		
Self Employed	Character reference*	From previous employer / relevant Academic** reference / Other	
Never been employed	Character* reference / relevant Academic** reference / Ot	her	

<sup>\*</sup>Character Reference - eg Accountant, Banker, HM Revenue & Customs, Solicitor, Client references or voluntary organisation

<sup>\*\*</sup>Academic Reference - eg school, college, university

## **COMPLETING YOUR CURRENT / PREVIOUS EMPLOYMENT DETAILS**

- Ensure that <u>full details are provided</u>.
- Be specific about all the dates that you provide, these should be stated in the following format DD.MM.YYYY.
- Explain any gaps between periods of employment and include reasons for leaving each post.
- Provide a list of key duties that you have been responsible for in current post / previous posts.

## **COMPLETING THE CRIMINAL CONVICTIONS / OFFENCES SECTION**

The Trust is committed to the equality of opportunity for all applicants, including those with criminal convictions. We undertake to ensure an open, measured and recorded discussion on the subject of any offences or other matters that might be considered relevant for the position concerned e.g. the individual is applying for a driving job but has a conviction history of driving offences. This will be conducted following the selection process if this applies to the successful candidate. Whilst the disclosure of information does not automatically prevent an individual from obtaining employment, it is essential that all convictions (other than protected convictions) are disclosed to allow the Trust to adequately consider their relevance to the post in question. The Trust considers failure by an applicant to declare complete and accurate information about convictions to be a serious breach of trust.

It is in this context that the application asks for information on Criminal Convictions. The Trusts positions fall under the Rehabilitation of Offenders Exceptions (NI) Order 1979 as amended. This requires you to tell us about any criminal convictions or offences that you may have. Within the Health Service, criminal convictions are never regarded as spent and therefore you must tell us about <u>all</u> previous or pending convictions or offences (*including motoring convictions*), even if they happened a long time ago (*other than protected convictions*).

**Access NI Disclosure** – the Trust operates in line with the Access NI Code of Practice. Further details can be obtained from <a href="https://www.accessni.gov.uk">www.accessni.gov.uk</a>

It should be noted that some posts will fall within the definition of 'Regulated Activity'. Further information on Regulated Activity can be obtained on request. Any post falling within the definition of Regulated Activity will be subject to an Access NI Enhanced Disclosure check with Barred list check.

## **COMPLETING THE MEDICAL HISTORY SECTION**

This section requires you to tell us about any periods of sickness you have had in the last **3 years**, whether you have been in employment or not. Please ensure that you include all dates that fall within this time period giving relevant details of the nature of the illness / absence. Failure to disclose all periods of sickness may affect your application. Your sickness absence record will be verified through the reference checking process; therefore it is important that you give full and accurate information.

## **DISABILITY REQUIREMENTS**

We ask on the application form if you require any reasonable adjustments, due to disability, to enable you to attend the interview or undertake the duties of the post. Details of any disability are only used for this purpose and do not form any part of the selection process. If

WIT-89561

you require any reasonable adjustments to be made throughout the Recruitment Process please contact the Resourcing Team to discuss.

## COMPLETING THE PERSONAL DECLARATION

It is important to remember that when signing the personal declaration section or submitting your form via HSCRecruit.com / email you are stating that the information is **true**, **complete** and accurate, and that giving wrong information or leaving information out could lead to the withdrawal of an offer of employment, or dismissal if you take up a post.

## **DATA PROTECTION**

The information you provide the Trust will be processed in accordance with the Data Protection Act 1998. If you would like further information in relation to this please contact the Resourcing Team.

## COMPLETING THE EQUAL OPPORTUNITY MONITORING FORM

Please note that this information is regarded as part of your application and you are strongly encouraged to complete this section. This information is treated in the strictest confidence and is for monitoring /statistical purposes only. Selection panels do not have any access to this information at any stage of the recruitment process.

## ADVISING US IF YOU ARE NOT AVAILABLE TO ATTEND FOR INTERVIEW

If you have any planned holidays, it is useful to tell us about this by detailing it on your application form. However please note that the selection panel are under no obligation to take these into account when arranging interview dates.

## SUBMITTING YOUR COMPLETED FORM TO THE RESOURCING TEAM

This must be received by the Resourcing Team by the stated closing date and time, as late applications will not be accepted. Forms will also not be accepted if they are incomplete or have been re-formatted.

Please remember that the Trust's standard Application Form is the <u>only</u> acceptable method of application to the Trust including for Medical Applicants.

You are encouraged to submit your application on line at <a href="http://www.HSCRecruit.com">http://www.HSCRecruit.com</a> – full details on completing an online application form are provided at this web address. REMEMBER not to leave it until the last minute as something could happen to the internet at either end

If this is not possible you can also submit your application in hard copy format by post<sup>4</sup> to the Resourcing Team, Southern Health and Social Care Trust, Human Resources Department, Hill Building, St Luke's Hospital Site, Loughgall Road, Armagh, County Armagh, Northern Ireland BT61 7NQ

## PLEASE DO NOT LEAVE YOUR APPLICATION UNTIL THE LAST MINUTE - SUBMISSION BY THE CLOSING DATE AND TIME IS YOUR RESPONSIBILITY.

<sup>&</sup>lt;sup>4</sup>Applicants using Royal Mail should note that 1<sup>st</sup> class mail does not guarantee next day delivery. It is the responsibility of the applicant to ensure that sufficient postage has been paid to return the form to the recruitment service by the stated closing date and time.

## **Application Form Checklist**

Please use the checklist below to help ensure that you have completed your form in full and are now ready to submit your application.

HAVE YOU
Read the 'Tips on completing / submitting your application form' section of this information pack?
Clearly demonstrated how you meet all criteria requirements?
Provided full details of 2 relevant referees which cover a 3 year period?
Provided full details on relevant Qualifications, Registration ie subjects, grades, dates, registration number, as well as Driving Licence and access to a car details?
Listed current / previous employment details since leaving Education, including details of posts held, exact dates (DD.MM.YYYY), and a brief summary of main duties undertaken?
Explained any gaps in employment and listed reasons for leaving previous employment?
Told us about any previous / pending convictions or offences including any that happened a long time ago?
Detailed on your form any periods of sickness in the last 3 years?
Completed the disability related questions if you require reasonable adjustments?
Read and signed / agreed to the personal declaration. REMEMBER: Failure to provide complete and accurate information may lead to a withdrawal of employment / offer of employment if this is subsequently discovered?
Completed your equal opportunity monitoring form in full?

If you have ticked all of the above you are now ready to submit your application form.

# Recruitment & Selection Process – What to Expect

The Southern Health & Social Care Trust operates a fair and impartial recruitment system which provides a positive experience of the Trust and is in line with Best Practice and legislative standards. The following should give you an idea of what is involved in this process after submitting your form:

## Following the Closing date

After the closing date all applications will be considered against the essential shortlisting criteria as stated on the personnel specification. **Only those applicants who have provided all the necessary information in their application form will be invited to interview** - this is called Shortlisting. If you do not meet the essential shortlisting criteria we will advise you of this by email correspondence.

## **Selection process**

If shortlisted you will be invited to participate in the selection process. This communication will normally be by email. You will be required to bring a form of photographic ID to the selection process.

### **Final Outcomes**

You will be advised of the outcome of the Selection process whatever the outcome. This will normally happen by email correspondence.

If successful, you will be made a conditional offer of employment which is subject to completion of a range of satisfactory pre-employment checks, the details of which you will be advised at that time.

Once pre-employment checks have been completed satisfactorily, we will confirm your offer of employment and you will be contacted to arrange a suitable starting date. Once this is agreed you will be issued with a Contract of Employment / Engagement depending on the post offered.

Every effort will be made to ensure you have a positive experience when applying for a post with the Southern Trust.

Thank you again for your interest and we look forward to receiving your application.



# Consultant Radiologist with a specialist interest in Nuclear Medicine

- Job Information Pack

Closing Date for Receipt of Completed

Applications is:

## **IMPORTANT NOTE**

All communication relating to your application will be sent to you via email, you should continually check your email account for correspondence, this includes checking junk mail box.

An Equal Opportunities

Employer

## Introduction

Thank you for your interest in applying for a post with the Southern Health & Social Care Trust. This Job Information pack will provide you with further details regarding the Job you are applying for.

It is essential that you read the Job Description and Personnel Specification carefully to allow you to demonstrate in your application form how you meet the essential criteria.

Application forms can be submitted through one of the following channels:

• On Line at <a href="http://www.HSCRecruit.com">http://www.HSCRecruit.com</a> – full details on completing an online application form are provided at this web address.

Remember not to leave it until the last minute as something could happen to the internet at either end

• **Or by post**<sup>1</sup> to the Resourcing Team, Southern Health and Social Care Trust, Human Resources Department, Hill Building, St Luke's Hospital Site, Loughgall Road, Armagh, County Armagh, Northern Ireland BT61 7NQ Tel: +44 (0)28 3741 2558/2572

Following submission of your application you will receive all correspondence relating to your application by email. You should set up your mailbox to receive emails from <a href="Workflow.System@HSC.com">Workflow.System@HSC.com</a> otherwise the information may go to your Junk Email box. Emails will appear to have a sender 'WF Batch'. Please check your email account on an ongoing basis for correspondence as there will be no other alerts in this regard. You should also check your Junk Email Box.

Thank you again for your interest in the Southern Health & Social Care Trust. **Southern Trust Resourcing Team** 

<sup>&</sup>lt;sup>1</sup> Applicants using Royal Mail should note that 1st class mail does not guarantee next day delivery. It is the responsibility of the applicant to ensure that sufficient postage has been paid to return the form to the address above by the stated closing date and time.

# Where Is the Southern Health & Social Care Trust, and what do we Do?

The Southern Trust provides essential patient / client centred services to a population of 335,000 people in the local areas of Armagh, Banbridge, Craigavon, Dungannon, South Tyrone, Newry and Mourne (see map outline below):



The Trust provides both Acute and Community based services for all ages. You may wish to view further information on our website at <a href="http://www.southerntrust.hscni.net/">http://www.southerntrust.hscni.net/</a> or you can follow us on Facebook or Twitter

The Southern Trust Vision is 'to deliver safe, high quality health and social care services, respecting the dignity and individuality of all who use them' and this is underpinned by six values which have been developed to help achieve the vision.

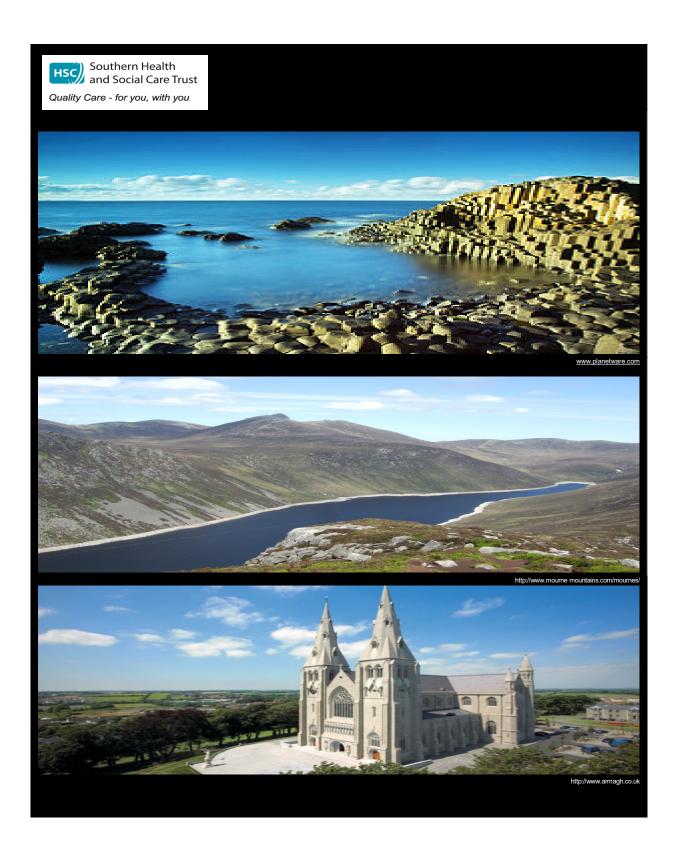
## **Our Values**

We will:

- Treat people fairly and with respect
- Be open and honest and act with integrity
- Put patients, clients, carers and community at the heart of all we do
- Value staff and support their development to improve our care
- Embrace change for the better
- Listen and learn

## **Our Priorities**

- Providing safe high quality care
- Maximizing independence and choice for our patients and clients
- Supporting people and communities to live healthy lives and to improve their health and wellbeing
- Being a great place to work, valuing our people
- · Making best use of resources
- Being a good social partner within our communities









Approval: THIS JOB DESCIRPTION WAS APPROVED BY

JOB TITLE: Consultant Radiologist (Gastroenterology)

**DEPARTMENT:** Radiology

BASE/LOCATION: All posts are appointed to the Southern Health and

Social Care Trust. The base hospital for this post is Craigavon Area Hsopital however the post holder may be required to work on any site within the

Southern Health and Social Care Trust.

**REPORTS TO:** Associate Medical Director for Cancer and Clinical

Services

ACCOUNTABLE TO: Mrs E Gishkori – Director of Acute Services

## **SUMMARY OF POST:**

- This is a replacement post and will join a team of 17 Consultant Radiologists.
- This post will participate in a 1:18 Category A on-call rota. Current pay supplement: 3%
- This post will attract a salary of £75,249 £101,451 per annum
- This is a full-time position, however anyone interested in working part-time / job share is also welcome to apply.
- Annual leave will be 32 days per annum initially rising to 34 days after 7 years' seniority, plus 10 statutory and public holidays.
- The post also has an attractive study leave entitlement of up to 30 days paid leave with expenses in any period of three years.
- A relocation package may also be available if required.
- The Southern Trust has established a dedicated revalidation support team which
  ensures all doctors have an annual appraisal with a trained appraiser and supports all
  doctors through the revalidation process. The Trust has also appointed corporate,
  Consultant and SAS Leads for appraisal and revalidation.
- The Trust offers a medical mentoring scheme which can be viewed on the Southern Docs website CLICK HERE (Personal Information ).
- The Trust supports the requirements for continuing professional development (CPD) as laid down by the GMC and is committed to providing time and financial support for these activities.

 The post will attract all the terms and conditions and employment benefits associated with an NHS post e.g. NHS indemnity; access to NHS pension scheme and many additional benefits such as child care vouchers etc.

## THE SOUTHERN TRUST:

The Southern Trust is one of the largest employers in Northern Ireland and Craigavon Area and Daisy Hill hospitals form the Southern Trust Acute Hospital Network - serving a population of over 360,000. Each year in our hospital network there are approximately 63,000 inpatient admissions; 25,000 day cases; 300,000 outpatient appointments; 116,000 Emergency Department attendances; and over 6,000 births. *Statistics updated in 2015* 

The Southern Trust's acute hospital network was reaffirmed in 2015 as one of the UK's Top Hospitals for the fourth consecutive year. The national CHKS Top 40 Hospitals programme recognises acute sector organisations for their achievements in healthcare quality, improvement and performance. The Top Hospitals award is based on the evaluation of over 20 key performance indicators covering safety, clinical effectiveness, health outcomes, efficiency, patient experience and quality of care. As well as being placed in the Top 40 Hospitals, the Southern Trust was shortlisted for the first time ever for the CHKS National Data Quality Improvement Award. Our vision is to 'to deliver safe, high quality health and social care services, respecting the dignity and individuality of all who use them'

## WHY SHOULD YOU WORK FOR US?

The Southern Trust was the first Trust in Northern Ireland to invest and implement in a fully electronic job planning system which is available for all permanent consultant and SAS doctors. This makes it much easier for doctors to maintain an up to date job plan to ensure they are paid correctly and to support the revalidation and appraisal process. Doctors in longer term temporary posts may also be able to use this system. As well as Corporate and Departmental Induction each new permanent medical employee will have an opportunity to have an informal meeting with the Medical Director at the end of month three / four of commencement with the Trust during which time they can explore the option of job shadowing a non-clinical manager within their speciality for a morning / afternoon. This will be facilitated via the relevant Associate Medical Director. There is also a fully embedded revalidation and appraisal process which supports all doctors with all of their appraisal and revalidation requirements. Opportunities also exist for doctors to avail of the Trust medical mentoring scheme.

The Southern Trust is keen to become an employer of choice for SAS doctors who choose to spend their career with us. The Trust has been proactive in encouraging the role of SAS doctors within the Trust and has a number of trained SAS Medical Appraisers and Mentors. Regular lunchtime SAS Link-Up sessions are held across the Trust which provide an opportunity for the SAS group of doctors to establish relationships and network with each other. A regional SAS Conference is also hosted by the Trust each year and a number of initiatives are being developed to support and retain our doctors within their chosen specialties. Our doctors play a vital role in the care and treatment of our patients and in return you can expect a positive experience that will support your development as a key member of the Southern Trust. But don't just take our word for it – listen to the comments of a few of our European doctors who have chosen to relocate from their home country and make a career

## with the Southern Trust:

https://vimeo.com/155571807 https://vimeo.com/155571800 https://vimeo.com/155571809

Access code: ateam

## SOUTHERN TRUST - IN THE SPOTLIGHT

The Southern Trust is one of the largest employers in Northern Ireland. Follow us on Twitter to hear all the latest news <a href="https://mobile.twitter.com/southernhsct">https://mobile.twitter.com/southernhsct</a> or visit our YouTube channel for more news: <a href="https://www.youtube.com/channel/UC0YNNigHJwX4WKregeR">https://www.youtube.com/channel/UC0YNNigHJwX4WKregeR</a> IDQ/videos.

Some of our key achievements in 2015/16:

A day in the life of Southern Trust: CLICK HERE

Consultant Geriatrician recognised at prestigious Institute of Health Care Management Awards: CLICK HERE

First UK Hospital to Trial Groundbreaking Physio for Critically ill Patients: CLICK HERE

First Trust in NI to trial new baby heart screening test: CLICK HERE

UK Wide Recognition for Daisy Hill Anaesthetist: CLICK HERE

Junior doctors rank Southern Trust among top 10 UK providers to work for: <u>CLICK HERE</u>

Southern Trust Anaesthetists Ranked Top in Northern Ireland: CLICK HERE

## **RADIOLOGY DIVISION**

The Southern Trust provides acute and elective radiology services on the Craigavon Area Hospital and Daisy Hill Hospital sites, with a 7 day service being provided for acute diagnostic radiology. Further elective radiology, including radiographs, CT, DEXA and ultrasound, are also provided on other community sites - in line with the ethos of providing patient services "in the right place, at the right time."

The Southern Trust utilizes the regional Northern Ireland PACS solution with an integrated RIS/PACS complete with voice recognition, advanced visualization and decision support software. Home workstations are provided. Secretarial support and office facilities are provided within the Division.

## **EQUIPMENT**

The MRI suite in Craigavon hosts 2 modern 1.5T wide bore MRIs (Siemens Aera 2014 & 2015). 3 CT scanners are currently in place (Toshiba Prime 2016, Phillips Ingenuity 2015, Toshiba Aquilion 2010). A mobile CT (Toshiba Prime) is currently present on the Criagavon site, with a dedicated CT suite with 2 permanent CT scanners planned for Craigavon in early 2018.

The ultrasound service, including endoscopic and endobronchial ultrasound, continues to expand with ongoing renewal of equipment (fifteen Toshiba Aplio's 2009 – 2016, BK Medical

Flex Focus 2013 and Hitachi Avious 2012). Interventional radiology is provided in Craigavon (Siemens Axiom Artis, 2011), with further fluoroscopy rooms in both Daisyhill and Craigavon (Siemens 2004, Philips 2003). Nuclear imaging is sited in Craigavon (Siemens Symbia SPECT CT 2008, Siemens E Cam 1999). The majority of radiography is now digital (Carestream 2014 - 2016, Siemens 2014, Canon 2014).

The breast service is provided in the dedicated Glenanne Unit in Craigavon (Hologic Dimensions 2011, Hologic Selenia 2011, Hologic Multi Care Prone Table 2015, Hologic Affirm Biopsy 2015, two GE Logic Ultrasounds 2010 and Bard Encor Vacuum Biopsy, 2013). The breast screening service is supported by a mobile unit (Siemens Mammomat, 2014, Siemens Mammomat Tomo, 2014).

### ON CALL

All consultants participate on a 1 in 17 rota call rota and also provide resident Saturday and Sunday service with the same frequency. Radiology registrars appointed to the Southern Trust, supplemented by locums, provide first on call cover. Out sourcing of overnight on call CT (10pm to 8am) is being progressed and will be in place shortly.

## NUMBER OF EXAMINATIONS, APRIL 2015 - MARCH 2016

СТ	26426
MRI	14018
US (Non Obstetric)	40868
US (Obstetric)	6090
Fluoroscopy	3383
Intervention	259
Radiographs	191980
DEXA	2591
Mammography (Symptomatic)	5632
Mammography (Screening)	12803
Nuclear Medicine	2184
Total	306230

## **MEDICAL STAFF**

	Subspecialty Interests	PAs
Dr A Carson	Gynaecology and Paediatrics	11
Dr P Rice	Gastrointestinal	11
Dr M Fawzy	Nuclear (Sabbatical)	
Dr M Ahmed	General	11
Dr E Conlon	General	11
Dr D Gracey	Musculoskeletal	11
Dr J Yarr	Paediatrics	7
Dr M Williams	Urology	11
Dr S Porter	Musculoskeletal	11
Dr R McConville	Interventional	11
Dr L Johnston	Breast	11

Dr A Milligan	Musculoskeletal	11
Dr B James	Cardiac, Musculoskeletal	11
Dr P McGarry	Neuroradiology, Head & Neck	11
Dr P McSherry	Neuroradiology, Paediatrics	11
Dr I Yousuf	Musculoskeletal, Gastroenterology	11
Dr M Jamison	Neuroradiology (Sabbatical)	

#### RADIOGRAPHIC AND ADMINISTRATIVE STAFF

Assistant Director of Cancer & Clinical Services	Mrs H Trouton
Head of Diagnostics	Mrs J Robinson
Site Lead Radiographers	3
Radiographers	132 WTE
Practitioners	5.5 WTE
Assistants	17 WTE
Nurses	3 WTE
Clerical	34 WTE

#### **DUTIES OF THE POST:**

The post holder will:

- Have experience in nuclear radiology, preferably with dual accreditation in Nuclear Medicine and Radiology.
- Be expected to undertake those examinations which would be encountered in an Area Acute Hospital.
- Demonstrate good general experience in CT, Ultrasound, MRI and screening procedures.
- Be part of a Radiology team with responsibility for all work performed in the directorate which includes Daisy Hill Hospital, Lurgan Hospital, Banbridge Polyclinic, South Tyrone Hospital and Armagh Community Hospital.
- Be expected to keep up to date with innovations and ideas within the profession, and within the Health Service, and will work with other professionals towards improvement of the service.
- Be required to participate in a planned programme of Medical Audit with colleagues at Hospital and Area level.
- Be required to participate in an on-call rota with other Radiologists in the Southern Trust, as agreed with his/her Consultant colleagues.
- Have continuing responsibility for the patients under his/her care.

• Undertake administrative duties associated with the care of his/her patients.

For informal queries regarding this post please contact Dr David Gracey – Clinical Director of Radiology – Craigavon Area Hospital. Tel:

#### PROPOSED JOB PLAN / ROTA PATTERN

A provisional job plan is outlined below which illustrates the content, but not necessarily the distribution of the individual fixed sessions. It is indicative only and may be subject to change following discussion with your clinical manager to deliver against service delivery.

				HOU	IRS	<u>a</u>	a
Mon	TIME	WORK ACTIVITY	DCC	SPA	APA	EPA	Total
	09.00 – 13.00	SPA		4			8
	13:00 – 17:00	СТ	4				_
Tues	09.00 – 13.00	MRI	4				8
2	13.00 – 17.00	US	4				0
Wed	09.00 – 13.00	SPA / Plain film reporting	2	2			8
>	13.00 – 17.00	Nuclear Medicine	4				
Thur	09.00 – 13.00	СТ	4				4
Ė							7
-	09.00 – 13.00	Nuclear Medicine	4				8
T.	13.00 – 17.00	Plain film reporting / MDM	4				0
		TOTAL HOURS	30	6			36
	_	TOTAL PAs	8	1.5			9

Programmed Activities	Number of PAs
Direct Clinical Care	7.5
Supporting Professional Activities	1.5
On call (including weekend working)	1
Total PA's	10

Emergency Work	
On-call Rota Frequency:	1 in 17
Agreed Category: (consultants only)	Category A
On-call % Supplement	3%

#### **TERMS AND CONDITIONS:**

This post will be contracted in accordance with:

Consultant Terms and Conditions which can be viewed at:

https://www.dhsspsni.gov.uk/sites/default/files/publications/dhssps/revised-consultants-terms.pdf

Your salary scale will be in accordance with the NHS Remuneration for your grade, which can be viewed at: <a href="https://www.dhsspsni.gov.uk/sites/default/files/publications/dhssps/hsc-tc8-1-2015.pdf">https://www.dhsspsni.gov.uk/sites/default/files/publications/dhssps/hsc-tc8-1-2015.pdf</a>

(updated February 2015)

If you would like any additional information about this post, for example details of the specialty or existing staff, please contact the Medical Staffing Office on 02838 614204.

#### **GENERAL REQUIREMENTS:**

The post holder will be required to:

- 1. Ensure the Trust's policy on equality of opportunity is promoted through his/her own actions and those of any staff for whom he/she has responsibility.
- 2. Co-operate fully with the implementation of the Trust's Health and Safety arrangements, reporting any accidents/incidents/equipment defects to his/her manager, and maintaining a clean, uncluttered and safe environment for patients/clients, members of the public and staff.
- 3. Adhere at all times to all Trust policies/codes of conduct, including for example:
  - Smoke Free policy
  - IT Security Policy and Code of Conduct
  - standards of attendance, appearance and behaviour
- 4. All employees of the trust are legally responsible for all records held, created or used as part of their business within the Trust including patients/clients, corporate and administrative records whether paper-based or electronic and also including emails. All such records are public records and are accessible to the general public, with limited exception, under the Freedom of Information act 2000 the Environmental Information Regulations 2004 and the Data Protection Acts 1998. Employees are required to be conversant with the Trusts policy and procedures on records management and to seek advice if in doubt.
- 5. Represent the Trust's commitment to providing the highest possible standard of service to patients/clients and members of the public, by treating all those with whom he/she comes into contact in the course of work, in a pleasant, courteous and respectful manner.
- 6. It is a standard condition that all Trust staff may be required to serve at any location within the Trust's area, as needs of the service demand.

### SOUTHERN HEALTH & SOCIAL CARE TRUST PERSONNEL SPECIFICATION

JOB TITLE: Consultant Radiologist (Gastroenterology) -

CAH

**DIRECTORATE:** Acute Services

HOURS: Full-time September 2016

**SALARY:** £75,249 - £101,451 per annum

#### Notes to applicants:

1. **Your application form:** You must clearly demonstrate on your application form how you meet the required criteria – failure to do so may result in you not being shortlisted. You should do this for both essential and desirable criteria requirements. All essential criteria requirements listed below must be met by the stated closing date, unless otherwise stated.

2. Proof of qualifications and/or professional registration will be required if an offer of employment is made – if you are unable to provide this, the offer may be withdrawn.

You MUST demonstrate all necessary shortlisting criteria on the Trust's standard application form or you may not be shortlisted.

**ESSENTIAL CRITERIA** – these are criteria all applicants MUST be able to demonstrate either at shortlisting or at interview. Applicants should therefore make it clear on their application form whether or not they meet these criteria. Failure to do so may result in you not being shortlisted. The stage in the process when the criteria will be measured is stated below;

The following are essential criteria which will initially be measured at Shortlisting Stage although may also be further explored during the interview stage;

- 1. Hold Full registration with the General Medical Council (London) with Licence to Practice or be able to obtain by time of appointment;<sup>2</sup>
- 2. Hold a Higher Professional Diploma i.e. Fellowship of the Royal College of Radiologists (FRCR) or equivalent qualification;
- 3. Entry on the GMC (London) Specialist Register via:
  - CCT in the specialty (proposed CCT date must be within 6 months of interview)
  - CESR or
  - European Community Rights
- 4. Have adequate sub-specialty training in Gastroenterology Imaging to function as part of the MDT.

Standard Wording Updated 09.11.2015

<sup>&</sup>lt;sup>2</sup> If successful at interview, applicants will be required to provide proof of their GMC application. Applicants must be registered, with a licence to practice at the time of appointment.

5. Hold a full current driving licence valid for use in the UK and have access to a car on appointment.<sup>3</sup>

#### The following are essential criteria which will be measured during the interview stage.

- 6. Have an understanding of the Radiological Service provision in the Southern Trust area.
- 7. Knowledge of evidence based approach to clinical care.
- 8. Understanding of the implication of clinical governance.
- 9. Have an interest in teaching and research.
- 10. Ability to lead and engender high standards of care.
- 11. Ability to develop strategies to meet changing demands.
- 12. Willingness to work flexibly as part of a team.
- 13. Good communication and interpersonal skills.
- 14. Ability to work well within a multidisciplinary team.
- 15. Ability to effectively train and supervise medical undergraduates and postgraduates.

**DESIRABLE CRITERIA** – these will only be used where it is necessary to introduce additional job related criteria to ensure files are manageable. Applicants should therefore make it clear on their application form whether or not they meet these criteria. Failure to do so may result in you not being short listed

- 1. Have some formal training in teaching methods.
- 2. Have management experience.
- 3. Have experience in research.

#### WE ARE AN EQUAL OPPORTUNITIES EMPLOYER

Standard Wording Updated 09.11.2015

<sup>&</sup>lt;sup>3</sup> This criterion will be waived in the case of a suitable applicant who has a disability which prohibits them from driving but who is able to organise suitable alternative arrangements in order to meet the requirements of the post in full.

# The Benefits of Working for the Southern Trust

There are many key benefits of working for the Southern Trust. The Trust offers competitive remuneration packages with excellent Terms & Conditions of Service. Other than Medical & Dental staff all other staff are on the Agenda for Change Terms & Conditions of service which can be viewed on <a href="http://www.dhsspsni.gov.uk/scuagenda-2">http://www.dhsspsni.gov.uk/scuagenda-2</a>. Below are some points to highlight;

#### ANNUAL LEAVE AND STATUTORY / PUBLIC HOLIDAYS

The Trust offers excellent provision for annual leave and Public / Statutory Holidays as follows which vary slightly for different staff groups but generally range between 27 – 33 days annual leave plus 10 statutory / public holidays.

#### **HUMAN RESOURCES POLICIES**

The Trust offers a wide range of Human Resource Policies to underpin the value that is placed on its staff such as:

- A range of Work Life Balance/Flexible Working Policies;
- Child Care Voucher Scheme;
- Cycle to Work Scheme;
- Savings on Social and Leisure Facilities;
- Excellent Employee Health & Well-being Support;
- Free Parking across the Trust sites;
- A strong commitment to Equality of Opportunity.

#### CONTINUOUS PROFESSIONAL DEVELOPMENT

The Trust offers a strong preceptorship programme, rotational opportunities and ongoing continuous professional development through Annual Personal Development Reviews.

#### **MODERN FACILITIES**

The Trust is continually updating its facilities to ensure modern 'State of the Art' care environments for all its service users and staff.

#### **HSC Pension Scheme / HPSS Superannuation Scheme**

One of the leading pension schemes available, Trust staff may choose to join the Health & Social Care Pension Scheme. Further information may be obtained from the HSC Pension Service Website at <a href="https://www.hscpensions.hscni.net">www.hscpensions.hscni.net</a>. Applicants who are already members of the HPSS Superannuation Scheme may continue with their current arrangements.

#### FURTHER INFORMATION ON THESE AND OTHER POLICIES ARE AVAILABLE ON REQUEST.

#### COMMITTED TO EQUALITY OF OPPORTUNITY

The Trust recognises and values the diversity of its workforce and the population it serves. The Trust is committed to a working environment free from intimidation of any kind. Through a systematic and objective recruitment & selection process the Trust is committed to ensuring that appointment decisions are taken solely on the basis of merit.

# Completing & Submitting your Application Form

The application form is designed to ensure that applicants provide the necessary information to determine how they meet the essential shortlisting criteria. It also provides additional information required at the various stages of the Recruitment process.

The Trust will only accept properly completed Application Forms. No CV's are accepted (including for Medical applicants)

In completing your application you are encouraged to read the following information which provides some useful tips on the information to include. If you are completing your application form online please also reference the 'Step by Step Guide for Applicants'.

#### MEETING THE CRITERIA SET OUT IN THE PERSONNEL SPECIFICATION

- Always refer to the Job Description and Personnel Specification when completing your form
- Clearly demonstrate on your application form how you meet the essential shortlisting criteria
  as detailed in the personnel specification. Failure to do so <u>will</u> result in you not being
  shortlisted for interview. Please remember that selection panels cannot make assumptions
  on whether or not you meet the essential shortlisting criteria.

#### **COMPLETING THE REFERENCE SECTION**

We will want to seek references which cover the previous 3 years to the date of application in relation to your employment / training / education. The following is a useful guide when completing this section;

Applicant	Who is a suitable Referee			
Employment				
Position				
I am Currently employed	Your must provide a referee from your current employment who holds a managerial / supervisory post in relation to your employment.			
	Your second referee could be another from your curre previously been employed in the HSC / NHS you must proheld a supervisory / management role in relation to your e	ovide a referee from that employment who		
Not currently employed	Your must provide a referee from your most recent employment who holds a managerial / supervisory post in relation to your employment.			
	Your second referee could be another from your most recent or previous employment. If you have previously been employed in the HSC / NHS you must provide a referee from that employment who held a supervisory / management role in relation to your employment.			
Self Employed	Character reference*	From previous employer / relevant Academic** reference / Other		
Never been employed	Character* reference / relevant Academic** reference / Ot	her		

<sup>\*</sup>Character Reference - eg Accountant, Banker, HM Revenue & Customs, Solicitor, Client references or voluntary organisation

<sup>\*\*</sup>Academic Reference - eg school, college, university

#### **COMPLETING YOUR CURRENT / PREVIOUS EMPLOYMENT DETAILS**

- Ensure that full details are provided.
- Be specific about all the dates that you provide, these should be stated in the following format DD.MM.YYYY.
- Explain any gaps between periods of employment and include reasons for leaving each post.
- Provide a list of key duties that you have been responsible for in current post / previous posts.

#### **COMPLETING THE CRIMINAL CONVICTIONS / OFFENCES SECTION**

The Trust is committed to the equality of opportunity for all applicants, including those with criminal convictions. We undertake to ensure an open, measured and recorded discussion on the subject of any offences or other matters that might be considered relevant for the position concerned e.g. the individual is applying for a driving job but has a conviction history of driving offences. This will be conducted following the selection process if this applies to the successful candidate. Whilst the disclosure of information does not automatically prevent an individual from obtaining employment, it is essential that all convictions (other than protected convictions) are disclosed to allow the Trust to adequately consider their relevance to the post in question. The Trust considers failure by an applicant to declare complete and accurate information about convictions to be a serious breach of trust.

It is in this context that the application asks for information on Criminal Convictions. The Trusts positions fall under the Rehabilitation of Offenders Exceptions (NI) Order 1979 as amended. This requires you to tell us about any criminal convictions or offences that you may have. Within the Health Service, criminal convictions are never regarded as spent and therefore you must tell us about <u>all</u> previous or pending convictions or offences (*including motoring convictions*), even if they happened a long time ago (*other than protected convictions*).

**Access NI Disclosure** – the Trust operates in line with the Access NI Code of Practice. Further details can be obtained from <a href="https://www.accessni.gov.uk">www.accessni.gov.uk</a>

It should be noted that some posts will fall within the definition of 'Regulated Activity'. Further information on Regulated Activity can be obtained on request. Any post falling within the definition of Regulated Activity will be subject to an Access NI Enhanced Disclosure check with Barred list check.

#### **COMPLETING THE MEDICAL HISTORY SECTION**

This section requires you to tell us about any periods of sickness you have had in the last **3 years**, whether you have been in employment or not. Please ensure that you include all dates that fall within this time period giving relevant details of the nature of the illness / absence. Failure to disclose all periods of sickness may affect your application. Your sickness absence record will be verified through the reference checking process; therefore it is important that you give full and accurate information.

#### **DISABILITY REQUIREMENTS**

We ask on the application form if you require any reasonable adjustments, due to disability, to enable you to attend the interview or undertake the duties of the post. Details of any disability are only used for this purpose and do not form any part of the selection process. If

you require any reasonable adjustments to be made throughout the Recruitment Process please contact the Resourcing Team to discuss.

#### COMPLETING THE PERSONAL DECLARATION

It is important to remember that when signing the personal declaration section or submitting your form via HSCRecruit.com / email you are stating that the information is **true**, **complete** and accurate, and that giving wrong information or leaving information out could lead to the withdrawal of an offer of employment, or dismissal if you take up a post.

#### **DATA PROTECTION**

The information you provide the Trust will be processed in accordance with the Data Protection Act 1998. If you would like further information in relation to this please contact the Resourcing Team.

#### COMPLETING THE EQUAL OPPORTUNITY MONITORING FORM

Please note that this information is regarded as part of your application and you are strongly encouraged to complete this section. This information is treated in the strictest confidence and is for monitoring /statistical purposes only. Selection panels do not have any access to this information at any stage of the recruitment process.

#### ADVISING US IF YOU ARE NOT AVAILABLE TO ATTEND FOR INTERVIEW

If you have any planned holidays, it is useful to tell us about this by detailing it on your application form. However please note that the selection panel are under no obligation to take these into account when arranging interview dates.

#### SUBMITTING YOUR COMPLETED FORM TO THE RESOURCING TEAM

This must be received by the Resourcing Team by the stated closing date and time, as late applications will not be accepted. Forms will also not be accepted if they are incomplete or have been re-formatted.

Please remember that the Trust's standard Application Form is the <u>only</u> acceptable method of application to the Trust including for Medical Applicants.

You are encouraged to submit your application on line at <a href="http://www.HSCRecruit.com">http://www.HSCRecruit.com</a> – full details on completing an online application form are provided at this web address. REMEMBER not to leave it until the last minute as something could happen to the internet at either end

If this is not possible you can also submit your application in hard copy format by post<sup>4</sup> to the Resourcing Team, Southern Health and Social Care Trust, Human Resources Department, Hill Building, St Luke's Hospital Site, Loughgall Road, Armagh, County Armagh, Northern Ireland BT61 7NQ

### PLEASE DO NOT LEAVE YOUR APPLICATION UNTIL THE LAST MINUTE - SUBMISSION BY THE CLOSING DATE AND TIME IS YOUR RESPONSIBILITY.

Standard Wording Updated 09.11.2015

<sup>&</sup>lt;sup>4</sup>Applicants using Royal Mail should note that 1<sup>st</sup> class mail does not guarantee next day delivery. It is the responsibility of the applicant to ensure that sufficient postage has been paid to return the form to the recruitment service by the stated closing date and time.

### **Application Form Checklist**

Please use the checklist below to help ensure that you have completed your form in full and are now ready to submit your application.

HAVE YOU
Read the 'Tips on completing / submitting your application form' section of this information pack?
Clearly demonstrated how you meet all criteria requirements?
Provided full details of 2 relevant referees which cover a 3 year period?
Provided full details on relevant Qualifications, Registration ie subjects, grades, dates, registration number, as well as Driving Licence and access to a car details?
Listed current / previous employment details since leaving Education, including details of posts held, exact dates (DD.MM.YYYY), and a brief summary of main duties undertaken?
Explained any gaps in employment and listed reasons for leaving previous employment?
Told us about any previous / pending convictions or offences including any that happened a long time ago?
Detailed on your form any periods of sickness in the last 3 years?
Completed the disability related questions if you require reasonable adjustments?
Read and signed / agreed to the personal declaration. REMEMBER: Failure to provide complete and accurate information may lead to a withdrawal of employment / offer of employment if this is subsequently discovered?
Completed your equal opportunity monitoring form in full?

If you have ticked all of the above you are now ready to submit your application form.

# Recruitment & Selection Process – What to Expect

The Southern Health & Social Care Trust operates a fair and impartial recruitment system which provides a positive experience of the Trust and is in line with Best Practice and legislative standards. The following should give you an idea of what is involved in this process after submitting your form:

#### Following the Closing date

After the closing date all applications will be considered against the essential shortlisting criteria as stated on the personnel specification. **Only those applicants who have provided all the necessary information in their application form will be invited to interview** - this is called Shortlisting. If you do not meet the essential shortlisting criteria we will advise you of this by email correspondence.

#### **Selection process**

If shortlisted you will be invited to participate in the selection process. This communication will normally be by email. You will be required to bring a form of photographic ID to the selection process.

#### **Final Outcomes**

You will be advised of the outcome of the Selection process whatever the outcome. This will normally happen by email correspondence.

If successful, you will be made a conditional offer of employment which is subject to completion of a range of satisfactory pre-employment checks, the details of which you will be advised at that time.

Once pre-employment checks have been completed satisfactorily, we will confirm your offer of employment and you will be contacted to arrange a suitable starting date. Once this is agreed you will be issued with a Contract of Employment / Engagement depending on the post offered.

Every effort will be made to ensure you have a positive experience when applying for a post with the Southern Trust.

Thank you again for your interest and we look forward to receiving your application.

#### Stinson, Emma M

**From:** Gracey, David

**Sent:** 16 January 2017 16:23

To: Neill, Ruth

Cc: Clegg, Malcolm; McIlkenny, Andrea

**Subject:** RE: Consultamt Radiology - Job Advertisements

**Attachments:** Job advertisement Breast Jan 2017.doc; Job advertisement Cardiothoracic Jan

2017.doc; Job advertisement Gastro Jan 2017.doc; Job advertisement Gastro

Urology Jan 2017.doc; Job advertisement NM Jan 2017.doc

#### Ruth

Many thanks. I spoke with Naomi in HRPTS.

4 numbers available, 1 requested on HRPTS:

redacted by the USI

Personal Information redacted by the USI

Personal Information

(Nuclear Medicine)

(Breast – was Personal Information redacted the USI

(General with an interest in Gastroenterology/Urology– was

Personal Information redacted by th USI

(Cardiothoracic)

Requested on HRPTS (and just approved by Heather Trouton) (Gastroenterology)

I have drafted job plans (attached) using the prior advertisements as templates. I have discussed with Dr John Lawson (RCR post graduate advisor) he has advised some changes which I will put in place. The ads could then be forwarded to him through the formal channels when he returns from his leave next week.

#### **Thanks**

David

From: Neill, Ruth

**Sent:** 12 January 2017 12:48

**To:** Gracey, David

Subject: RE: Consultamt Radiology - Job Advertisements

If you phone the hrpts team on redacted by the USI they will be able to get those for you.

Ruth

From: Gracey, David

**Sent:** 12 January 2017 12:45

**To:** Neill, Ruth

**Subject:** RE: Consultamt Radiology - Job Advertisements

Ruth

Yes please. How do I get position numbers?

#### David

From: Neill, Ruth

**Sent:** 11 January 2017 16:54

To: Gracey, David

Cc: McIlkenny, Andrea; Clegg, Malcolm

**Subject:** RE: Consultamt Radiology - Job Advertisements

Dear Dr Gracey,

You do need position numbers before you can raise a requisition. We currently have the following requisitions in the system:

Breast – 2 reqs

50205985 (Position number Personal Information reducted by the USI

50352640 (Position number Personal Information redacted by the US)

Gastro / Urology – 1 req

50352644 (Position number Personal Information reduced by the USI

I note that all of these regs have the same position number therefore we can only use one of them - you will need to raise new requisitions with the correct position numbers for the remaining vacancies.

Please let me know if you require any further assistance.

Regards,

Ruth

#### **Ruth Neill**

HR Advisor - Medical Resourcing

SHSCT, Hill Building, St. Luke's Hospital Site, Armagh BT61 7NQ



Please note that my current working days are Wednesday, Thursday & Friday

From: Gracey, David

**Sent:** 11 January 2017 14:58

To: Somerville, Nicola; McIlkenny, Andrea; Neill, Ruth; Clegg, Malcolm

Cc: Trouton, Heather; Hogan, Martina

**Subject:** Consultamt Radiology - Job Advertisements

Dear All,

I would like to advertise several of our vacant posts (currently 7)

I have interest from two/possibly three local trainees – Cardiothoracic Radiology, Gastroenterology Radiology.

Other pressing needs remain in Breast, Nuclear Medicine and Urology.

I have forwarded a first draft job description to the RCR college advisor (Dr John Lawson) for comments. Drafts for all of the above posts are attached.

Do I require position numbers prior to completing an e requisition on HRPTS?

I would be very grateful of your assistance/direction.

Kind regards

### **WIT-89585**

David

Dr David Gracey, FRCR Consultant Radiologist





# Consultant Radiologist with a specialist interest in Breast

- Job Information Pack

Closing Date for Receipt of Completed

Applications is:

#### **IMPORTANT NOTE**

All communication relating to your application will be sent to you via email, you should continually check your email account for correspondence, this includes checking junk mail box.

An Equal Opportunities

Employer

### Introduction

Thank you for your interest in applying for a post with the Southern Health & Social Care Trust. This Job Information pack will provide you with further details regarding the Job you are applying for.

It is essential that you read the Job Description and Personnel Specification carefully to allow you to demonstrate in your application form how you meet the essential criteria.

Application forms can be submitted through one of the following channels:

• On Line at <a href="http://www.HSCRecruit.com">http://www.HSCRecruit.com</a> – full details on completing an online application form are provided at this web address.

Remember not to leave it until the last minute as something could happen to the internet at either end

• **Or by post**<sup>1</sup> to the Resourcing Team, Southern Health and Social Care Trust, Human Resources Department, Hill Building, St Luke's Hospital Site, Loughgall Road, Armagh, County Armagh, Northern Ireland BT61 7NQ Tel: +44 (0)28 3741 2558/2572

Following submission of your application you will receive all correspondence relating to your application by email. You should set up your mailbox to receive emails from <a href="https://www.system@HSC.com">workflow.system@HSC.com</a> otherwise the information may go to your Junk Email box. Emails will appear to have a sender 'WF Batch'. Please check your email account on an ongoing basis for correspondence as there will be no other alerts in this regard. You should also check your Junk Email Box.

Thank you again for your interest in the Southern Health & Social Care Trust. **Southern Trust Resourcing Team** 

Standard Wording Updated 09.11.2015

<sup>&</sup>lt;sup>1</sup> Applicants using Royal Mail should note that 1st class mail does not guarantee next day delivery. It is the responsibility of the applicant to ensure that sufficient postage has been paid to return the form to the address above by the stated closing date and time.

# Where Is the Southern Health & Social Care Trust, and what do we Do?

The Southern Trust provides essential patient / client centred services to a population of 335,000 people in the local areas of Armagh, Banbridge, Craigavon, Dungannon, South Tyrone, Newry and Mourne (see map outline below):



The Trust provides both Acute and Community based services for all ages. You may wish to view further information on our website at <a href="http://www.southerntrust.hscni.net/">http://www.southerntrust.hscni.net/</a> or you can follow us on Facebook or Twitter

The Southern Trust Vision is 'to deliver safe, high quality health and social care services, respecting the dignity and individuality of all who use them' and this is underpinned by six values which have been developed to help achieve the vision.

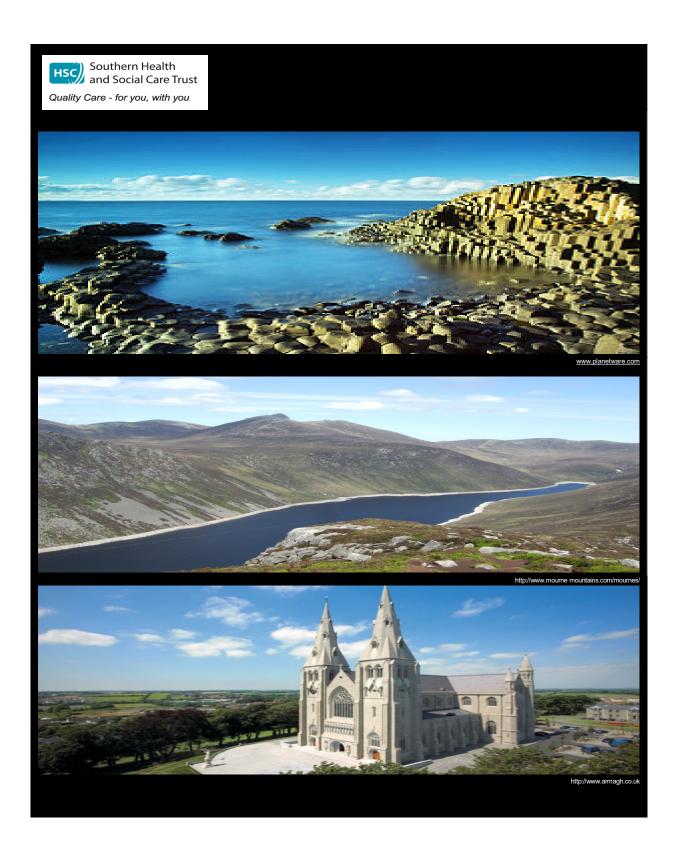
#### **Our Values**

#### We will:

- Treat people fairly and with respect
- Be open and honest and act with integrity
- Put patients, clients, carers and community at the heart of all we do
- Value staff and support their development to improve our care
- Embrace change for the better
- Listen and learn

#### **Our Priorities**

- Providing safe high quality care
- Maximizing independence and choice for our patients and clients
- Supporting people and communities to live healthy lives and to improve their health and wellbeing
- Being a great place to work, valuing our people
- · Making best use of resources
- Being a good social partner within our communities









Approval: THIS JOB DESCIRPTION WAS APPROVED BY

JOB TITLE: Consultant Radiologist (Gastroenterology)

**DEPARTMENT:** Radiology

BASE/LOCATION: All posts are appointed to the Southern Health and

Social Care Trust. The base hospital for this post is Craigavon Area Hsopital however the post holder may be required to work on any site within the

Southern Health and Social Care Trust.

**REPORTS TO:** Associate Medical Director for Cancer and Clinical

Services

ACCOUNTABLE TO: Mrs E Gishkori – Director of Acute Services

#### **SUMMARY OF POST:**

- This is a replacement post and will join a team of 17 Consultant Radiologists.
- This post will participate in a 1:18 Category A on-call rota. Current pay supplement: 3%
- This post will attract a salary of £75,249 £101,451 per annum
- This is a full-time position, however anyone interested in working part-time / job share is also welcome to apply.
- Annual leave will be 32 days per annum initially rising to 34 days after 7 years' seniority, plus 10 statutory and public holidays.
- The post also has an attractive study leave entitlement of up to 30 days paid leave with expenses in any period of three years.
- A relocation package may also be available if required.
- The Southern Trust has established a dedicated revalidation support team which
  ensures all doctors have an annual appraisal with a trained appraiser and supports all
  doctors through the revalidation process. The Trust has also appointed corporate,
  Consultant and SAS Leads for appraisal and revalidation.
- The Trust offers a medical mentoring scheme which can be viewed on the Southern Docs website CLICK HERE (Personal Information ).
- The Trust supports the requirements for continuing professional development (CPD) as laid down by the GMC and is committed to providing time and financial support for these activities.

 The post will attract all the terms and conditions and employment benefits associated with an NHS post e.g. NHS indemnity; access to NHS pension scheme and many additional benefits such as child care vouchers etc.

#### THE SOUTHERN TRUST:

The Southern Trust is one of the largest employers in Northern Ireland and Craigavon Area and Daisy Hill hospitals form the Southern Trust Acute Hospital Network - serving a population of over 360,000. Each year in our hospital network there are approximately 63,000 inpatient admissions; 25,000 day cases; 300,000 outpatient appointments; 116,000 Emergency Department attendances; and over 6,000 births. *Statistics updated in 2015* 

The Southern Trust's acute hospital network was reaffirmed in 2015 as one of the UK's Top Hospitals for the fourth consecutive year. The national CHKS Top 40 Hospitals programme recognises acute sector organisations for their achievements in healthcare quality, improvement and performance. The Top Hospitals award is based on the evaluation of over 20 key performance indicators covering safety, clinical effectiveness, health outcomes, efficiency, patient experience and quality of care. As well as being placed in the Top 40 Hospitals, the Southern Trust was shortlisted for the first time ever for the CHKS National Data Quality Improvement Award. Our vision is to 'to deliver safe, high quality health and social care services, respecting the dignity and individuality of all who use them'

#### WHY SHOULD YOU WORK FOR US?

The Southern Trust was the first Trust in Northern Ireland to invest and implement in a fully electronic job planning system which is available for all permanent consultant and SAS doctors. This makes it much easier for doctors to maintain an up to date job plan to ensure they are paid correctly and to support the revalidation and appraisal process. Doctors in longer term temporary posts may also be able to use this system. As well as Corporate and Departmental Induction each new permanent medical employee will have an opportunity to have an informal meeting with the Medical Director at the end of month three / four of commencement with the Trust during which time they can explore the option of job shadowing a non-clinical manager within their speciality for a morning / afternoon. This will be facilitated via the relevant Associate Medical Director. There is also a fully embedded revalidation and appraisal process which supports all doctors with all of their appraisal and revalidation requirements. Opportunities also exist for doctors to avail of the Trust medical mentoring scheme.

The Southern Trust is keen to become an employer of choice for SAS doctors who choose to spend their career with us. The Trust has been proactive in encouraging the role of SAS doctors within the Trust and has a number of trained SAS Medical Appraisers and Mentors. Regular lunchtime SAS Link-Up sessions are held across the Trust which provide an opportunity for the SAS group of doctors to establish relationships and network with each other. A regional SAS Conference is also hosted by the Trust each year and a number of initiatives are being developed to support and retain our doctors within their chosen specialties. Our doctors play a vital role in the care and treatment of our patients and in return you can expect a positive experience that will support your development as a key member of the Southern Trust. But don't just take our word for it – listen to the comments of a few of our European doctors who have chosen to relocate from their home country and make a career

#### with the Southern Trust:

https://vimeo.com/155571807 https://vimeo.com/155571800 https://vimeo.com/155571809

Access code: ateam

#### **SOUTHERN TRUST - IN THE SPOTLIGHT**

The Southern Trust is one of the largest employers in Northern Ireland. Follow us on Twitter to hear all the latest news <a href="https://mobile.twitter.com/southernhsct">https://mobile.twitter.com/southernhsct</a> or visit our YouTube channel for more news: <a href="https://www.youtube.com/channel/UC0YNNigHJwX4WKregeR">https://www.youtube.com/channel/UC0YNNigHJwX4WKregeR</a> IDQ/videos.

Some of our key achievements in 2015/16:

A day in the life of Southern Trust: CLICK HERE

Consultant Geriatrician recognised at prestigious Institute of Health Care Management Awards: CLICK HERE

First UK Hospital to Trial Groundbreaking Physio for Critically ill Patients: CLICK HERE

First Trust in NI to trial new baby heart screening test: CLICK HERE

UK Wide Recognition for Daisy Hill Anaesthetist: CLICK HERE

Junior doctors rank Southern Trust among top 10 UK providers to work for: <u>CLICK HERE</u>

Southern Trust Anaesthetists Ranked Top in Northern Ireland: CLICK HERE

#### **RADIOLOGY DIVISION**

The Southern Trust provides acute and elective radiology services on the Craigavon Area Hospital and Daisy Hill Hospital sites, with a 7 day service being provided for acute diagnostic radiology. Further elective radiology, including radiographs, CT, DEXA and ultrasound, are also provided on other community sites - in line with the ethos of providing patient services "in the right place, at the right time."

The Southern Trust utilizes the regional Northern Ireland PACS solution with an integrated RIS/PACS complete with voice recognition, advanced visualization and decision support software. Home workstations are provided. Secretarial support and office facilities are provided within the Division.

#### **EQUIPMENT**

The MRI suite in Craigavon hosts 2 modern 1.5T wide bore MRIs (Siemens Aera 2014 & 2015). 3 CT scanners are currently in place (Toshiba Prime 2016, Phillips Ingenuity 2015, Toshiba Aquilion 2010). A mobile CT (Toshiba Prime) is currently present on the Criagavon site, with a dedicated CT suite with 2 permanent CT scanners planned for Craigavon in early 2018.

The ultrasound service, including endoscopic and endobronchial ultrasound, continues to expand with ongoing renewal of equipment (fifteen Toshiba Aplio's 2009 – 2016, BK Medical

Flex Focus 2013 and Hitachi Avious 2012). Interventional radiology is provided in Craigavon (Siemens Axiom Artis, 2011), with further fluoroscopy rooms in both Daisyhill and Craigavon (Siemens 2004, Philips 2003). Nuclear imaging is sited in Craigavon (Siemens Symbia SPECT CT 2008, Siemens E Cam 1999). The majority of radiography is now digital (Carestream 2014 - 2016, Siemens 2014, Canon 2014).

The breast service is provided in the dedicated Glenanne Unit in Craigavon (Hologic Dimensions 2011, Hologic Selenia 2011, Hologic Multi Care Prone Table 2015, Hologic Affirm Biopsy 2015, two GE Logic Ultrasounds 2010 and Bard Encor Vacuum Biopsy, 2013). The breast screening service is supported by a mobile unit (Siemens Mammomat, 2014, Siemens Mammomat Tomo, 2014).

#### ON CALL

All consultants participate on a 1 in 17 rota call rota and also provide resident Saturday and Sunday service with the same frequency. Radiology registrars appointed to the Southern Trust, supplemented by locums, provide first on call cover. Out sourcing of overnight on call CT (10pm to 8am) is being progressed and will be in place shortly.

#### NUMBER OF EXAMINATIONS, APRIL 2015 - MARCH 2016

CT	26426
MRI	14018
US (Non Obstetric)	40868
US (Obstetric)	6090
Fluoroscopy	3383
Intervention	259
Radiographs	191980
DEXA	2591
Mammography (Symptomatic)	5632
Mammography (Screening)	12803
Nuclear Medicine	2184
Total	306230

#### **MEDICAL STAFF**

	Subspecialty Interests	PAs
Dr A Carson	Gynaecology and Paediatrics	11
Dr P Rice	Gastrointestinal	11
Dr M Fawzy	Nuclear (Sabbatical)	
Dr M Ahmed	General	11
Dr E Conlon	General	11
Dr D Gracey	Musculoskeletal	11
Dr J Yarr	Paediatrics	7
Dr M Williams	Urology	11
Dr S Porter	Musculoskeletal	11
Dr R McConville	Interventional	11
Dr L Johnston	Breast	11

Dr A Milligan	Musculoskeletal	11
Dr B James	Cardiac, Musculoskeletal	11
Dr P McGarry	Neuroradiology, Head & Neck	11
Dr P McSherry	Neuroradiology, Paediatrics	11
Dr I Yousuf	Musculoskeletal, Gastroenterology	11
Dr M Jamison	Neuroradiology (Sabbatical)	

#### RADIOGRAPHIC AND ADMINISTRATIVE STAFF

Assistant Director of Cancer & Clinical Services	Mrs H Trouton		
Head of Diagnostics	Mrs J Robinson		
Site Lead Radiographers	3		
Radiographers	132 WTE		
Practitioners	5.5 WTE		
Assistants	17 WTE		
Nurses	3 WTE		
Clerical	34 WTE		

#### **DUTIES OF THE POST:**

The post holder will:

- Have experience in breast radiology (both screening and symptomatic), with evidence of subspecialty training and MDT participation.
- Be expected to undertake those examinations which would be encountered in an Area Acute Hospital.
- Demonstrate good general experience in CT, Ultrasound, MRI and screening procedures.
- Be part of a Radiology team with responsibility for all work performed in the directorate which includes Daisy Hill Hospital, Lurgan Hospital, Banbridge Polyclinic, South Tyrone Hospital and Armagh Community Hospital.
- Be expected to keep up to date with innovations and ideas within the profession, and within the Health Service, and will work with other professionals towards improvement of the service.
- Be required to participate in a planned programme of Medical Audit with colleagues at Hospital and Area level.
- Be required to participate in an on-call rota with other Radiologists in the Southern Trust, as agreed with his/her Consultant colleagues.
- Have continuing responsibility for the patients under his/her care.

• Undertake administrative duties associated with the care of his/her patients.

For informal queries regarding this post please contact Dr David Gracey – Clinical Director of Radiology – Craigavon Area Hospital. Tel:

#### PROPOSED JOB PLAN / ROTA PATTERN

A provisional job plan is outlined below which illustrates the content, but not necessarily the distribution of the individual fixed sessions. It is indicative only and may be subject to change following discussion with your clinical manager to deliver against service delivery.

			HOURS			a	a
Mon	TIME	WORK ACTIVITY	DCC	SPA	APA	EPA	Total
	09.00 – 13.00	SPA		4			8
	13:00 – 17:00	СТ	4				_
Tues	09.00 – 13.00	Breast Clinic	4				8
2	13.00 – 17.00	MRI	4				•
Wed	09.00 – 13.00	SPA / Plain film reporting	2	2			8
>	13.00 – 17.00	Breast MDM / Admin	4				
Thur	09.00 – 13.00	Breast Clinic	4				4
Ę							7
-	09.00 – 13.00	Breast Screening	4				8
Щ.	13.00 – 17.00	MRI/Admin	4				0
	1	TOTAL HOURS	30	6			36
		TOTAL PAs	8	1.5			9

Programmed Activities	Number of PAs
Direct Clinical Care	7.5
Supporting Professional Activities	1.5
On call (including weekend working)	1
Total PA's	10

Emergency Work	
On-call Rota Frequency:	1 in 17
Agreed Category: (consultants only)	Category A
On-call % Supplement	3%

#### **TERMS AND CONDITIONS:**

This post will be contracted in accordance with:

Consultant Terms and Conditions which can be viewed at:

https://www.dhsspsni.gov.uk/sites/default/files/publications/dhssps/revised-consultants-terms.pdf

Your salary scale will be in accordance with the NHS Remuneration for your grade, which can be viewed at: <a href="https://www.dhsspsni.gov.uk/sites/default/files/publications/dhssps/hsc-tc8-1-2015.pdf">https://www.dhsspsni.gov.uk/sites/default/files/publications/dhssps/hsc-tc8-1-2015.pdf</a>

(updated February 2015)

If you would like any additional information about this post, for example details of the specialty or existing staff, please contact the Medical Staffing Office on 02838 614204.

#### **GENERAL REQUIREMENTS:**

The post holder will be required to:

- 1. Ensure the Trust's policy on equality of opportunity is promoted through his/her own actions and those of any staff for whom he/she has responsibility.
- 2. Co-operate fully with the implementation of the Trust's Health and Safety arrangements, reporting any accidents/incidents/equipment defects to his/her manager, and maintaining a clean, uncluttered and safe environment for patients/clients, members of the public and staff.
- 3. Adhere at all times to all Trust policies/codes of conduct, including for example:
  - Smoke Free policy
  - IT Security Policy and Code of Conduct
  - standards of attendance, appearance and behaviour
- 4. All employees of the trust are legally responsible for all records held, created or used as part of their business within the Trust including patients/clients, corporate and administrative records whether paper-based or electronic and also including emails. All such records are public records and are accessible to the general public, with limited exception, under the Freedom of Information act 2000 the Environmental Information Regulations 2004 and the Data Protection Acts 1998. Employees are required to be conversant with the Trusts policy and procedures on records management and to seek advice if in doubt.
- 5. Represent the Trust's commitment to providing the highest possible standard of service to patients/clients and members of the public, by treating all those with whom he/she comes into contact in the course of work, in a pleasant, courteous and respectful manner.
- 6. It is a standard condition that all Trust staff may be required to serve at any location within the Trust's area, as needs of the service demand.

### SOUTHERN HEALTH & SOCIAL CARE TRUST PERSONNEL SPECIFICATION

JOB TITLE: Consultant Radiologist (Gastroenterology) -

CAH

**DIRECTORATE:** Acute Services

HOURS: Full-time September 2016

**SALARY:** £75,249 - £101,451 per annum

#### Notes to applicants:

1. **Your application form:** You must clearly demonstrate on your application form how you meet the required criteria – failure to do so may result in you not being shortlisted. You should do this for both essential and desirable criteria requirements. All essential criteria requirements listed below must be met by the stated closing date, unless otherwise stated.

2. Proof of qualifications and/or professional registration will be required if an offer of employment is made – if you are unable to provide this, the offer may be withdrawn.

You MUST demonstrate all necessary shortlisting criteria on the Trust's standard application form or you may not be shortlisted.

**ESSENTIAL CRITERIA** – these are criteria all applicants MUST be able to demonstrate either at shortlisting or at interview. Applicants should therefore make it clear on their application form whether or not they meet these criteria. Failure to do so may result in you not being shortlisted. The stage in the process when the criteria will be measured is stated below;

The following are essential criteria which will initially be measured at Shortlisting Stage although may also be further explored during the interview stage;

- 1. Hold Full registration with the General Medical Council (London) with Licence to Practice or be able to obtain by time of appointment;<sup>2</sup>
- 2. Hold a Higher Professional Diploma i.e. Fellowship of the Royal College of Radiologists (FRCR) or equivalent qualification;
- 3. Entry on the GMC (London) Specialist Register via:
  - CCT in the specialty (proposed CCT date must be within 6 months of interview)
  - CESR or
  - European Community Rights
- 4. Have adequate sub-specialty training in Gastroenterology Imaging to function as part of the MDT.

Standard Wording Updated 09.11.2015

<sup>&</sup>lt;sup>2</sup> If successful at interview, applicants will be required to provide proof of their GMC application. Applicants must be registered, with a licence to practice at the time of appointment.

5. Hold a full current driving licence valid for use in the UK and have access to a car on appointment.<sup>3</sup>

#### The following are essential criteria which will be measured during the interview stage.

- 6. Have an understanding of the Radiological Service provision in the Southern Trust area.
- 7. Knowledge of evidence based approach to clinical care.
- 8. Understanding of the implication of clinical governance.
- 9. Have an interest in teaching and research.
- 10. Ability to lead and engender high standards of care.
- 11. Ability to develop strategies to meet changing demands.
- 12. Willingness to work flexibly as part of a team.
- 13. Good communication and interpersonal skills.
- 14. Ability to work well within a multidisciplinary team.
- 15. Ability to effectively train and supervise medical undergraduates and postgraduates.

**DESIRABLE CRITERIA** – these will only be used where it is necessary to introduce additional job related criteria to ensure files are manageable. Applicants should therefore make it clear on their application form whether or not they meet these criteria. Failure to do so may result in you not being short listed

- 1. Have some formal training in teaching methods.
- 2. Have management experience.
- 3. Have experience in research.

#### WE ARE AN EQUAL OPPORTUNITIES EMPLOYER

Standard Wording Updated 09.11.2015

<sup>&</sup>lt;sup>3</sup> This criterion will be waived in the case of a suitable applicant who has a disability which prohibits them from driving but who is able to organise suitable alternative arrangements in order to meet the requirements of the post in full.

# The Benefits of Working for the Southern Trust

There are many key benefits of working for the Southern Trust. The Trust offers competitive remuneration packages with excellent Terms & Conditions of Service. Other than Medical & Dental staff all other staff are on the Agenda for Change Terms & Conditions of service which can be viewed on <a href="http://www.dhsspsni.gov.uk/scuagenda-2">http://www.dhsspsni.gov.uk/scuagenda-2</a>. Below are some points to highlight;

#### ANNUAL LEAVE AND STATUTORY / PUBLIC HOLIDAYS

The Trust offers excellent provision for annual leave and Public / Statutory Holidays as follows which vary slightly for different staff groups but generally range between 27 – 33 days annual leave plus 10 statutory / public holidays.

#### **HUMAN RESOURCES POLICIES**

The Trust offers a wide range of Human Resource Policies to underpin the value that is placed on its staff such as:

- A range of Work Life Balance/Flexible Working Policies;
- Child Care Voucher Scheme;
- Cycle to Work Scheme;
- Savings on Social and Leisure Facilities;
- Excellent Employee Health & Well-being Support;
- Free Parking across the Trust sites;
- A strong commitment to Equality of Opportunity.

#### CONTINUOUS PROFESSIONAL DEVELOPMENT

The Trust offers a strong preceptorship programme, rotational opportunities and ongoing continuous professional development through Annual Personal Development Reviews.

#### **MODERN FACILITIES**

The Trust is continually updating its facilities to ensure modern 'State of the Art' care environments for all its service users and staff.

#### **HSC Pension Scheme / HPSS Superannuation Scheme**

One of the leading pension schemes available, Trust staff may choose to join the Health & Social Care Pension Scheme. Further information may be obtained from the HSC Pension Service Website at <a href="https://www.hscpensions.hscni.net">www.hscpensions.hscni.net</a>. Applicants who are already members of the HPSS Superannuation Scheme may continue with their current arrangements.

#### FURTHER INFORMATION ON THESE AND OTHER POLICIES ARE AVAILABLE ON REQUEST.

#### COMMITTED TO EQUALITY OF OPPORTUNITY

The Trust recognises and values the diversity of its workforce and the population it serves. The Trust is committed to a working environment free from intimidation of any kind. Through a systematic and objective recruitment & selection process the Trust is committed to ensuring that appointment decisions are taken solely on the basis of merit.

# Completing & Submitting your Application Form

The application form is designed to ensure that applicants provide the necessary information to determine how they meet the essential shortlisting criteria. It also provides additional information required at the various stages of the Recruitment process.

The Trust will only accept properly completed Application Forms. No CV's are accepted (including for Medical applicants)

In completing your application you are encouraged to read the following information which provides some useful tips on the information to include. If you are completing your application form online please also reference the 'Step by Step Guide for Applicants'.

#### MEETING THE CRITERIA SET OUT IN THE PERSONNEL SPECIFICATION

- Always refer to the Job Description and Personnel Specification when completing your form
- Clearly demonstrate on your application form how you meet the essential shortlisting criteria
  as detailed in the personnel specification. Failure to do so <u>will</u> result in you not being
  shortlisted for interview. Please remember that selection panels cannot make assumptions
  on whether or not you meet the essential shortlisting criteria.

#### **COMPLETING THE REFERENCE SECTION**

We will want to seek references which cover the previous 3 years to the date of application in relation to your employment / training / education. The following is a useful guide when completing this section;

Applicant	Who is a suitable R	eferee
Employment		
Position		
I am Currently employed	Your must provide a referee from your current employment post in relation to your employment.	ent who holds a managerial / supervisory
	Your second referee could be another from your curre previously been employed in the HSC / NHS you must proheld a supervisory / management role in relation to your e	ovide a referee from that employment who
Not currently employed	Your must provide a referee from your most recent employment who holds a managerial / supervisory post in relation to your employment.	
	Your second referee could be another from your most recent or previous employment. If you have previously been employed in the HSC / NHS you must provide a referee from that employment who held a supervisory / management role in relation to your employment.	
Self Employed	Character reference*	From previous employer / relevant Academic** reference / Other
Never been employed	Character* reference / relevant Academic** reference / Ot	her

<sup>\*</sup>Character Reference - eg Accountant, Banker, HM Revenue & Customs, Solicitor, Client references or voluntary organisation

<sup>\*\*</sup>Academic Reference - eg school, college, university

#### **COMPLETING YOUR CURRENT / PREVIOUS EMPLOYMENT DETAILS**

- Ensure that full details are provided.
- Be specific about all the dates that you provide, these should be stated in the following format DD.MM.YYYY.
- Explain any gaps between periods of employment and include reasons for leaving each post.
- Provide a list of key duties that you have been responsible for in current post / previous posts.

#### **COMPLETING THE CRIMINAL CONVICTIONS / OFFENCES SECTION**

The Trust is committed to the equality of opportunity for all applicants, including those with criminal convictions. We undertake to ensure an open, measured and recorded discussion on the subject of any offences or other matters that might be considered relevant for the position concerned e.g. the individual is applying for a driving job but has a conviction history of driving offences. This will be conducted following the selection process if this applies to the successful candidate. Whilst the disclosure of information does not automatically prevent an individual from obtaining employment, it is essential that all convictions (other than protected convictions) are disclosed to allow the Trust to adequately consider their relevance to the post in question. The Trust considers failure by an applicant to declare complete and accurate information about convictions to be a serious breach of trust.

It is in this context that the application asks for information on Criminal Convictions. The Trusts positions fall under the Rehabilitation of Offenders Exceptions (NI) Order 1979 as amended. This requires you to tell us about any criminal convictions or offences that you may have. Within the Health Service, criminal convictions are never regarded as spent and therefore you must tell us about <u>all</u> previous or pending convictions or offences (*including motoring convictions*), even if they happened a long time ago (*other than protected convictions*).

**Access NI Disclosure** – the Trust operates in line with the Access NI Code of Practice. Further details can be obtained from <a href="https://www.accessni.gov.uk">www.accessni.gov.uk</a>

It should be noted that some posts will fall within the definition of 'Regulated Activity'. Further information on Regulated Activity can be obtained on request. Any post falling within the definition of Regulated Activity will be subject to an Access NI Enhanced Disclosure check with Barred list check.

#### **COMPLETING THE MEDICAL HISTORY SECTION**

This section requires you to tell us about any periods of sickness you have had in the last **3 years**, whether you have been in employment or not. Please ensure that you include all dates that fall within this time period giving relevant details of the nature of the illness / absence. Failure to disclose all periods of sickness may affect your application. Your sickness absence record will be verified through the reference checking process; therefore it is important that you give full and accurate information.

#### **DISABILITY REQUIREMENTS**

We ask on the application form if you require any reasonable adjustments, due to disability, to enable you to attend the interview or undertake the duties of the post. Details of any disability are only used for this purpose and do not form any part of the selection process. If

**WIT-89602** 

you require any reasonable adjustments to be made throughout the Recruitment Process please contact the Resourcing Team to discuss.

#### COMPLETING THE PERSONAL DECLARATION

It is important to remember that when signing the personal declaration section or submitting your form via HSCRecruit.com / email you are stating that the information is **true**, **complete** and accurate, and that giving wrong information or leaving information out could lead to the withdrawal of an offer of employment, or dismissal if you take up a post.

#### **DATA PROTECTION**

The information you provide the Trust will be processed in accordance with the Data Protection Act 1998. If you would like further information in relation to this please contact the Resourcing Team.

#### COMPLETING THE EQUAL OPPORTUNITY MONITORING FORM

Please note that this information is regarded as part of your application and you are strongly encouraged to complete this section. This information is treated in the strictest confidence and is for monitoring /statistical purposes only. Selection panels do not have any access to this information at any stage of the recruitment process.

#### ADVISING US IF YOU ARE NOT AVAILABLE TO ATTEND FOR INTERVIEW

If you have any planned holidays, it is useful to tell us about this by detailing it on your application form. However please note that the selection panel are under no obligation to take these into account when arranging interview dates.

#### SUBMITTING YOUR COMPLETED FORM TO THE RESOURCING TEAM

This must be received by the Resourcing Team by the stated closing date and time, as late applications will not be accepted. Forms will also not be accepted if they are incomplete or have been re-formatted.

Please remember that the Trust's standard Application Form is the <u>only</u> acceptable method of application to the Trust including for Medical Applicants.

You are encouraged to submit your application on line at <a href="http://www.HSCRecruit.com">http://www.HSCRecruit.com</a> – full details on completing an online application form are provided at this web address. REMEMBER not to leave it until the last minute as something could happen to the internet at either end

If this is not possible you can also submit your application in hard copy format by post<sup>4</sup> to the Resourcing Team, Southern Health and Social Care Trust, Human Resources Department, Hill Building, St Luke's Hospital Site, Loughgall Road, Armagh, County Armagh, Northern Ireland BT61 7NQ

### PLEASE DO NOT LEAVE YOUR APPLICATION UNTIL THE LAST MINUTE - SUBMISSION BY THE CLOSING DATE AND TIME IS YOUR RESPONSIBILITY.

<sup>&</sup>lt;sup>4</sup>Applicants using Royal Mail should note that 1<sup>st</sup> class mail does not guarantee next day delivery. It is the responsibility of the applicant to ensure that sufficient postage has been paid to return the form to the recruitment service by the stated closing date and time.

### **Application Form Checklist**

Please use the checklist below to help ensure that you have completed your form in full and are now ready to submit your application.

HAVE YOU		
Read the 'Tips on completing / submitting your application form' section of this information pack?		
Clearly demonstrated how you meet all criteria requirements?		
Provided full details of 2 relevant referees which cover a 3 year period?		
Provided full details on relevant Qualifications, Registration ie subjects, grades, dates, registration number, as well as Driving Licence and access to a car details?		
Listed current / previous employment details since leaving Education, including details of posts held, exact dates (DD.MM.YYYY), and a brief summary of main duties undertaken?		
Explained any gaps in employment and listed reasons for leaving previous employment?		
Told us about any previous / pending convictions or offences including any that happened a long time ago?		
Detailed on your form any periods of sickness in the last 3 years?		
Completed the disability related questions if you require reasonable adjustments?		
Read and signed / agreed to the personal declaration. REMEMBER: Failure to provide complete and accurate information may lead to a withdrawal of employment / offer of employment if this is subsequently discovered?		
Completed your equal opportunity monitoring form in full?		

If you have ticked all of the above you are now ready to submit your application form.

# Recruitment & Selection Process – What to Expect

The Southern Health & Social Care Trust operates a fair and impartial recruitment system which provides a positive experience of the Trust and is in line with Best Practice and legislative standards. The following should give you an idea of what is involved in this process after submitting your form:

#### Following the Closing date

After the closing date all applications will be considered against the essential shortlisting criteria as stated on the personnel specification. **Only those applicants who have provided all the necessary information in their application form will be invited to interview** - this is called Shortlisting. If you do not meet the essential shortlisting criteria we will advise you of this by email correspondence.

#### **Selection process**

If shortlisted you will be invited to participate in the selection process. This communication will normally be by email. You will be required to bring a form of photographic ID to the selection process.

#### **Final Outcomes**

You will be advised of the outcome of the Selection process whatever the outcome. This will normally happen by email correspondence.

If successful, you will be made a conditional offer of employment which is subject to completion of a range of satisfactory pre-employment checks, the details of which you will be advised at that time.

Once pre-employment checks have been completed satisfactorily, we will confirm your offer of employment and you will be contacted to arrange a suitable starting date. Once this is agreed you will be issued with a Contract of Employment / Engagement depending on the post offered.

Every effort will be made to ensure you have a positive experience when applying for a post with the Southern Trust.

Thank you again for your interest and we look forward to receiving your application.



# Consultant Radiologist with a specialist interest in Cardiothoracic Radiology

- Job Information Pack

Closing Date for Receipt of Completed

Applications is:

#### **IMPORTANT NOTE**

All communication relating to your application will be sent to you via email, you should continually check your email account for correspondence, this includes checking junk mail box.

An Equal Opportunities

Employer

### Introduction

Thank you for your interest in applying for a post with the Southern Health & Social Care Trust. This Job Information pack will provide you with further details regarding the Job you are applying for.

It is essential that you read the Job Description and Personnel Specification carefully to allow you to demonstrate in your application form how you meet the essential criteria.

Application forms can be submitted through one of the following channels:

• On Line at <a href="http://www.HSCRecruit.com">http://www.HSCRecruit.com</a> – full details on completing an online application form are provided at this web address.

Remember not to leave it until the last minute as something could happen to the internet at either end

• Or by post¹ to the Resourcing Team, Southern Health and Social Care Trust, Human Resources Department, Hill Building, St Luke's Hospital Site, Loughgall Road, Armagh, County Armagh, Northern Ireland BT61 7NQ Tel: +44 (0)28 3741 2558/2572

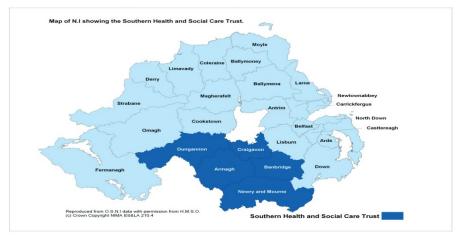
Following submission of your application you will receive all correspondence relating to your application by email. You should set up your mailbox to receive emails from <a href="Workflow.System@HSC.com">Workflow.System@HSC.com</a> otherwise the information may go to your Junk Email box. Emails will appear to have a sender 'WF Batch'. Please check your email account on an ongoing basis for correspondence as there will be no other alerts in this regard. You should also check your Junk Email Box.

Thank you again for your interest in the Southern Health & Social Care Trust. **Southern Trust Resourcing Team** 

<sup>&</sup>lt;sup>1</sup> Applicants using Royal Mail should note that 1st class mail does not guarantee next day delivery. It is the responsibility of the applicant to ensure that sufficient postage has been paid to return the form to the address above by the stated closing date and time.

# Where Is the Southern Health & Social Care Trust, and what do we Do?

The Southern Trust provides essential patient / client centred services to a population of 335,000 people in the local areas of Armagh, Banbridge, Craigavon, Dungannon, South Tyrone, Newry and Mourne (see map outline below):



The Trust provides both Acute and Community based services for all ages. You may wish to view further information on our website at <a href="http://www.southerntrust.hscni.net/">http://www.southerntrust.hscni.net/</a> or you can follow us on Facebook or Twitter

The Southern Trust Vision is 'to deliver safe, high quality health and social care services, respecting the dignity and individuality of all who use them' and this is underpinned by six values which have been developed to help achieve the vision.

#### **Our Values**

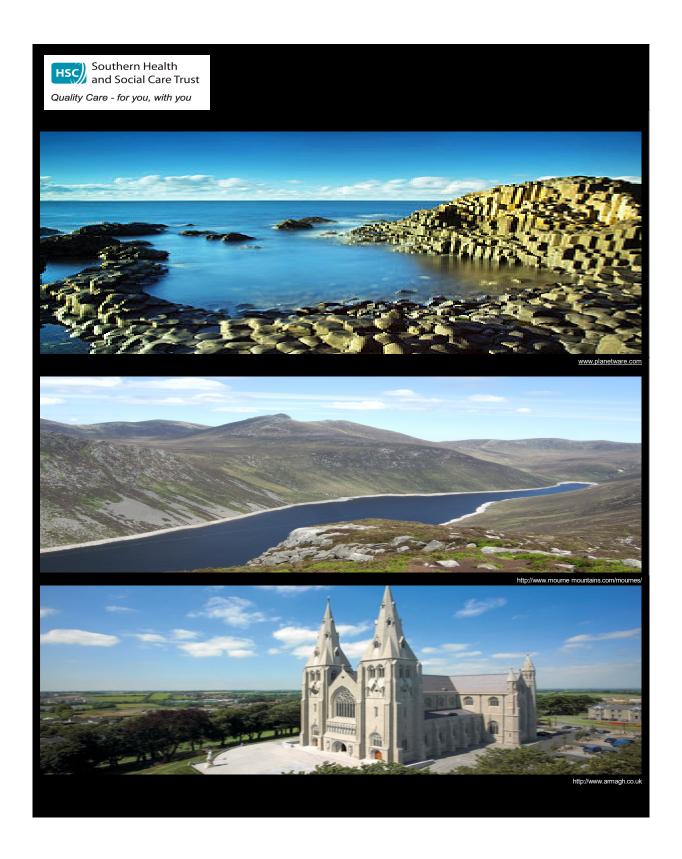
#### We will:

- Treat people fairly and with respect
- Be open and honest and act with integrity
- Put patients, clients, carers and community at the heart of all we do
- Value staff and support their development to improve our care
- Embrace change for the better
- Listen and learn

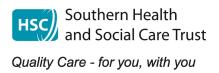
#### **Our Priorities**

- Providing safe high quality care
- Maximizing independence and choice for our patients and clients
- Supporting people and communities to live healthy lives and to improve their health and wellbeing
- Being a great place to work, valuing our people
- · Making best use of resources
- Being a good social partner within our communities

### **WIT-89608**









Approval: THIS JOB DESCIRPTION WAS APPROVED BY

JOB TITLE: Consultant Radiologist (Gastroenterology)

**DEPARTMENT:** Radiology

BASE/LOCATION: All posts are appointed to the Southern Health and

Social Care Trust. The base hospital for this post is Craigavon Area Hsopital however the post holder may be required to work on any site within the

Southern Health and Social Care Trust.

**REPORTS TO:** Associate Medical Director for Cancer and Clinical

Services

ACCOUNTABLE TO: Mrs E Gishkori – Director of Acute Services

#### **SUMMARY OF POST:**

- This is a replacement post and will join a team of 17 Consultant Radiologists.
- This post will participate in a 1:18 Category A on-call rota. Current pay supplement: 3%
- This post will attract a salary of £75,249 £101,451 per annum
- This is a full-time position, however anyone interested in working part-time / job share is also welcome to apply.
- Annual leave will be 32 days per annum initially rising to 34 days after 7 years' seniority, plus 10 statutory and public holidays.
- The post also has an attractive study leave entitlement of up to 30 days paid leave with expenses in any period of three years.
- A relocation package may also be available if required.
- The Southern Trust has established a dedicated revalidation support team which
  ensures all doctors have an annual appraisal with a trained appraiser and supports all
  doctors through the revalidation process. The Trust has also appointed corporate,
  Consultant and SAS Leads for appraisal and revalidation.
- The Trust offers a medical mentoring scheme which can be viewed on the Southern Docs website CLICK HERE (Personal Information ).
- The Trust supports the requirements for continuing professional development (CPD) as laid down by the GMC and is committed to providing time and financial support for these activities.

 The post will attract all the terms and conditions and employment benefits associated with an NHS post e.g. NHS indemnity; access to NHS pension scheme and many additional benefits such as child care vouchers etc.

#### THE SOUTHERN TRUST:

The Southern Trust is one of the largest employers in Northern Ireland and Craigavon Area and Daisy Hill hospitals form the Southern Trust Acute Hospital Network - serving a population of over 360,000. Each year in our hospital network there are approximately 63,000 inpatient admissions; 25,000 day cases; 300,000 outpatient appointments; 116,000 Emergency Department attendances; and over 6,000 births. *Statistics updated in 2015* 

The Southern Trust's acute hospital network was reaffirmed in 2015 as one of the UK's Top Hospitals for the fourth consecutive year. The national CHKS Top 40 Hospitals programme recognises acute sector organisations for their achievements in healthcare quality, improvement and performance. The Top Hospitals award is based on the evaluation of over 20 key performance indicators covering safety, clinical effectiveness, health outcomes, efficiency, patient experience and quality of care. As well as being placed in the Top 40 Hospitals, the Southern Trust was shortlisted for the first time ever for the CHKS National Data Quality Improvement Award. Our vision is to 'to deliver safe, high quality health and social care services, respecting the dignity and individuality of all who use them'

#### WHY SHOULD YOU WORK FOR US?

The Southern Trust was the first Trust in Northern Ireland to invest and implement in a fully electronic job planning system which is available for all permanent consultant and SAS doctors. This makes it much easier for doctors to maintain an up to date job plan to ensure they are paid correctly and to support the revalidation and appraisal process. Doctors in longer term temporary posts may also be able to use this system. As well as Corporate and Departmental Induction each new permanent medical employee will have an opportunity to have an informal meeting with the Medical Director at the end of month three / four of commencement with the Trust during which time they can explore the option of job shadowing a non-clinical manager within their speciality for a morning / afternoon. This will be facilitated via the relevant Associate Medical Director. There is also a fully embedded revalidation and appraisal process which supports all doctors with all of their appraisal and revalidation requirements. Opportunities also exist for doctors to avail of the Trust medical mentoring scheme.

The Southern Trust is keen to become an employer of choice for SAS doctors who choose to spend their career with us. The Trust has been proactive in encouraging the role of SAS doctors within the Trust and has a number of trained SAS Medical Appraisers and Mentors. Regular lunchtime SAS Link-Up sessions are held across the Trust which provide an opportunity for the SAS group of doctors to establish relationships and network with each other. A regional SAS Conference is also hosted by the Trust each year and a number of initiatives are being developed to support and retain our doctors within their chosen specialties. Our doctors play a vital role in the care and treatment of our patients and in return you can expect a positive experience that will support your development as a key member of the Southern Trust. But don't just take our word for it – listen to the comments of a few of our European doctors who have chosen to relocate from their home country and make a career

#### with the Southern Trust:

https://vimeo.com/155571807 https://vimeo.com/155571800 https://vimeo.com/155571809

Access code: ateam

#### SOUTHERN TRUST - IN THE SPOTLIGHT

The Southern Trust is one of the largest employers in Northern Ireland. Follow us on Twitter to hear all the latest news <a href="https://mobile.twitter.com/southernhsct">https://mobile.twitter.com/southernhsct</a> or visit our YouTube channel for more news: <a href="https://www.youtube.com/channel/UC0YNNigHJwX4WKregeR">https://www.youtube.com/channel/UC0YNNigHJwX4WKregeR</a> IDQ/videos.

Some of our key achievements in 2015/16:

A day in the life of Southern Trust: <a href="CLICK HERE">CLICK HERE</a>

Consultant Geriatrician recognised at prestigious Institute of Health Care Management Awards: CLICK HERE

First UK Hospital to Trial Groundbreaking Physio for Critically ill Patients: CLICK HERE

First Trust in NI to trial new baby heart screening test: CLICK HERE

UK Wide Recognition for Daisy Hill Anaesthetist: CLICK HERE

Junior doctors rank Southern Trust among top 10 UK providers to work for: <u>CLICK HERE</u>

Southern Trust Anaesthetists Ranked Top in Northern Ireland: CLICK HERE

#### **RADIOLOGY DIVISION**

The Southern Trust provides acute and elective radiology services on the Craigavon Area Hospital and Daisy Hill Hospital sites, with a 7 day service being provided for acute diagnostic radiology. Further elective radiology, including radiographs, CT, DEXA and ultrasound, are also provided on other community sites - in line with the ethos of providing patient services "in the right place, at the right time."

The Southern Trust utilizes the regional Northern Ireland PACS solution with an integrated RIS/PACS complete with voice recognition, advanced visualization and decision support software. Home workstations are provided. Secretarial support and office facilities are provided within the Division.

#### **EQUIPMENT**

The MRI suite in Craigavon hosts 2 modern 1.5T wide bore MRIs (Siemens Aera 2014 & 2015). 3 CT scanners are currently in place (Toshiba Prime 2016, Phillips Ingenuity 2015, Toshiba Aquilion 2010). A mobile CT (Toshiba Prime) is currently present on the Criagavon site, with a dedicated CT suite with 2 permanent CT scanners planned for Craigavon in early 2018.

The ultrasound service, including endoscopic and endobronchial ultrasound, continues to expand with ongoing renewal of equipment (fifteen Toshiba Aplio's 2009 – 2016, BK Medical

Flex Focus 2013 and Hitachi Avious 2012). Interventional radiology is provided in Craigavon (Siemens Axiom Artis, 2011), with further fluoroscopy rooms in both Daisyhill and Craigavon (Siemens 2004, Philips 2003). Nuclear imaging is sited in Craigavon (Siemens Symbia SPECT CT 2008, Siemens E Cam 1999). The majority of radiography is now digital (Carestream 2014 - 2016, Siemens 2014, Canon 2014).

The breast service is provided in the dedicated Glenanne Unit in Craigavon (Hologic Dimensions 2011, Hologic Selenia 2011, Hologic Multi Care Prone Table 2015, Hologic Affirm Biopsy 2015, two GE Logic Ultrasounds 2010 and Bard Encor Vacuum Biopsy, 2013). The breast screening service is supported by a mobile unit (Siemens Mammomat, 2014, Siemens Mammomat Tomo, 2014).

#### ON CALL

All consultants participate on a 1 in 17 rota call rota and also provide resident Saturday and Sunday service with the same frequency. Radiology registrars appointed to the Southern Trust, supplemented by locums, provide first on call cover. Out sourcing of overnight on call CT (10pm to 8am) is being progressed and will be in place shortly.

#### NUMBER OF EXAMINATIONS, APRIL 2015 - MARCH 2016

СТ	26426
MRI	14018
US (Non Obstetric)	40868
US (Obstetric)	6090
Fluoroscopy	3383
Intervention	259
Radiographs	191980
DEXA	2591
Mammography (Symptomatic)	5632
Mammography (Screening)	12803
Nuclear Medicine	2184
Total	306230

#### **MEDICAL STAFF**

	Subspecialty Interests	PAs
Dr A Carson	Gynaecology and Paediatrics	11
Dr P Rice	Gastrointestinal	11
Dr M Fawzy	Nuclear (Sabbatical)	
Dr M Ahmed	General	11
Dr E Conlon	General	11
Dr D Gracey	Musculoskeletal	11
Dr J Yarr	Paediatrics	7
Dr M Williams	Urology	11
Dr S Porter	Musculoskeletal	11
Dr R McConville	Interventional	11
Dr L Johnston	Breast	11

Dr A Milligan	Musculoskeletal	11
Dr B James	Cardiac, Musculoskeletal	11
Dr P McGarry	Neuroradiology, Head & Neck	11
Dr P McSherry	Neuroradiology, Paediatrics	11
Dr I Yousuf	Musculoskeletal, Gastroenterology	11
Dr M Jamison	Neuroradiology (Sabbatical)	

#### RADIOGRAPHIC AND ADMINISTRATIVE STAFF

Assistant Director of Cancer & Clinical Services	Mrs H Trouton
Head of Diagnostics	Mrs J Robinson
Site Lead Radiographers	3
Radiographers	132 WTE
Practitioners	5.5 WTE
Assistants	17 WTE
Nurses	3 WTE
Clerical	34 WTE

#### **DUTIES OF THE POST:**

#### The post holder will:

- Have experience in cardiothoracic radiology (including cardiac CT (level II SCCT accreditation or equivalent) and lung biopsy) with evidence of subspecialty training and MDT participation.
- Be expected to undertake those examinations which would be encountered in an Area Acute Hospital.
- Demonstrate good general experience in CT, Ultrasound, MRI and screening procedures.
- Be part of a Radiology team with responsibility for all work performed in the directorate which includes Daisy Hill Hospital, Lurgan Hospital, Banbridge Polyclinic, South Tyrone Hospital and Armagh Community Hospital.
- Be expected to keep up to date with innovations and ideas within the profession, and within the Health Service, and will work with other professionals towards improvement of the service.
- Be required to participate in a planned programme of Medical Audit with colleagues at Hospital and Area level.
- Be required to participate in an on-call rota with other Radiologists in the Southern Trust, as agreed with his/her Consultant colleagues.
- Have continuing responsibility for the patients under his/her care.

Undertake administrative duties associated with the care of his/her patients.

For informal queries regarding this post please contact Dr David Gracey – Clinical Director of Radiology – Craigavon Area Hospital. Tel:

#### PROPOSED JOB PLAN / ROTA PATTERN

A provisional job plan is outlined below which illustrates the content, but not necessarily the distribution of the individual fixed sessions. It is indicative only and may be subject to change following discussion with your clinical manager to deliver against service delivery.

		HOURS			<u></u>		
	TIME	WORK ACTIVITY	DCC	SPA	APA	EPA	EPA Tota
Mon	09.00 – 13.00	CT (cardiac)		4			8
	13:00 – 17:00	CT (cardiac) / MRI	4				
es	09.00 – 13.00	US	4				8
Tues	13.00 – 17.00	СТ	4				0
Wed	09.00 – 13.00	Plain film reporting / MDM prep	4				8
>	13.00 – 17.00	MDM / SPA	4				
Thur							4
È	13.00 – 17.00	СТ	4				_
Ë	09.00 – 13.00	Ultrasound	4				8
正	13.00 – 17.00	MRI / Admin	4				3
		TOTAL HOURS	30	6			36
		TOTAL PAs	8	1.5			9

Programmed Activities	Number of PAs
Direct Clinical Care	7.5
Supporting Professional Activities	1.5
On call (including weekend working)	1
Total PA's	10

Emergency Work	
On-call Rota Frequency:	1 in 17
Agreed Category: (consultants only)	Category A
On-call % Supplement	3%

#### **TERMS AND CONDITIONS:**

This post will be contracted in accordance with:

Consultant Terms and Conditions which can be viewed at:

https://www.dhsspsni.gov.uk/sites/default/files/publications/dhssps/revised-consultants-terms.pdf

Your salary scale will be in accordance with the NHS Remuneration for your grade, which can be viewed at: <a href="https://www.dhsspsni.gov.uk/sites/default/files/publications/dhssps/hsc-tc8-1-2015.pdf">https://www.dhsspsni.gov.uk/sites/default/files/publications/dhssps/hsc-tc8-1-2015.pdf</a>

(updated February 2015)

If you would like any additional information about this post, for example details of the specialty or existing staff, please contact the Medical Staffing Office on 02838 614204.

#### **GENERAL REQUIREMENTS:**

The post holder will be required to:

- 1. Ensure the Trust's policy on equality of opportunity is promoted through his/her own actions and those of any staff for whom he/she has responsibility.
- Co-operate fully with the implementation of the Trust's Health and Safety arrangements, reporting any accidents/incidents/equipment defects to his/her manager, and maintaining a clean, uncluttered and safe environment for patients/clients, members of the public and staff.
- 3. Adhere at all times to all Trust policies/codes of conduct, including for example:
  - Smoke Free policy
  - IT Security Policy and Code of Conduct
  - standards of attendance, appearance and behaviour
- 4. All employees of the trust are legally responsible for all records held, created or used as part of their business within the Trust including patients/clients, corporate and administrative records whether paper-based or electronic and also including emails. All such records are public records and are accessible to the general public, with limited exception, under the Freedom of Information act 2000 the Environmental Information Regulations 2004 and the Data Protection Acts 1998. Employees are required to be conversant with the Trusts policy and procedures on records management and to seek advice if in doubt.
- 5. Represent the Trust's commitment to providing the highest possible standard of service to patients/clients and members of the public, by treating all those with whom he/she comes into contact in the course of work, in a pleasant, courteous and respectful manner.
- 6. It is a standard condition that all Trust staff may be required to serve at any location within the Trust's area, as needs of the service demand.

## SOUTHERN HEALTH & SOCIAL CARE TRUST PERSONNEL SPECIFICATION

JOB TITLE: Consultant Radiologist (Gastroenterology) –

CAH

**DIRECTORATE:** Acute Services

HOURS: Full-time September 2016

**SALARY:** £75,249 - £101,451 per annum

#### Notes to applicants:

1. **Your application form:** You must clearly demonstrate on your application form how you meet the required criteria – failure to do so may result in you not being shortlisted. You should do this for both essential and desirable criteria requirements. All essential criteria requirements listed below must be met by the stated closing date, unless otherwise stated.

2. Proof of qualifications and/or professional registration will be required if an offer of employment is made – if you are unable to provide this, the offer may be withdrawn.

You MUST demonstrate all necessary shortlisting criteria on the Trust's standard application form or you may not be shortlisted.

**ESSENTIAL CRITERIA** – these are criteria all applicants MUST be able to demonstrate either at shortlisting or at interview. Applicants should therefore make it clear on their application form whether or not they meet these criteria. Failure to do so may result in you not being shortlisted. The stage in the process when the criteria will be measured is stated below;

The following are essential criteria which will initially be measured at Shortlisting Stage although may also be further explored during the interview stage;

- 1. Hold Full registration with the General Medical Council (London) with Licence to Practice or be able to obtain by time of appointment;<sup>2</sup>
- 2. Hold a Higher Professional Diploma i.e. Fellowship of the Royal College of Radiologists (FRCR) or equivalent qualification;
- 3. Entry on the GMC (London) Specialist Register via:
  - CCT in the specialty (proposed CCT date must be within 6 months of interview)
  - CESR or
  - European Community Rights
- 4. Have adequate sub-specialty training in Gastroenterology Imaging to function as part of the MDT.

<sup>&</sup>lt;sup>2</sup> If successful at interview, applicants will be required to provide proof of their GMC application. Applicants must be registered, with a licence to practice at the time of appointment.

WIT-89617

5. Hold a full current driving licence valid for use in the UK and have access to a car on appointment.<sup>3</sup>

#### The following are essential criteria which will be measured during the interview stage.

- 6. Have an understanding of the Radiological Service provision in the Southern Trust area.
- 7. Knowledge of evidence based approach to clinical care.
- 8. Understanding of the implication of clinical governance.
- 9. Have an interest in teaching and research.
- 10. Ability to lead and engender high standards of care.
- 11. Ability to develop strategies to meet changing demands.
- 12. Willingness to work flexibly as part of a team.
- 13. Good communication and interpersonal skills.
- 14. Ability to work well within a multidisciplinary team.
- 15. Ability to effectively train and supervise medical undergraduates and postgraduates.

**DESIRABLE CRITERIA** – these will only be used where it is necessary to introduce additional job related criteria to ensure files are manageable. Applicants should therefore make it clear on their application form whether or not they meet these criteria. Failure to do so may result in you not being short listed

- 1. Have some formal training in teaching methods.
- 2. Have management experience.
- 3. Have experience in research.

#### WE ARE AN EQUAL OPPORTUNITIES EMPLOYER

Standard Wording Updated 09.11.2015

<sup>&</sup>lt;sup>3</sup> This criterion will be waived in the case of a suitable applicant who has a disability which prohibits them from driving but who is able to organise suitable alternative arrangements in order to meet the requirements of the post in full.

# The Benefits of Working for the Southern Trust

There are many key benefits of working for the Southern Trust. The Trust offers competitive remuneration packages with excellent Terms & Conditions of Service. Other than Medical & Dental staff all other staff are on the Agenda for Change Terms & Conditions of service which can be viewed on <a href="http://www.dhsspsni.gov.uk/scuagenda-2">http://www.dhsspsni.gov.uk/scuagenda-2</a>. Below are some points to highlight;

#### ANNUAL LEAVE AND STATUTORY / PUBLIC HOLIDAYS

The Trust offers excellent provision for annual leave and Public / Statutory Holidays as follows which vary slightly for different staff groups but generally range between 27 – 33 days annual leave plus 10 statutory / public holidays.

#### **HUMAN RESOURCES POLICIES**

The Trust offers a wide range of Human Resource Policies to underpin the value that is placed on its staff such as:

- A range of Work Life Balance/Flexible Working Policies;
- Child Care Voucher Scheme;
- Cycle to Work Scheme;
- Savings on Social and Leisure Facilities;
- Excellent Employee Health & Well-being Support;
- Free Parking across the Trust sites;
- A strong commitment to Equality of Opportunity.

#### CONTINUOUS PROFESSIONAL DEVELOPMENT

The Trust offers a strong preceptorship programme, rotational opportunities and ongoing continuous professional development through Annual Personal Development Reviews.

#### **MODERN FACILITIES**

The Trust is continually updating its facilities to ensure modern 'State of the Art' care environments for all its service users and staff.

#### **HSC Pension Scheme / HPSS Superannuation Scheme**

One of the leading pension schemes available, Trust staff may choose to join the Health & Social Care Pension Scheme. Further information may be obtained from the HSC Pension Service Website at <a href="https://www.hscpensions.hscni.net">www.hscpensions.hscni.net</a>. Applicants who are already members of the HPSS Superannuation Scheme may continue with their current arrangements.

#### FURTHER INFORMATION ON THESE AND OTHER POLICIES ARE AVAILABLE ON REQUEST.

#### COMMITTED TO EQUALITY OF OPPORTUNITY

The Trust recognises and values the diversity of its workforce and the population it serves. The Trust is committed to a working environment free from intimidation of any kind. Through a systematic and objective recruitment & selection process the Trust is committed to ensuring that appointment decisions are taken solely on the basis of merit.

# Completing & Submitting your Application Form

The application form is designed to ensure that applicants provide the necessary information to determine how they meet the essential shortlisting criteria. It also provides additional information required at the various stages of the Recruitment process.

The Trust will only accept properly completed Application Forms. No CV's are accepted (including for Medical applicants)

In completing your application you are encouraged to read the following information which provides some useful tips on the information to include. If you are completing your application form online please also reference the 'Step by Step Guide for Applicants'.

#### MEETING THE CRITERIA SET OUT IN THE PERSONNEL SPECIFICATION

- Always refer to the Job Description and Personnel Specification when completing your form
- Clearly demonstrate on your application form how you meet the essential shortlisting criteria
  as detailed in the personnel specification. Failure to do so <u>will</u> result in you not being
  shortlisted for interview. Please remember that selection panels cannot make assumptions
  on whether or not you meet the essential shortlisting criteria.

#### **COMPLETING THE REFERENCE SECTION**

We will want to seek references which cover the previous 3 years to the date of application in relation to your employment / training / education. The following is a useful guide when completing this section;

Applicant	Who is a suitable Referee		
Employment			
Position			
I am Currently employed	Your must provide a referee from your current employment who holds a managerial / supervisory post in relation to your employment.		
	Your second referee could be another from your curre previously been employed in the HSC / NHS you must proheld a supervisory / management role in relation to your e	ovide a referee from that employment who	
Not currently employed	Your must provide a referee from your most recent employment who holds a managerial / supervisory post in relation to your employment.		
	Your second referee could be another from your most recent or previous employment. If you have previously been employed in the HSC / NHS you must provide a referee from that employment who held a supervisory / management role in relation to your employment.		
Self Employed	Character reference*	From previous employer / relevant Academic** reference / Other	
Never been employed	Character* reference / relevant Academic** reference / Ot	her	

<sup>\*</sup>Character Reference - eg Accountant, Banker, HM Revenue & Customs, Solicitor, Client references or voluntary organisation

<sup>\*\*</sup>Academic Reference - eg school, college, university

#### **COMPLETING YOUR CURRENT / PREVIOUS EMPLOYMENT DETAILS**

- Ensure that <u>full details are provided</u>.
- Be specific about all the dates that you provide, these should be stated in the following format DD.MM.YYYY.
- Explain any gaps between periods of employment and include reasons for leaving each post.
- Provide a list of key duties that you have been responsible for in current post / previous posts.

#### **COMPLETING THE CRIMINAL CONVICTIONS / OFFENCES SECTION**

The Trust is committed to the equality of opportunity for all applicants, including those with criminal convictions. We undertake to ensure an open, measured and recorded discussion on the subject of any offences or other matters that might be considered relevant for the position concerned e.g. the individual is applying for a driving job but has a conviction history of driving offences. This will be conducted following the selection process if this applies to the successful candidate. Whilst the disclosure of information does not automatically prevent an individual from obtaining employment, it is essential that all convictions (other than protected convictions) are disclosed to allow the Trust to adequately consider their relevance to the post in question. The Trust considers failure by an applicant to declare complete and accurate information about convictions to be a serious breach of trust.

It is in this context that the application asks for information on Criminal Convictions. The Trusts positions fall under the Rehabilitation of Offenders Exceptions (NI) Order 1979 as amended. This requires you to tell us about any criminal convictions or offences that you may have. Within the Health Service, criminal convictions are never regarded as spent and therefore you must tell us about <u>all</u> previous or pending convictions or offences (*including motoring convictions*), even if they happened a long time ago (*other than protected convictions*).

**Access NI Disclosure** – the Trust operates in line with the Access NI Code of Practice. Further details can be obtained from <a href="https://www.accessni.gov.uk">www.accessni.gov.uk</a>

It should be noted that some posts will fall within the definition of 'Regulated Activity'. Further information on Regulated Activity can be obtained on request. Any post falling within the definition of Regulated Activity will be subject to an Access NI Enhanced Disclosure check with Barred list check.

#### **COMPLETING THE MEDICAL HISTORY SECTION**

This section requires you to tell us about any periods of sickness you have had in the last **3 years**, whether you have been in employment or not. Please ensure that you include all dates that fall within this time period giving relevant details of the nature of the illness / absence. Failure to disclose all periods of sickness may affect your application. Your sickness absence record will be verified through the reference checking process; therefore it is important that you give full and accurate information.

#### **DISABILITY REQUIREMENTS**

We ask on the application form if you require any reasonable adjustments, due to disability, to enable you to attend the interview or undertake the duties of the post. Details of any disability are only used for this purpose and do not form any part of the selection process. If

WIT-89621

you require any reasonable adjustments to be made throughout the Recruitment Process please contact the Resourcing Team to discuss.

#### COMPLETING THE PERSONAL DECLARATION

It is important to remember that when signing the personal declaration section or submitting your form via HSCRecruit.com / email you are stating that the information is **true**, **complete** and accurate, and that giving wrong information or leaving information out could lead to the withdrawal of an offer of employment, or dismissal if you take up a post.

#### **DATA PROTECTION**

The information you provide the Trust will be processed in accordance with the Data Protection Act 1998. If you would like further information in relation to this please contact the Resourcing Team.

#### COMPLETING THE EQUAL OPPORTUNITY MONITORING FORM

Please note that this information is regarded as part of your application and you are strongly encouraged to complete this section. This information is treated in the strictest confidence and is for monitoring /statistical purposes only. Selection panels do not have any access to this information at any stage of the recruitment process.

#### ADVISING US IF YOU ARE NOT AVAILABLE TO ATTEND FOR INTERVIEW

If you have any planned holidays, it is useful to tell us about this by detailing it on your application form. However please note that the selection panel are under no obligation to take these into account when arranging interview dates.

#### SUBMITTING YOUR COMPLETED FORM TO THE RESOURCING TEAM

This must be received by the Resourcing Team by the stated closing date and time, as late applications will not be accepted. Forms will also not be accepted if they are incomplete or have been re-formatted.

Please remember that the Trust's standard Application Form is the <u>only</u> acceptable method of application to the Trust including for Medical Applicants.

You are encouraged to submit your application on line at <a href="http://www.HSCRecruit.com">http://www.HSCRecruit.com</a> – full details on completing an online application form are provided at this web address. REMEMBER not to leave it until the last minute as something could happen to the internet at either end

If this is not possible you can also submit your application in hard copy format by post<sup>4</sup> to the Resourcing Team, Southern Health and Social Care Trust, Human Resources Department, Hill Building, St Luke's Hospital Site, Loughgall Road, Armagh, County Armagh, Northern Ireland BT61 7NQ

## PLEASE DO NOT LEAVE YOUR APPLICATION UNTIL THE LAST MINUTE - SUBMISSION BY THE CLOSING DATE AND TIME IS YOUR RESPONSIBILITY.

<sup>&</sup>lt;sup>4</sup>Applicants using Royal Mail should note that 1<sup>st</sup> class mail does not guarantee next day delivery. It is the responsibility of the applicant to ensure that sufficient postage has been paid to return the form to the recruitment service by the stated closing date and time.

## **Application Form Checklist**

Please use the checklist below to help ensure that you have completed your form in full and are now ready to submit your application.

HAVE YOU
Read the 'Tips on completing / submitting your application form' section of this information pack?
Clearly demonstrated how you meet all criteria requirements?
Provided full details of 2 relevant referees which cover a 3 year period?
Provided full details on relevant Qualifications, Registration ie subjects, grades, dates, registration number, as well as Driving Licence and access to a car details?
Listed current / previous employment details since leaving Education, including details of posts held, exact dates (DD.MM.YYYY), and a brief summary of main duties undertaken?
Explained any gaps in employment and listed reasons for leaving previous employment?
Told us about any previous / pending convictions or offences including any that happened a long time ago?
Detailed on your form any periods of sickness in the last 3 years?
Completed the disability related questions if you require reasonable adjustments?
Read and signed / agreed to the personal declaration. REMEMBER: Failure to provide complete and accurate information may lead to a withdrawal of employment / offer of employment if this is subsequently discovered?
Completed your equal opportunity monitoring form in full?

If you have ticked all of the above you are now ready to submit your application form.

# Recruitment & Selection Process – What to Expect

The Southern Health & Social Care Trust operates a fair and impartial recruitment system which provides a positive experience of the Trust and is in line with Best Practice and legislative standards. The following should give you an idea of what is involved in this process after submitting your form:

#### Following the Closing date

After the closing date all applications will be considered against the essential shortlisting criteria as stated on the personnel specification. **Only those applicants who have provided all the necessary information in their application form will be invited to interview** - this is called Shortlisting. If you do not meet the essential shortlisting criteria we will advise you of this by email correspondence.

#### **Selection process**

If shortlisted you will be invited to participate in the selection process. This communication will normally be by email. You will be required to bring a form of photographic ID to the selection process.

#### **Final Outcomes**

You will be advised of the outcome of the Selection process whatever the outcome. This will normally happen by email correspondence.

If successful, you will be made a conditional offer of employment which is subject to completion of a range of satisfactory pre-employment checks, the details of which you will be advised at that time.

Once pre-employment checks have been completed satisfactorily, we will confirm your offer of employment and you will be contacted to arrange a suitable starting date. Once this is agreed you will be issued with a Contract of Employment / Engagement depending on the post offered.

Every effort will be made to ensure you have a positive experience when applying for a post with the Southern Trust.

Thank you again for your interest and we look forward to receiving your application.



# Consultant Radiologist with a specialist interest in Gastroenterology

- Job Information Pack

Closing Date for Receipt of Completed

Applications is:

#### **IMPORTANT NOTE**

All communication relating to your application will be sent to you via email, you should continually check your email account for correspondence, this includes checking junk mail box.

An Equal Opportunities

Employer

## Introduction

Thank you for your interest in applying for a post with the Southern Health & Social Care Trust. This Job Information pack will provide you with further details regarding the Job you are applying for.

It is essential that you read the Job Description and Personnel Specification carefully to allow you to demonstrate in your application form how you meet the essential criteria.

Application forms can be submitted through one of the following channels:

• On Line at <a href="http://www.HSCRecruit.com">http://www.HSCRecruit.com</a> – full details on completing an online application form are provided at this web address.

Remember not to leave it until the last minute as something could happen to the internet at either end

• **Or by post**<sup>1</sup> to the Resourcing Team, Southern Health and Social Care Trust, Human Resources Department, Hill Building, St Luke's Hospital Site, Loughgall Road, Armagh, County Armagh, Northern Ireland BT61 7NQ Tel: +44 (0)28 3741 2558/2572

Following submission of your application you will receive all correspondence relating to your application by email. You should set up your mailbox to receive emails from <a href="Workflow.System@HSC.com">Workflow.System@HSC.com</a> otherwise the information may go to your Junk Email box. Emails will appear to have a sender 'WF Batch'. Please check your email account on an ongoing basis for correspondence as there will be no other alerts in this regard. You should also check your Junk Email Box.

Thank you again for your interest in the Southern Health & Social Care Trust. **Southern Trust Resourcing Team** 

Standard Wording Updated 09.11.2015

<sup>&</sup>lt;sup>1</sup> Applicants using Royal Mail should note that 1st class mail does not guarantee next day delivery. It is the responsibility of the applicant to ensure that sufficient postage has been paid to return the form to the address above by the stated closing date and time.

# Where Is the Southern Health & Social Care Trust, and what do we Do?

The Southern Trust provides essential patient / client centred services to a population of 335,000 people in the local areas of Armagh, Banbridge, Craigavon, Dungannon, South Tyrone, Newry and Mourne (see map outline below):



The Trust provides both Acute and Community based services for all ages. You may wish to view further information on our website at <a href="http://www.southerntrust.hscni.net/">http://www.southerntrust.hscni.net/</a> or you can follow us on Facebook or Twitter

The Southern Trust Vision is 'to deliver safe, high quality health and social care services, respecting the dignity and individuality of all who use them' and this is underpinned by six values which have been developed to help achieve the vision.

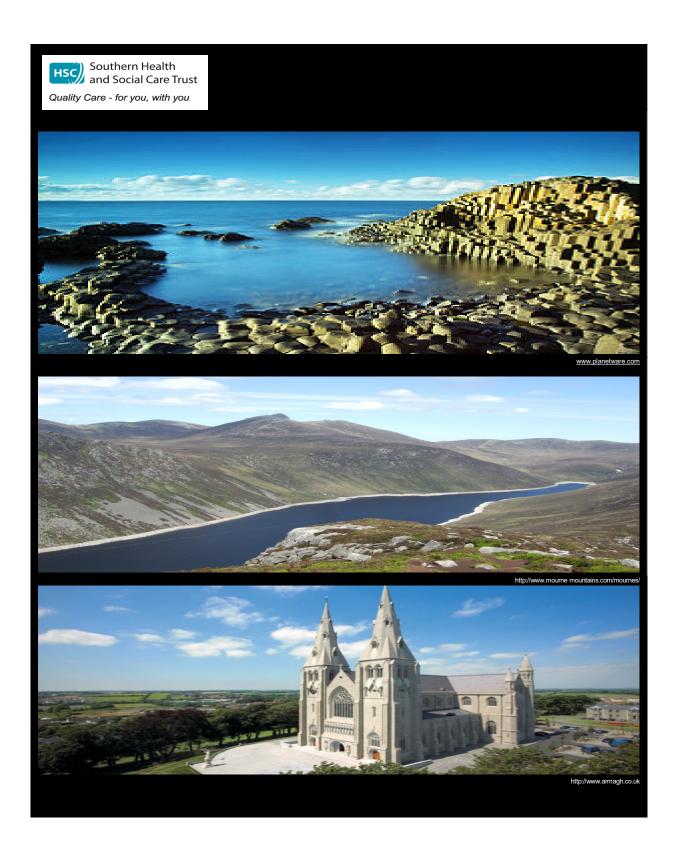
#### **Our Values**

#### We will:

- Treat people fairly and with respect
- Be open and honest and act with integrity
- Put patients, clients, carers and community at the heart of all we do
- Value staff and support their development to improve our care
- Embrace change for the better
- Listen and learn

#### **Our Priorities**

- Providing safe high quality care
- Maximizing independence and choice for our patients and clients
- Supporting people and communities to live healthy lives and to improve their health and wellbeing
- Being a great place to work, valuing our people
- Making best use of resources
- Being a good social partner within our communities









Approval: THIS JOB DESCIRPTION WAS APPROVED BY

JOB TITLE: Consultant Radiologist (Gastroenterology)

**DEPARTMENT:** Radiology

BASE/LOCATION: All posts are appointed to the Southern Health and

Social Care Trust. The base hospital for this post is Craigavon Area Hsopital however the post holder may be required to work on any site within the

Southern Health and Social Care Trust.

**REPORTS TO:** Associate Medical Director for Cancer and Clinical

Services

ACCOUNTABLE TO: Mrs E Gishkori – Director of Acute Services

#### **SUMMARY OF POST:**

- This is a replacement post and will join a team of 17 Consultant Radiologists.
- This post will participate in a 1:18 Category A on-call rota. Current pay supplement: 3%
- This post will attract a salary of £75,249 £101,451 per annum
- This is a full-time position, however anyone interested in working part-time / job share is also welcome to apply.
- Annual leave will be 32 days per annum initially rising to 34 days after 7 years' seniority, plus 10 statutory and public holidays.
- The post also has an attractive study leave entitlement of up to 30 days paid leave with expenses in any period of three years.
- A relocation package may also be available if required.
- The Southern Trust has established a dedicated revalidation support team which ensures all doctors have an annual appraisal with a trained appraiser and supports all doctors through the revalidation process. The Trust has also appointed corporate, Consultant and SAS Leads for appraisal and revalidation.
- The Trust offers a medical mentoring scheme which can be viewed on the Southern Docs website CLICK HERE (Personal Information ).
- The Trust supports the requirements for continuing professional development (CPD) as laid down by the GMC and is committed to providing time and financial support for these activities.

 The post will attract all the terms and conditions and employment benefits associated with an NHS post e.g. NHS indemnity; access to NHS pension scheme and many additional benefits such as child care vouchers etc.

#### THE SOUTHERN TRUST:

The Southern Trust is one of the largest employers in Northern Ireland and Craigavon Area and Daisy Hill hospitals form the Southern Trust Acute Hospital Network - serving a population of over 360,000. Each year in our hospital network there are approximately 63,000 inpatient admissions; 25,000 day cases; 300,000 outpatient appointments; 116,000 Emergency Department attendances; and over 6,000 births. *Statistics updated in 2015* 

The Southern Trust's acute hospital network was reaffirmed in 2015 as one of the UK's Top Hospitals for the fourth consecutive year. The national CHKS Top 40 Hospitals programme recognises acute sector organisations for their achievements in healthcare quality, improvement and performance. The Top Hospitals award is based on the evaluation of over 20 key performance indicators covering safety, clinical effectiveness, health outcomes, efficiency, patient experience and quality of care. As well as being placed in the Top 40 Hospitals, the Southern Trust was shortlisted for the first time ever for the CHKS National Data Quality Improvement Award. Our vision is to 'to deliver safe, high quality health and social care services, respecting the dignity and individuality of all who use them'

#### WHY SHOULD YOU WORK FOR US?

The Southern Trust was the first Trust in Northern Ireland to invest and implement in a fully electronic job planning system which is available for all permanent consultant and SAS doctors. This makes it much easier for doctors to maintain an up to date job plan to ensure they are paid correctly and to support the revalidation and appraisal process. Doctors in longer term temporary posts may also be able to use this system. As well as Corporate and Departmental Induction each new permanent medical employee will have an opportunity to have an informal meeting with the Medical Director at the end of month three / four of commencement with the Trust during which time they can explore the option of job shadowing a non-clinical manager within their speciality for a morning / afternoon. This will be facilitated via the relevant Associate Medical Director. There is also a fully embedded revalidation and appraisal process which supports all doctors with all of their appraisal and revalidation requirements. Opportunities also exist for doctors to avail of the Trust medical mentoring scheme.

The Southern Trust is keen to become an employer of choice for SAS doctors who choose to spend their career with us. The Trust has been proactive in encouraging the role of SAS doctors within the Trust and has a number of trained SAS Medical Appraisers and Mentors. Regular lunchtime SAS Link-Up sessions are held across the Trust which provide an opportunity for the SAS group of doctors to establish relationships and network with each other. A regional SAS Conference is also hosted by the Trust each year and a number of initiatives are being developed to support and retain our doctors within their chosen specialties. Our doctors play a vital role in the care and treatment of our patients and in return you can expect a positive experience that will support your development as a key member of the Southern Trust. But don't just take our word for it – listen to the comments of a few of our European doctors who have chosen to relocate from their home country and make a career

#### with the Southern Trust:

https://vimeo.com/155571807 https://vimeo.com/155571800 https://vimeo.com/155571809

Access code: ateam

#### **SOUTHERN TRUST - IN THE SPOTLIGHT**

The Southern Trust is one of the largest employers in Northern Ireland. Follow us on Twitter to hear all the latest news <a href="https://mobile.twitter.com/southernhsct">https://mobile.twitter.com/southernhsct</a> or visit our YouTube channel for more news: <a href="https://www.youtube.com/channel/UC0YNNigHJwX4WKregeR">https://www.youtube.com/channel/UC0YNNigHJwX4WKregeR</a> IDQ/videos.

Some of our key achievements in 2015/16:

A day in the life of Southern Trust: <a href="CLICK HERE">CLICK HERE</a>

Consultant Geriatrician recognised at prestigious Institute of Health Care Management Awards: CLICK HERE

First UK Hospital to Trial Groundbreaking Physio for Critically ill Patients: CLICK HERE

First Trust in NI to trial new baby heart screening test: CLICK HERE

UK Wide Recognition for Daisy Hill Anaesthetist: CLICK HERE

Junior doctors rank Southern Trust among top 10 UK providers to work for: <u>CLICK HERE</u>

Southern Trust Anaesthetists Ranked Top in Northern Ireland: CLICK HERE

#### **RADIOLOGY DIVISION**

The Southern Trust provides acute and elective radiology services on the Craigavon Area Hospital and Daisy Hill Hospital sites, with a 7 day service being provided for acute diagnostic radiology. Further elective radiology, including radiographs, CT, DEXA and ultrasound, are also provided on other community sites - in line with the ethos of providing patient services "in the right place, at the right time."

The Southern Trust utilizes the regional Northern Ireland PACS solution with an integrated RIS/PACS complete with voice recognition, advanced visualization and decision support software. Home workstations are provided. Secretarial support and office facilities are provided within the Division.

#### **EQUIPMENT**

The MRI suite in Craigavon hosts 2 modern 1.5T wide bore MRIs (Siemens Aera 2014 & 2015). 3 CT scanners are currently in place (Toshiba Prime 2016, Phillips Ingenuity 2015, Toshiba Aquilion 2010). A mobile CT (Toshiba Prime) is currently present on the Criagavon site, with a dedicated CT suite with 2 permanent CT scanners planned for Craigavon in early 2018.

The ultrasound service, including endoscopic and endobronchial ultrasound, continues to expand with ongoing renewal of equipment (fifteen Toshiba Aplio's 2009 – 2016, BK Medical