

# Job plan for Mr Mark Dean Haynes

**Current status:** Signed off

**Start date:** 01/10/2016

**Cycle:** 6 weeks

**Owner:** Mr Mark Dean Haynes

**Organisation:** Southern Health and Social Care Trust, , Northern Ireland

**Department:** Urology

**Role:** Consultant

**Sign off level:** 3

**First sign off:** Mr Ronan Carroll

**Second sign off:** Dr Aisling Diamond

**Third sign off:** Mr Stephen Morrison

## Total Hours

**Total:** 47:25

## Total PAs

**Total:** 11.987

### Sign off timeline

| Date and time    | Action                  | User                | Comment |
|------------------|-------------------------|---------------------|---------|
| 27/07/2016 12:15 | Published By:           | Mr Malcolm Clegg    |         |
| 04/08/2016 14:56 | Sign off requested by:  | Mr Mark Dean Haynes |         |
| 04/08/2016 15:01 | 1st sign off agreed by: | Mr Colin Weir       |         |

26/08/2016 17:28

2nd sign off agreed by:

Dr Charles McAllister

27/09/2016 13:19

Sign off agreed by:

Mr Ronan Carroll

## General Information

|                                    |                         |
|------------------------------------|-------------------------|
| Start date                         | 01/10/2016              |
| End date                           | 30/11/2016              |
| Employment type                    | FullTime                |
| Usual place of work                | Craigavon Area Hospital |
| Contract version                   | 2003                    |
| Alternative employer               | No                      |
| Name of alternative employer       | /                       |
| Medical title                      |                         |
| Name of the university             | /                       |
| Private practice                   | No                      |
| Number of weeks available for work | 42 Weeks 0 Days         |
| Documents                          |                         |

## Trust Objectives

## Service Objectives

Personal Objectives

Resources

Staff

Equipment

Clinical Space

Other

Routine Work

| Activity                              | Category | Day    | Time          | Travel time | Activity type | Entry method      | Overlapped by hot activity | Activity location       | Worked in weeks  | Num/Yr | PA    | Hrs/Wk | Hrs/Yr |
|---------------------------------------|----------|--------|---------------|-------------|---------------|-------------------|----------------------------|-------------------------|------------------|--------|-------|--------|--------|
| Pre-op ward round                     | DCC      | Monday | 13:00 - 13:30 | 0:00        | Core          | Weekly timetabled | Yes                        | Craigavon Area Hospital | 1, 2, 3, 4, 5, 6 | 33.33  | 0.099 | 0:24   | 16:40  |
| Planned in-patient operating sessions | DCC      | Monday | 13:30 - 17:30 | 0:00        | Core          | Weekly timetabled | Yes                        | Craigavon Area Hospital | 1, 2, 3, 4, 5, 6 | 33.33  | 0.794 | 3:10   | 133:20 |
| Post-op ward round                    | DCC      | Monday | 17:30 - 18:00 | 0:00        | Core          | Weekly timetabled | No                         | Craigavon Area Hospital | 1, 2, 3, 4, 5    | 35.00  | 0.104 | 0:25   | 17:30  |

|                                              |     |           |               |      |      |                   |     |                         |                  |       |       |      |        |
|----------------------------------------------|-----|-----------|---------------|------|------|-------------------|-----|-------------------------|------------------|-------|-------|------|--------|
| Review Outpatients clinic                    | DCC | Tuesday   | 09:00 - 13:00 | 0:00 | Core | Weekly timetabled | Yes | Craigavon Area Hospital | 1, 2, 3, 4, 5, 6 | 33.33 | 0.794 | 3:10 | 133:20 |
| Other clinical management (please specify)   | SPA | Tuesday   | 13:00 - 17:00 | 0:00 | Core | Weekly timetabled | No  | Craigavon Area Hospital | 5                | 7.00  | 0.167 | 0:40 | 28:00  |
| Patient related admin (reports, results etc) | DCC | Wednesday | 08:00 - 09:00 | 0:00 | Core | Weekly timetabled | No  | Craigavon Area Hospital | 1, 2, 3, 4, 5, 6 | 42.00 | 0.250 | 1:00 | 42:00  |
| New patient Clinic                           | DCC | Wednesday | 09:00 - 13:00 | 0:00 | Core | Weekly timetabled | Yes | Craigavon Area Hospital | 1, 2, 3, 4, 5, 6 | 33.33 | 0.794 | 3:10 | 133:20 |
| Pre-op ward round                            | DCC | Wednesday | 13:30 - 14:00 | 0:00 | Core | Weekly timetabled | No  | Craigavon Area Hospital | 1, 3, 5          | 21.00 | 0.063 | 0:15 | 10:30  |
| Day surgery                                  | DCC | Wednesday | 14:00 - 17:00 | 0:00 | Core | Weekly timetabled | No  | Craigavon Area Hospital | 1, 3, 5          | 21.00 | 0.375 | 1:30 | 63:00  |
| Post-op ward round                           | DCC | Wednesday | 17:00 - 17:30 | 0:00 | Core | Weekly timetabled | No  | Craigavon Area Hospital | 1, 3, 5          | 21.00 | 0.063 | 0:15 | 10:30  |
| Uroradiology meeting                         | DCC | Thursday  | 08:30 - 10:00 | 0:00 | Core | Weekly timetabled | No  | Craigavon Area Hospital | 1, 2, 3, 4, 5, 6 | 42.00 | 0.375 | 1:30 | 63:00  |
| Patient related admin (reports, results etc) | DCC | Thursday  | 10:00 - 12:00 | 0:00 | Core | Weekly timetabled | Yes | Craigavon Area Hospital | 1, 2, 3, 4, 5, 6 | 24.67 | 0.294 | 1:10 | 49:20  |
| Departmental meeting                         | SPA | Thursday  | 12:00 - 14:00 | 0:00 | Core | Weekly timetabled | Yes | Craigavon Area Hospital | 1, 2, 3, 4, 5, 6 | 33.33 | 0.397 | 1:35 | 66:40  |
| Surgery MDT                                  | DCC | Thursday  | 14:00 - 17:30 | 0:00 | Core | Weekly timetabled | Yes | Craigavon Area Hospital | 1, 2, 3, 4, 5, 6 | 33.33 | 0.694 | 2:47 | 116:40 |

|                                              |     |        |               |      |      |                   |     |                         |                  |             |              |              |                |
|----------------------------------------------|-----|--------|---------------|------|------|-------------------|-----|-------------------------|------------------|-------------|--------------|--------------|----------------|
| Patient related admin (reports, results etc) | DCC | Friday | 08:00 - 09:00 | 0:00 | Core | Weekly timetabled | No  | Craigavon Area Hospital | 1, 2, 3, 4, 5, 6 | 42.00       | 0.250        | 1:00         | 42:00          |
| Other clinical management (please specify)   | SPA | Friday | 09:00 - 13:00 | 0:00 | Core | Weekly timetabled | Yes | Craigavon Area Hospital | 1, 2, 3, 4, 5, 6 | 33.33       | 0.794        | 3:10         | 133:20         |
| Patient related admin (reports, results etc) | DCC | Friday | 13:00 - 14:00 | 0:00 | Core | Weekly timetabled | Yes | Craigavon Area Hospital | 1, 2, 3, 4, 5, 6 | 33.33       | 0.198        | 0:48         | 33:20          |
|                                              |     |        |               |      |      |                   |     |                         |                  | <b>Core</b> | <b>6.503</b> | <b>25:59</b> | <b>1092:30</b> |

## Hot Activity

| Activity            | Category | Day       | Time          | Travel time | Activity type | Entry method      | Cycle Length | Activity location       | Worked in weeks | Num/Yr      | PA           | Hrs/Wk      | Hrs/Yr        |
|---------------------|----------|-----------|---------------|-------------|---------------|-------------------|--------------|-------------------------|-----------------|-------------|--------------|-------------|---------------|
| Surgeon of the week | DCC      | Monday    | 09:00 - 17:00 | 0:00        | Core          | Weekly timetabled | 6 weeks      | Craigavon Area Hospital | 6               | 8.67        | 0.413        | 1:39        | 69:20         |
| Surgeon of the week | DCC      | Tuesday   | 09:00 - 17:00 | 0:00        | Core          | Weekly timetabled | 6 weeks      | Craigavon Area Hospital | 6               | 8.67        | 0.413        | 1:39        | 69:20         |
| Surgeon of the week | DCC      | Wednesday | 09:00 - 17:00 | 0:00        | Core          | Weekly timetabled | 6 weeks      | Craigavon Area Hospital | 6               | 8.67        | 0.413        | 1:39        | 69:20         |
| Surgeon of the week | DCC      | Thursday  | 10:00 - 12:00 | 0:00        | Core          | Weekly timetabled | 6 weeks      | Craigavon Area Hospital | 6               | 8.67        | 0.103        | 0:25        | 17:20         |
| Surgeon of the week | DCC      | Thursday  | 10:00 - 17:00 | 0:00        | Core          | Weekly timetabled | 6 weeks      | Craigavon Area Hospital | 5               | 8.67        | 0.361        | 1:27        | 60:40         |
| Surgeon of the week | DCC      | Friday    | 09:00 - 17:00 | 0:00        | Core          | Weekly timetabled | 6 weeks      | Craigavon Area Hospital | 5               | 8.67        | 0.413        | 1:39        | 69:20         |
|                     |          |           |               |             |               |                   |              |                         |                 | <b>Core</b> | <b>2.115</b> | <b>8:28</b> | <b>355:20</b> |

Flexible Activities

| Activity                              | Category | Normal time | Premium time | Travel time | Property   | Activity location       | Num/Yr      | PA           | Hrs/Wk      | Hrs/Yr        |
|---------------------------------------|----------|-------------|--------------|-------------|------------|-------------------------|-------------|--------------|-------------|---------------|
| Continuous professional development.  | SPA      | 4:00        | 0:00         | 0:00        | Additional | Craigavon Area Hospital | 48.00       | 1.143        | 4:34        | 192:00        |
| Planned in-patient operating sessions | DCC      | 4:00        | 0:00         | 0:00        | Additional | Craigavon Area Hospital | 31.00       | 0.738        | 2:57        | 124:00        |
| Post-op ward round                    | DCC      | 0:30        | 0:00         | 0:00        | Additional | Craigavon Area Hospital | 31.00       | 0.092        | 0:22        | 15:30         |
| Pre-op ward round                     | DCC      | 0:30        | 0:00         | 0:00        | Additional | Craigavon Area Hospital | 31.00       | 0.092        | 0:22        | 15:30         |
| Surgery MDT                           | DCC      | 3:00        | 0:00         | 0:00        | Additional | Craigavon Area Hospital | 17.00       | 0.304        | 1:13        | 51:00         |
|                                       |          |             |              |             |            |                         | <b>Core</b> | <b>2.369</b> | <b>9:28</b> | <b>398:00</b> |

On-call

| Rota Name    | Activity location       | Weekday frequency | Weekend frequency | Category | Availability supplement: | PA    | Hours |
|--------------|-------------------------|-------------------|-------------------|----------|--------------------------|-------|-------|
| On-call Rota | Craigavon Area Hospital | 6                 | 6                 | A        | 5%                       | 1.000 | 3:30  |

The total PA arising from your on-call work  
1.000

The total hours arising from your on-call  
work: 3:30

Availability supplement: 5%

Comments

Additional Comments

Summary

| Category                                     | Total PAs | Total Hrs |
|----------------------------------------------|-----------|-----------|
| <b>Direct Clinical Care</b>                  | 9.487     | 37:26     |
| Day surgery                                  | 0.375     | 1:30      |
| New patient Clinic                           | 0.794     | 3:10      |
| Patient related admin (reports, results etc) | 0.992     | 3:58      |
| Planned in-patient operating sessions        | 1.532     | 6:07      |
| Post-op ward round                           | 0.259     | 1:02      |
| Pre-op ward round                            | 0.254     | 1:01      |
| Predictable Emergency Work                   | 0.000     | 0:00      |
| Review Outpatients clinic                    | 0.794     | 3:10      |
| Surgeon of the week                          | 2.115     | 8:28      |
| Surgery MDT                                  | 0.998     | 4:00      |
| Unpredictable Emergency Work                 | 1.000     | 3:30      |
| Uroradiology meeting                         | 0.375     | 1:30      |
| <b>Supporting Professional Activities</b>    | 2.500     | 9:59      |
| Continuous professional development.         | 1.143     | 4:34      |
| Departmental meeting                         | 0.397     | 1:35      |
| Other clinical management (please specify)   | 0.960     | 3:50      |

|                                        |        |       |
|----------------------------------------|--------|-------|
| <b>Additional NHS Responsibilities</b> | 0.000  | 0:00  |
| <b>External Duties</b>                 | 0.000  | 0:00  |
| <b>Fee Paying Services</b>             | 0.000  | 0:00  |
| <b>Private Professional Services</b>   | 0.000  | 0:00  |
| <b>Medical School</b>                  | 0.000  | 0:00  |
| Total                                  | 11.987 | 47:25 |

# Job plan for Mr Mark Dean Haynes

**Current status:** Signed off

**Start date:** 23/04/2017

**Cycle:** 6 weeks

**Owner:** Mr Mark Dean Haynes

**Organisation:** Southern Health and Social Care Trust, , Northern Ireland

**Department:** Urology

**Role:** Consultant

**Sign off level:** 3

**First sign off:** Mr Ronan Carroll

**Second sign off:** Dr Aisling Diamond

**Third sign off:** Mr Stephen Morrison

## Total Hours

**Total:** 49:14

## Total PAs

**Total:** 12.434

### Sign off timeline

| Date and time    | Action                 | User                | Comment |
|------------------|------------------------|---------------------|---------|
| 30/03/2017 13:39 | Published By:          | Mr Colin Weir       |         |
| 12/07/2017 08:42 | Sign off requested by: | Mr Mark Dean Haynes |         |
| 12/07/2017 08:42 | Sign off rejected by:  | Mr Mark Dean Haynes |         |

|                  |                         |                     |
|------------------|-------------------------|---------------------|
| 12/07/2017 08:45 | Sign off requested by:  | Mr Mark Dean Haynes |
| 13/07/2017 10:51 | 1st sign off agreed by: | Mr Colin Weir       |
| 17/08/2017 11:25 | 2nd sign off agreed by: | Mr Ronan Carroll    |
| 22/08/2017 10:24 | Sign off agreed by:     | Mrs Esther Gishkori |

## General Information

|                                    |                         |
|------------------------------------|-------------------------|
| Start date                         | 23/04/2017              |
| End date                           | 01/09/2019              |
| Employment type                    | FullTime                |
| Usual place of work                | Craigavon Area Hospital |
| Contract version                   | 2003                    |
| Alternative employer               | No                      |
| Name of alternative employer       | /                       |
| Medical title                      |                         |
| Name of the university             | /                       |
| Private practice                   | No                      |
| Number of weeks available for work | 42 Weeks 0 Days         |
| Documents                          |                         |

## Trust Objectives

Service Objectives

Personal Objectives

Resources

Staff

Equipment

Clinical Space

Other

Routine Work

| Activity                                     | Category | Day    | Time          | Travel time | Activity type | Entry method      | Overlapped by hot activity | Activity location       | Worked in weeks  | Num/Yr | PA    | Hrs/Wk | Hrs/Yr |
|----------------------------------------------|----------|--------|---------------|-------------|---------------|-------------------|----------------------------|-------------------------|------------------|--------|-------|--------|--------|
| Patient related admin (reports, results etc) | DCC      | Monday | 08:00 - 09:00 | 0:00        | Core          | Weekly timetabled | Yes                        | Craigavon Area Hospital | 1, 2, 3, 4, 5, 6 | 33.33  | 0.198 | 0:48   | 33:20  |
| New patient Clinic                           | DCC      | Monday | 09:00 - 13:00 | 0:00        | Core          | Weekly timetabled | Yes                        | Craigavon Area Hospital | 1, 2, 3, 4, 5, 6 | 33.33  | 0.794 | 3:10   | 133:20 |

|                                              |     |           |               |      |      |                   |     |                         |                  |       |       |      |        |
|----------------------------------------------|-----|-----------|---------------|------|------|-------------------|-----|-------------------------|------------------|-------|-------|------|--------|
| Patient related admin (reports, results etc) | DCC | Monday    | 13:00 - 13:30 | 0:00 | Core | Weekly timetabled | Yes | Craigavon Area Hospital | 1, 2, 3, 4, 5, 6 | 33.33 | 0.099 | 0:24 | 16:40  |
| Planned in-patient operating sessions        | DCC | Monday    | 13:30 - 17:30 | 0:00 | Core | Weekly timetabled | Yes | Craigavon Area Hospital | 1, 2, 3, 4, 5, 6 | 33.33 | 0.794 | 3:10 | 133:20 |
| Post-op ward round                           | DCC | Monday    | 17:30 - 18:00 | 0:00 | Core | Weekly timetabled | No  | Craigavon Area Hospital | 1, 2, 3, 4, 5    | 35.00 | 0.104 | 0:25 | 17:30  |
| Patient related admin (reports, results etc) | DCC | Tuesday   | 08:00 - 08:30 | 0:00 | Core | Weekly timetabled | No  | Craigavon Area Hospital | 1, 2, 3, 4, 5, 6 | 42.00 | 0.125 | 0:30 | 21:00  |
| Clinical Director                            | AHR | Tuesday   | 08:30 - 13:30 | 0:00 | Core | Weekly timetabled | Yes | Craigavon Area Hospital | 1, 2, 3, 4, 5, 6 | 33.33 | 0.992 | 3:58 | 166:40 |
| Patient related admin (reports, results etc) | DCC | Tuesday   | 13:30 - 16:00 | 0:00 | Core | Weekly timetabled | Yes | Craigavon Area Hospital | 1, 2, 3, 4, 5, 6 | 33.33 | 0.496 | 1:59 | 83:20  |
| Planned in-patient operating sessions        | DCC | Wednesday | 08:00 - 12:00 | 0:00 | Core | Weekly timetabled | Yes | Craigavon Area Hospital | 1, 2, 3, 4, 5, 6 | 33.33 | 0.794 | 3:10 | 133:20 |
| Pre-op ward round                            | DCC | Wednesday | 12:30 - 13:30 | 0:00 | Core | Weekly timetabled | Yes | Craigavon Area Hospital | 1, 2, 3, 4, 5, 6 | 33.33 | 0.198 | 0:48 | 33:20  |
| Post-op ward round                           | DCC | Wednesday | 12:00 - 12:30 | 0:00 | Core | Weekly timetabled | Yes | Craigavon Area Hospital | 1, 2, 3, 4, 5, 6 | 33.33 | 0.099 | 0:24 | 16:40  |
| Review Outpatients clinic                    | DCC | Wednesday | 13:30 - 17:30 | 0:00 | Core | Weekly timetabled | Yes | Craigavon Area Hospital | 1, 2, 3, 4, 5, 6 | 33.33 | 0.794 | 3:10 | 133:20 |

|                                              |     |          |               |      |      |                   |     |                                  |                  |             |              |              |                |
|----------------------------------------------|-----|----------|---------------|------|------|-------------------|-----|----------------------------------|------------------|-------------|--------------|--------------|----------------|
| Pre-op ward round                            | DCC | Thursday | 07:15 - 08:30 | 0:45 | Core | Annualised        | No  | Royal Victoria Hospital, Belfast |                  | 33.33       | 0.248        | 1:00         | 41:40          |
| Planned in-patient operating sessions        | DCC | Thursday | 08:30 - 12:30 | 0:00 | Core | Weekly timetabled | Yes | Royal Victoria Hospital, Belfast | 1, 2, 3, 4, 5, 6 | 33.33       | 0.794        | 3:10         | 133:20         |
| Post-op ward round                           | DCC | Thursday | 12:30 - 13:00 | 0:00 | Core | Weekly timetabled | Yes | Royal Victoria Hospital, Belfast | 1, 2, 3, 4, 5, 6 | 33.33       | 0.099        | 0:24         | 16:40          |
| Patient related admin (reports, results etc) | DCC | Thursday | 13:00 - 14:15 | 0:45 | Core | Weekly timetabled | Yes | Craigavon Area Hospital          | 1, 2, 3, 4, 5, 6 | 33.33       | 0.248        | 1:00         | 41:40          |
| Surgery MDT                                  | DCC | Thursday | 14:15 - 17:30 | 0:00 | Core | Weekly timetabled | Yes | Craigavon Area Hospital          | 1, 2, 3, 4, 5, 6 | 33.33       | 0.645        | 2:35         | 108:20         |
| Continuous professional development.         | SPA | Friday   | 09:00 - 14:00 | 0:00 | Core | Weekly timetabled | Yes | Craigavon Area Hospital          | 1, 2, 3, 4, 5, 6 | 33.33       | 0.992        | 3:58         | 166:40         |
|                                              |     |          |               |      |      |                   |     |                                  |                  | <b>Core</b> | <b>8.513</b> | <b>34:03</b> | <b>1430:10</b> |

## Hot Activity

| Activity            | Category | Day     | Time          | Travel time | Activity type | Entry method      | Cycle Length | Activity location       | Worked in weeks | Num/Yr | PA    | Hrs/Wk | Hrs/Yr |
|---------------------|----------|---------|---------------|-------------|---------------|-------------------|--------------|-------------------------|-----------------|--------|-------|--------|--------|
| Surgeon of the week | DCC      | Monday  | 08:30 - 16:30 | 0:00        | Core          | Weekly timetabled | 6 weeks      | Craigavon Area Hospital | 6               | 8.67   | 0.413 | 1:39   | 69:20  |
| Surgeon of the week | DCC      | Tuesday | 08:30 - 16:30 | 0:00        | Core          | Weekly timetabled | 6 weeks      | Craigavon Area Hospital | 6               | 8.67   | 0.413 | 1:39   | 69:20  |

|                     |     |           |               |      |      |                   |         |                         |   |             |              |             |               |
|---------------------|-----|-----------|---------------|------|------|-------------------|---------|-------------------------|---|-------------|--------------|-------------|---------------|
| Surgeon of the week | DCC | Wednesday | 08:30 - 16:30 | 0:00 | Core | Weekly timetabled | 6 weeks | Craigavon Area Hospital | 6 | 8.67        | 0.413        | 1:39        | 69:20         |
| Surgeon of the week | DCC | Thursday  | 08:30 - 16:30 | 0:00 | Core | Weekly timetabled | 6 weeks | Craigavon Area Hospital | 5 | 8.67        | 0.413        | 1:39        | 69:20         |
| Surgeon of the week | DCC | Friday    | 08:30 - 16:30 | 0:00 | Core | Weekly timetabled | 6 weeks | Craigavon Area Hospital | 5 | 8.67        | 0.413        | 1:39        | 69:20         |
|                     |     |           |               |      |      |                   |         |                         |   | <b>Core</b> | <b>2.063</b> | <b>8:15</b> | <b>346:40</b> |

### Flexible Activities

| Activity                                   | Category | Normal time | Premium time | Travel time | Property   | Activity location       | Num/Yr | PA    | Hrs/Wk | Hrs/Yr |
|--------------------------------------------|----------|-------------|--------------|-------------|------------|-------------------------|--------|-------|--------|--------|
| Continuous professional development.       | SPA      | 2:00        | 0:00         | 0:00        | Additional | Craigavon Area Hospital | 42.00  | 0.500 | 2:00   | 84:00  |
| Other clinical management (please specify) | SPA      | 0:30        | 0:00         | 0:00        | Additional | Craigavon Area Hospital | 42.00  | 0.125 | 0:30   | 21:00  |
| Surgery MDT                                | DCC      | 3:00        | 0:00         | 0:00        | Additional | Craigavon Area Hospital | 13.00  | 0.232 | 0:56   | 39:00  |
|                                            |          |             |              |             |            |                         | Core   | 0.857 | 3:26   | 144:00 |

### On-call

| Rota Name    | Activity location       | Weekday frequency | Weekend frequency | Category | Availability supplement: | PA    | Hours |
|--------------|-------------------------|-------------------|-------------------|----------|--------------------------|-------|-------|
| On-call Rota | Craigavon Area Hospital | 6                 | 6                 | A        | 5%                       | 1.000 | 3:30  |

The total PA arising from your on-call work  
1.000  
The total hours arising from your on-call  
work: 3:30

Availability supplement: 5%

## Comments

### Additional Comments

## Summary

| Category                                     | Total PAs | Total Hrs |
|----------------------------------------------|-----------|-----------|
| <b>Direct Clinical Care</b>                  | 9.824     | 38:48     |
| New patient Clinic                           | 0.794     | 3:10      |
| Patient related admin (reports, results etc) | 1.167     | 4:41      |
| Planned in-patient operating sessions        | 2.381     | 9:30      |
| Post-op ward round                           | 0.303     | 1:13      |
| Pre-op ward round                            | 0.446     | 1:48      |
| Predictable Emergency Work                   | 0.000     | 0:00      |
| Review Outpatients clinic                    | 0.794     | 3:10      |
| Surgeon of the week                          | 2.063     | 8:15      |
| Surgery MDT                                  | 0.877     | 3:31      |
| Unpredictable Emergency Work                 | 1.000     | 3:30      |

|                                            |        |       |
|--------------------------------------------|--------|-------|
| <b>Supporting Professional Activities</b>  | 1.617  | 6:28  |
| Continuous professional development.       | 1.492  | 5:58  |
| Other clinical management (please specify) | 0.125  | 0:30  |
| <b>Additional NHS Responsibilities</b>     | 0.000  | 0:00  |
| <b>External Duties</b>                     | 0.000  | 0:00  |
| <b>Fee Paying Services</b>                 | 0.000  | 0:00  |
| <b>Private Professional Services</b>       | 0.000  | 0:00  |
| <b>Medical School</b>                      | 0.000  | 0:00  |
| Total                                      | 11.441 | 45:16 |

# Job plan for Mr John Paul O'Donoghue

**Current status:** Locked Down

**Start date:** 01/04/2018

**Cycle:** 6 weeks

**Owner:** Mr John Paul O'Donoghue

**Organisation:** Southern Health and Social Care Trust, , Northern Ireland

**Department:** Urology

**Role:** Consultant

**Sign off level:** 3

**First sign off:** Mr Mark Dean Haynes

**Second sign off:** Dr Edward James McNaboe

**Third sign off:** Mr Ronan Carroll

## Total Hours

**Core:** 47:55

**APA:** 0:00

**Total:** 47:55

## Total PAs

**Core:** 11.560

**APA:** 0.000

**Total:** 11.560

## Sign off timeline

| Date and time       | Action                    | User                    | Comment |
|---------------------|---------------------------|-------------------------|---------|
| 28/03/2018<br>15:42 | Published By:             | Mr Zircadian<br>Support |         |
| 21/11/2018<br>13:17 | Sign off<br>requested by: | Mr Colin Weir           |         |

|                     |                            |                            |                                                                                                                                                                                                              |
|---------------------|----------------------------|----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 23/11/2018<br>18:39 | 1st sign off<br>agreed by: | Mr John Paul<br>O'Donoghue |                                                                                                                                                                                                              |
| 24/01/2019<br>10:22 | Sign off<br>rejected by:   | Mr Mark Dean<br>Haynes     | The Consultant of the week activity is not listed as hot activity so needs changed.                                                                                                                          |
| 10/04/2019<br>23:56 | Sign off<br>requested by:  | Mr John Paul<br>O'Donoghue |                                                                                                                                                                                                              |
| 10/04/2019<br>23:56 | Sign off<br>rejected by:   | Mr John Paul<br>O'Donoghue |                                                                                                                                                                                                              |
| 11/04/2019<br>00:00 | Sign off<br>requested by:  | Mr John Paul<br>O'Donoghue |                                                                                                                                                                                                              |
| 26/04/2019<br>11:25 | 1st sign off<br>agreed by: | Dr Edward James<br>McNaboe |                                                                                                                                                                                                              |
| 29/10/2019<br>12:34 | Sign off<br>rejected by:   | Mr Mark Dean<br>Haynes     | As per discussion please amend job plan to reflect current activity (eg uroradiology meeting doesn't happen, MDM finishes at 4pm, Early start theatres no longer happen, urologist of week as hot activity). |
| 04/01/2020<br>12:58 | Sign off<br>requested by:  | Mr John Paul<br>O'Donoghue |                                                                                                                                                                                                              |
| 04/01/2020<br>13:01 | Sign off<br>rejected by:   | Mr John Paul<br>O'Donoghue |                                                                                                                                                                                                              |
| 04/01/2020<br>13:06 | Sign off<br>requested by:  | Mr John Paul<br>O'Donoghue |                                                                                                                                                                                                              |
| 07/01/2020<br>12:31 | Locked Down                | Mrs Zoe Parks              |                                                                                                                                                                                                              |

## General Information

|                        |            |
|------------------------|------------|
| <b>Start date</b>      | 01/04/2018 |
| <b>End date</b>        | 31/03/2020 |
| <b>Employment type</b> | FullTime   |

|                                    |                         |
|------------------------------------|-------------------------|
| Usual place of work                | Craigavon Area Hospital |
| Contract version                   | 2003                    |
| Alternative employer               | No                      |
| Name of alternative employer       | /                       |
| Medical title                      |                         |
| Name of the university             | /                       |
| Private practice                   | Yes                     |
| Number of weeks available for work | 42 Weeks 0 Days         |
| Documents                          |                         |

#### Trust Objectives

#### Service Objectives

#### Personal Objectives

#### Resources

#### Staff

Equipment

Clinical Space

Other

Routine Work

| Activity                                     | Category | Day     | Time          | Travel time | Activity type | Entry method      | Overlapped by hot activity | Activity location       | Worked in weeks | Num/Yr | PA    | Hrs/Wk | Hrs/Yr |
|----------------------------------------------|----------|---------|---------------|-------------|---------------|-------------------|----------------------------|-------------------------|-----------------|--------|-------|--------|--------|
| New patient Clinic                           | DCC      | Monday  | 09:00 - 13:00 | 0:00        | Core          | Weekly timetabled | No                         | Craigavon Area Hospital | 1, 2, 3, 4, 5   | 35.00  | 0.833 | 3:20   | 140:00 |
| Consultant of the week                       | DCC      | Monday  | 09:00 - 17:00 | 0:00        | Core          | Weekly timetabled | No                         | Craigavon Area Hospital | 6               | 7.00   | 0.333 | 1:20   | 56:00  |
| Patient related admin (reports, results etc) | DCC      | Monday  | 13:00 - 13:30 | 0:00        | Core          | Weekly timetabled | No                         | Craigavon Area Hospital | 1, 2, 3, 4, 5   | 35.00  | 0.104 | 0:25   | 17:30  |
| Sub Specialty clinic                         | DCC      | Monday  | 13:30 - 17:00 | 0:00        | Core          | Weekly timetabled | No                         | Craigavon Area Hospital | 1, 2, 3, 4, 5   | 35.00  | 0.729 | 2:55   | 122:30 |
| Pre-op ward round                            | DCC      | Tuesday | 08:00 - 08:30 | 0:00        | Core          | Weekly timetabled | No                         | Craigavon Area Hospital | 1, 2, 3, 4, 5   | 35.00  | 0.104 | 0:25   | 17:30  |
| Consultant of the week                       | DCC      | Tuesday | 09:00 - 17:00 | 0:00        | Core          | Weekly timetabled | No                         | Craigavon Area Hospital | 6               | 7.00   | 0.333 | 1:20   | 56:00  |

|                                              |     |           |               |      |      |                   |    |                         |               |       |       |      |        |
|----------------------------------------------|-----|-----------|---------------|------|------|-------------------|----|-------------------------|---------------|-------|-------|------|--------|
| Planned in-patient operating sessions        | DCC | Tuesday   | 09:00 - 12:00 | 0:00 | Core | Weekly timetabled | No | Craigavon Area Hospital | 1, 2, 3, 4, 5 | 35.00 | 0.625 | 2:30 | 105:00 |
| Patient related admin (reports, results etc) | DCC | Tuesday   | 12:30 - 13:30 | 0:00 | Core | Weekly timetabled | No | Craigavon Area Hospital | 1, 2, 3, 4, 5 | 35.00 | 0.208 | 0:50 | 35:00  |
| Post-op ward round                           | DCC | Tuesday   | 12:00 - 12:30 | 0:00 | Core | Weekly timetabled | No | Craigavon Area Hospital | 1, 2, 3, 4, 5 | 35.00 | 0.104 | 0:25 | 17:30  |
| New patient Clinic                           | DCC | Tuesday   | 13:30 - 17:00 | 0:00 | Core | Weekly timetabled | No | Craigavon Area Hospital | 1, 3, 5       | 21.00 | 0.438 | 1:45 | 73:30  |
| Patient related admin (reports, results etc) | DCC | Tuesday   | 13:30 - 17:00 | 0:00 | Core | Weekly timetabled | No | Craigavon Area Hospital | 2, 4          | 14.00 | 0.292 | 1:10 | 49:00  |
| Pre-op ward round                            | DCC | Wednesday | 08:00 - 08:30 | 0:00 | Core | Weekly timetabled | No | Craigavon Area Hospital | 1, 2, 3, 4, 5 | 35.00 | 0.104 | 0:25 | 17:30  |
| Planned in-patient operating sessions        | DCC | Wednesday | 09:00 - 12:00 | 0:00 | Core | Weekly timetabled | No | Craigavon Area Hospital | 1, 2, 3, 4, 5 | 35.00 | 0.625 | 2:30 | 105:00 |
| Consultant of the week                       | DCC | Wednesday | 09:00 - 17:00 | 0:00 | Core | Weekly timetabled | No | Craigavon Area Hospital | 6             | 7.00  | 0.333 | 1:20 | 56:00  |
| Core SPA                                     | SPA | Wednesday | 12:30 - 13:30 | 0:00 | Core | Weekly timetabled | No | Craigavon Area Hospital | 1, 2, 3, 4, 5 | 35.00 | 0.208 | 0:50 | 35:00  |
| Post-op ward round                           | DCC | Wednesday | 12:00 - 12:30 | 0:00 | Core | Weekly timetabled | No | Craigavon Area Hospital | 1, 2, 3, 4, 5 | 35.00 | 0.104 | 0:25 | 17:30  |

|                                                       |     |           |                     |      |      |                      |    |                               |                  |       |       |      |        |
|-------------------------------------------------------|-----|-----------|---------------------|------|------|----------------------|----|-------------------------------|------------------|-------|-------|------|--------|
| Day surgery                                           | DCC | Wednesday | 13:30<br>-<br>17:30 | 0:00 | Core | Weekly<br>timetabled | No | Craigavon<br>Area<br>Hospital | 1, 3, 5          | 21.00 | 0.500 | 2:00 | 84:00  |
| Patient<br>related admin<br>(reports,<br>results etc) | DCC | Wednesday | 13:30<br>-<br>17:30 | 0:00 | Core | Weekly<br>timetabled | No | Craigavon<br>Area<br>Hospital | 2, 4             | 14.00 | 0.333 | 1:20 | 56:00  |
| Grand Round                                           | DCC | Thursday  | 09:00<br>-<br>11:00 | 0:00 | Core | Weekly<br>timetabled | No | Craigavon<br>Area<br>Hospital | 5                | 7.00  | 0.083 | 0:20 | 14:00  |
| Consultant of<br>the week                             | DCC | Thursday  | 09:00<br>-<br>17:00 | 0:00 | Core | Weekly<br>timetabled | No | Craigavon<br>Area<br>Hospital | 6                | 7.00  | 0.333 | 1:20 | 56:00  |
| Core SPA                                              | SPA | Thursday  | 12:00<br>-<br>14:00 | 0:00 | Core | Weekly<br>timetabled | No | Craigavon<br>Area<br>Hospital | 1, 2, 3,<br>4, 5 | 35.00 | 0.417 | 1:40 | 70:00  |
| Surgery MDT                                           | DCC | Thursday  | 14:00<br>-<br>16:00 | 0:00 | Core | Weekly<br>timetabled | No | Craigavon<br>Area<br>Hospital | 1, 2, 3,<br>4, 5 | 35.00 | 0.417 | 1:40 | 70:00  |
| Core SPA                                              | SPA | Thursday  | 17:00<br>-<br>17:30 | 0:00 | Core | Weekly<br>timetabled | No | Craigavon<br>Area<br>Hospital | 1, 2, 3,<br>4, 5 | 35.00 | 0.104 | 0:25 | 17:30  |
| Consultant of<br>the week                             | DCC | Friday    | 09:00<br>-<br>17:00 | 0:00 | Core | Weekly<br>timetabled | No | Craigavon<br>Area<br>Hospital | 6                | 7.00  | 0.333 | 1:20 | 56:00  |
| Private<br>Professional<br>Services                   | PPS | Friday    | 09:00<br>-<br>11:00 | 0:00 | Core | Weekly<br>timetabled | No | Craigavon<br>Area<br>Hospital | 1, 2, 3,<br>4, 5 | 35.00 | 0.000 | 1:40 | 70:00  |
| Core SPA                                              | SPA | Friday    | 11:00<br>-<br>15:00 | 0:00 | Core | Weekly<br>timetabled | No | Craigavon<br>Area<br>Hospital | 1, 2, 3,<br>4, 5 | 35.00 | 0.833 | 3:20 | 140:00 |
| Admin other<br>(please<br>specify)                    | DCC | Friday    | 15:00<br>-<br>16:00 | 0:00 | Core | Weekly<br>timetabled | No | Craigavon<br>Area<br>Hospital | 1, 2, 3,<br>4, 5 | 35.00 | 0.208 | 0:50 | 35:00  |

|      |       |       |         |
|------|-------|-------|---------|
| Core | 9.042 | 37:50 | 1589:00 |
| APA  | 0.000 | 0:00  | 0:00    |

## Hot Activity

| Activity      | Category | Day | Time | Travel time | Activity type | Entry method | Cycle Length | Activity location | Worked in weeks | Num/Yr | PA    | Hrs/Wk | Hrs/Yr |
|---------------|----------|-----|------|-------------|---------------|--------------|--------------|-------------------|-----------------|--------|-------|--------|--------|
| No activities |          |     |      |             |               |              |              |                   |                 |        |       |        |        |
|               |          |     |      |             |               |              |              |                   |                 | Core   | 0.000 | 0:00   | 0:00   |
|               |          |     |      |             |               |              |              |                   |                 | APA    | 0.000 | 0:00   | 0:00   |

## Flexible Activities

| Activity                           | Category | Normal time | Premium time | Travel time | Property   | Activity location       | Num/Yr | PA    | Hrs/Wk | Hrs/Yr |
|------------------------------------|----------|-------------|--------------|-------------|------------|-------------------------|--------|-------|--------|--------|
| Surgery MDT                        | DCC      | 3:00        | 0:00         | 0:00        | Additional | Craigavon Area Hospital | 13.00  | 0.232 | 0:56   | 39:00  |
| Triaging of new patients referrals | DCC      | 6:00        | 0:00         | 0:00        | Additional | Craigavon Area Hospital | 8.00   | 0.286 | 1:09   | 48:00  |
| Trust Clinical supervisor          | AHR      | 4:00        | 0:00         | 0:00        | Additional | Craigavon Area Hospital | 42.00  | 1.000 | 4:00   | 168:00 |
|                                    |          |             |              |             |            |                         | Core   | 1.518 | 6:05   | 255:00 |
|                                    |          |             |              |             |            |                         | APA    | 0.000 | 0:00   | 0:00   |

## On-call

| Rota Name    | Activity location       | Weekday frequency | Weekend frequency | Category | Availability supplement: | PA    | Hours |
|--------------|-------------------------|-------------------|-------------------|----------|--------------------------|-------|-------|
| On-call Rota | Craigavon Area Hospital | 6                 | 6                 | A        | 5%                       | 1.000 | 4:00  |

The total PA arising from your on-call work  
1.000  
The total hours arising from your on-call  
work: 4:00

Availability supplement: 5%

## Comments

### Additional Comments

## Summary

| Category                                     | Core PAs | APAs  | Total PAs | Core Hrs | APA Hrs | Total Hrs |
|----------------------------------------------|----------|-------|-----------|----------|---------|-----------|
| <b>Direct Clinical Care</b>                  | 8.997    | 0.000 | 8.997     | 36:00    | 0:00    | 36:00     |
| Admin other (please specify)                 | 0.208    | 0.000 | 0.208     | 0:50     | 0:00    | 0:50      |
| Consultant of the week                       | 1.667    | 0.000 | 1.667     | 6:40     | 0:00    | 6:40      |
| Day surgery                                  | 0.500    | 0.000 | 0.500     | 2:00     | 0:00    | 2:00      |
| Grand Round                                  | 0.083    | 0.000 | 0.083     | 0:20     | 0:00    | 0:20      |
| New patient Clinic                           | 1.271    | 0.000 | 1.271     | 5:05     | 0:00    | 5:05      |
| Patient related admin (reports, results etc) | 0.938    | 0.000 | 0.938     | 3:45     | 0:00    | 3:45      |

|                                           |        |       |        |       |      |       |
|-------------------------------------------|--------|-------|--------|-------|------|-------|
| Planned in-patient operating sessions     | 1.250  | 0.000 | 1.250  | 5:00  | 0:00 | 5:00  |
| Post-op ward round                        | 0.208  | 0.000 | 0.208  | 0:50  | 0:00 | 0:50  |
| Pre-op ward round                         | 0.208  | 0.000 | 0.208  | 0:50  | 0:00 | 0:50  |
| Predictable Emergency Work                | 0.000  | 0.000 | 0.000  | 0:00  | 0:00 | 0:00  |
| Sub Specialty clinic                      | 0.729  | 0.000 | 0.729  | 2:55  | 0:00 | 2:55  |
| Surgery MDT                               | 0.649  | 0.000 | 0.649  | 2:36  | 0:00 | 2:36  |
| Triaging of new patients referrals        | 0.286  | 0.000 | 0.286  | 1:09  | 0:00 | 1:09  |
| Unpredictable Emergency Work              | 1.000  | 0.000 | 1.000  | 4:00  | 0:00 | 4:00  |
| <b>Supporting Professional Activities</b> | 1.563  | 0.000 | 1.563  | 6:15  | 0:00 | 6:15  |
| Core SPA                                  | 1.563  | 0.000 | 1.563  | 6:15  | 0:00 | 6:15  |
| <b>Additional NHS Responsibilities</b>    | 0.000  | 0.000 | 0.000  | 0:00  | 0:00 | 0:00  |
| <b>External Duties</b>                    | 0.000  | 0.000 | 0.000  | 0:00  | 0:00 | 0:00  |
| <b>Fee Paying Services</b>                | 0.000  | 0.000 | 0.000  | 0:00  | 0:00 | 0:00  |
| <b>Private Professional Services</b>      | 0.000  | 0.000 | 0.000  | 1:40  | 0:00 | 1:40  |
| Private Professional Services             | 0.000  | 0.000 | 0.000  | 1:40  | 0:00 | 1:40  |
| <b>Medical School</b>                     | 0.000  | 0.000 | 0.000  | 0:00  | 0:00 | 0:00  |
| Total                                     | 10.560 | 0.000 | 10.560 | 43:55 | 0:00 | 43:55 |



## **SOUTHERN TRUST JOB DESCRIPTION** **CONSULTANT UROLOGIST**



**HSC** Southern Health  
and Social Care Trust  
*Quality Care - for you, with you*



**Approval:**



APPROVED BY ROYAL COLLEGE OF SURGEONS (MR JOHN MCKNIGHT) – 28<sup>TH</sup> AUGUST 2018

**JOB TITLE:** **CONSULTANT UROLOGIST**

**DEPARTMENT:** Urology

**BASE/LOCATION:** All posts are appointed to the Southern Health and Social Care Trust. The base hospital for this post is **CRAIGAVON AREA HOSPITAL** however the post holder may be required to work on any site within the Southern Health and Social Care Trust.

**REPORTS TO:** Associate Medical Director, Surgery & Elective care

**ACCOUNTABLE TO:** Mrs E Gishkori, Director of Acute Services

## SUMMARY OF POST:

- This is a replacement post and the successful candidate will join 5 other Consultant Urologists to provide the full range of inpatient and outpatient urological services.
- This post will participate in a 1:6 oncall including weekends, Category A on-call rota supplement 5%.
- This post will attract a salary of **£76,761 - £103,491 per annum**
- This is a full-time position, however anyone interested in working part-time / job share is also welcome to apply.
- Annual leave will be 32 days per annum initially rising to 34 days after 7 years' seniority, plus 10 statutory and public holidays.
- The post also has an attractive study leave entitlement of up to 30 days paid leave with expenses in any period of three years.
- A relocation package may also be available if required.
- The Southern Trust has established a dedicated revalidation support group which ensures all doctors have an annual appraisal with a trainer appraiser and supports all doctors through the revalidation process. The Trust has also appointed a Consultant and SAS Lead for appraisal and revalidation.
- The Trust offers a medical mentoring scheme which can be viewed on the Southern Docs website <http://www.southerndocs.hscni.net/wp-content/uploads/2016/01/Medical-Mentoring-Guidance-Nov2015.pdf>.

- The Trust supports the requirements for continuing professional development (CPD) as laid down by the GMC and is committed to providing time and financial support for these activities.
- The post will attract all the terms and conditions and employment benefits associated with an NHS post e.g. NHS indemnity; access to NHS pension scheme and many additional benefits such as child care vouchers etc.

## **THE SOUTHERN TRUST:**

The Southern Trust is one of the largest employers in Northern Ireland and Craigavon Area and Daisy Hill hospitals form the Southern Trust Acute Hospital Network - serving a population of over 360,000. Each year in our hospital network there are approximately 63,000 inpatient admissions; 25,000 day cases; 300,000 outpatient appointments; 116,000 Emergency Department attendances; and over 6,000 births. Statistics updated in 2015

The Southern Trust's acute hospital network was reaffirmed in 2018 as one of the UK's Top Hospitals for the fourth consecutive year. The national CHKS Top 40 Hospitals programme recognises acute sector organisations for their achievements in healthcare quality, improvement and performance. The Top Hospitals award is based on the evaluation of over 20 key performance indicators covering safety, clinical effectiveness, health outcomes, efficiency, patient experience and quality of care. As well as being placed in the Top 40 Hospitals, the Southern Trust was shortlisted for the first time ever for the CHKS National Data Quality Improvement Award. Our vision is to 'to deliver safe, high quality health and social care services, respecting the dignity and individuality of all who use them'.

## **WHY SHOULD YOU WORK FOR US?**

The Southern Trust was the first Trust in Northern Ireland to invest and implement in a fully electronic job planning system which is available for all permanent consultant and SAS doctors. This makes it much easier for doctors to maintain an up to date job plan to ensure they are paid correctly and to support the revalidation and appraisal process. Doctors in longer term temporary posts may also be able to use this system. As well as Corporate and Departmental Induction each new permanent medical employee will have an opportunity to have an informal meeting with the Medical Director at the end of month three / four of commencement with the Trust during which time they can explore the option of job shadowing a non-clinical manager within their speciality for a morning / afternoon. This will be facilitated via the relevant Associate Medical Director. There is also a fully embedded revalidation and appraisal process which supports all doctors with all of their appraisal and revalidation requirements. Opportunities also exist for doctors to avail of the Trust medical mentoring scheme.

The Southern Trust is keen to become an employer of choice for SAS doctors who choose to spend their career with us. The Trust has been proactive in encouraging the role of SAS doctors within the Trust and has a number of trained SAS Medical Appraisers and Mentors. Regular lunchtime SAS Link-Up sessions are held across the Trust which provides an opportunity for the SAS group of doctors to establish relationships and network with each other. A regional SAS Conference is also hosted by the Trust each year and a number of initiatives are being developed to support and retain our doctors within their chosen specialties. Our doctors play a vital role in the care and treatment of our patients and in return you can expect a positive experience that will support your development as a key member of the Southern Trust. But don't just take our word for it – listen to the comments of a few of our

European doctors who have chosen to relocate from their home country and make a career with the Southern Trust:

<https://www.youtube.com/watch?v=PmfX1fiAoac>

<https://www.youtube.com/watch?v=IPMi3xDKUXQ>

<https://www.youtube.com/watch?v=bV7EnYNN9Ns>

## SOUTHERN TRUST – IN THE SPOTLIGHT

The Southern Trust is one of the largest employers in Northern Ireland. Follow us on Twitter to hear all the latest news <https://mobile.twitter.com/southernhsc> or visit our YouTube channel for more news:

[https://www.youtube.com/channel/UC0YNNjgHJwX4WKregeR\\_IDQ/videos](https://www.youtube.com/channel/UC0YNNjgHJwX4WKregeR_IDQ/videos).

Some of our key achievements in 2017/18:

A day in the life of Southern Trust

[CLICK HERE](#)

Consultant Anaesthetist honoured with an Association of Anaesthetists of Great Britain and Ireland Award

[CLICK HERE](#)

Children and Young People's Consultants Recognised for Excellence

<http://www.southerntrust.hscni.net/about/3850.htm>

Southern Trust Renal Services – Top in the UK

[CLICK HERE](#)

UK Wide Recognition for Southern Trust Trauma & Orthopaedic Service

[CLICK HERE](#)

Breast Surgery Team Trial Innovative Procedure

[CLICK HERE](#)

Southern Trust Recognised as a Top UK Hospital

[CLICK HERE](#)

Southern Trust Dermatology Team Recognised Amongst the Best in UK

[CLICK HERE](#)

## WORK OF THE UROLOGICAL DEPARTMENT

The service provided at Craigavon Area Hospital encompasses the entire spectrum of urological investigation and management, with the main exceptions of radical pelvic surgery, renal transplantation and associated vascular access surgery, which are provided by the Regional Transplantation Service in Belfast. Neonatal and infant urological surgery provided by the Regional Paediatric Surgical Service in Belfast.

Craigavon Area Hospital has been designated as a Cancer Unit, with its Urological Department being designated the Urological Cancer Unit for the Area population of 425,000. A wide spectrum of urological cancer management has been provided for some time. Cancer surgery includes orthotopic bladder reconstruction in the management of bladder cancer. Cancer management

also includes intravesical chemotherapy for bladder cancer. Immunotherapy for renal cell carcinoma is also performed.

We are fortunate to have a purpose built Urology outpatient facility located in the Thorndale Unit at Craigavon Area Hospital. It is run by two Clinical Nurse Specialists. We have capacity for urodynamics, ultrasound, intra-vesical therapy, prostate biopsy and flexible cystoscopy. Most of our Craigavon clinics take place from this location. The Consultants also provide outpatient services at various locations throughout the Trust area.

The department has a fixed site ESWL lithotripter with full facilities for percutaneous surgery and the department also have a holmium laser.

Flexible cystoscopy services are undertaken by Specialist Registrars on the Craigavon/Daisy Hill and South Tyrone sites.

Outreach outpatient clinics are currently provided in Armagh (10 miles from Craigavon) and Banbridge (12 miles from Craigavon) and South Tyrone Hospital (18 miles from Craigavon) and the South West Acute Hospital in Enniskillen (64 Miles from Craigavon). Due to the recent retirement of a General Surgeon with an interest in Urology in Daisy Hill Hospital the team are currently making arrangements to move some of the urological services to Daisy Hill Hospital in order to allow the continuation of urology at Daisy Hill Hospital.

## **CURRENT STAFFING IN UROLOGY:**

### **Consultants**

Mr M Young  
Mr A O'Brien  
Mr A Glackin  
Mr M Haynes  
Mr J ODonoghue  
Vacant Post

2 Specialist Registrars  
0.5 Specialty Doctor – Ms L McAuley  
1 Specialty Doctor (currently vacant)  
1 Temporary Specialty Doctor (currently vacant)

Supported by:

4 Nurse Practitioners

### **DUTIES OF THE POST**

The appointee will:

- Have responsibility for urological patients.

- Be expected to share in the on call rota with the existing post holders. While maintaining clinical independence he/she will be expected to work as a member of the urological unit. An emergency theatre is staffed and available 24 hours per day.
- Be expected to undertake administrative and audit duties commensurate with the post and associated with the care of patients and the efficient running of the department.
- Be expected to take a full part in the teaching of undergraduates and post graduates.

The post will be mainly based at Craigavon Area Hospital, however there are also existing commitments to South Tyrone Hospital, Armagh Community Hospital, Daisy Hill Hospital, Banbridge Polyclinic and at the new South West Acute Hospital in Enniskillen.

The successful candidate will play a key role in the promotion of the service including the development and implementation of plans to enhance the Urological service provided by the Southern Trust. It is anticipated that the successful candidate will be able to provide a general urology service for elective and emergency care, though a subspecialty interest that would complement the unit would be advantageous.

Office accommodation and secretarial support will be provided within the Directorate.

## PROPOSED JOB PLAN / ROTA PATTERN

A provisional job plan is outlined below which illustrates the content, but not necessarily the distribution of the individual fixed sessions. It is indicative only and may be subject to change following discussion with your clinical manager to deliver against service delivery.

## PA Breakdown

|                                          | Main Employer PAs | Total PAs | Core hours | ATC hours | Total hours |
|------------------------------------------|-------------------|-----------|------------|-----------|-------------|
| Direct Clinical Care (DCC)               | 9.240             | 9.240     | 36:57      | 0:00      | 36:57       |
| Supporting Professional Activities (SPA) | 1.724             | 1.724     | 6:54       | 0:00      | 6:54        |
| Total                                    | 10.964            | 10.964    | 43:51      | 0:00      | 43:51       |

## On-call summary

| Rota Name                                        | Location                | Weekday Freq                                             | Weekend Freq | Supplement | PAs   |
|--------------------------------------------------|-------------------------|----------------------------------------------------------|--------------|------------|-------|
| On-call Rota                                     | Craigavon Area Hospital | 6                                                        | 6            | 5%         | 1.000 |
| Type                                             | Normal                  | Premium                                                  | Cat.         | PA         |       |
|                                                  |                         |                                                          | Total:       | 1.000      |       |
| Predictable                                      | n/a                     | n/a                                                      | DCC          | 0.000      |       |
| Unpredictable                                    | n/a                     | n/a                                                      | DCC          | 1.000      |       |
| The total PAs arising from your on-call work is: |                         | 1.000                                                    |              |            |       |
| Your availability supplement is:                 |                         | 5% (based on the highest supplement from all your rotas) |              |            |       |

## Hot Activities

| Monday                                                      | Tuesday                                                     | Wednesday                                                   | Thursday                                                    | Friday                                                      | Saturday | Sunday |
|-------------------------------------------------------------|-------------------------------------------------------------|-------------------------------------------------------------|-------------------------------------------------------------|-------------------------------------------------------------|----------|--------|
| Surgeon of the week<br>09:00 17:00<br>Week 6 (6 week cycle) | Surgeon of the week<br>09:00 17:00<br>Week 6 (6 week cycle) | Surgeon of the week<br>09:00 17:00<br>Week 6 (6 week cycle) | Surgeon of the week<br>09:00 12:30<br>Week 6 (6 week cycle) | Surgeon of the week<br>09:00 17:00<br>Week 5 (6 week cycle) |          |        |
|                                                             |                                                             |                                                             | Surgeon of the week<br>09:00 17:00<br>Week 5 (6 week cycle) |                                                             |          |        |

### Week 1

| Monday                                                        | Tuesday                                                             | Wednesday                                                                                       | Thursday                                                                                     | Friday                                                                              | Saturday | Sunday |
|---------------------------------------------------------------|---------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|----------|--------|
| Patient related admin (reports, results etc)<br>09:00 - 17:00 | Day surgery<br>08:30 - 13:00<br>New patient Clinic<br>13:30 - 17:30 | Planned in-patient operating sessions<br>07:30 - 12:30<br>Sub Specialty clinic<br>13:30 - 17:30 | Core SPA<br>09:00 - 12:30<br>Core SPA<br>12:30 - 13:30<br>Centre Cancer MDT<br>14:00 - 17:00 | Core SPA<br>09:00 - 12:30<br>Planned in-patient operating sessions<br>12:30 - 17:30 |          |        |

### Week 2

| Monday                                                                         | Tuesday                   | Wednesday                                                                                            | Thursday                                                                                     | Friday                                                                              | Saturday | Sunday |
|--------------------------------------------------------------------------------|---------------------------|------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|----------|--------|
| New patient Clinic<br>09:00 - 13:00<br>Stone treatment clinic<br>13:30 - 17:30 | Core SPA<br>09:00 - 13:00 | Planned in-patient operating sessions<br>07:30 - 12:30<br>Review Outpatients clinic<br>13:30 - 17:30 | Core SPA<br>09:00 - 12:30<br>Core SPA<br>12:30 - 13:30<br>Centre Cancer MDT<br>14:00 - 17:00 | Core SPA<br>09:00 - 12:30<br>Planned in-patient operating sessions<br>12:30 - 17:30 |          |        |

### Week 3

| Monday                                                        | Tuesday                                                             | Wednesday                                                                                       | Thursday                                                                                     | Friday                                                                              | Saturday | Sunday |
|---------------------------------------------------------------|---------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|----------|--------|
| Patient related admin (reports, results etc)<br>09:00 - 17:00 | Day surgery<br>08:30 - 13:00<br>New patient Clinic<br>13:30 - 17:30 | Planned in-patient operating sessions<br>07:30 - 12:30<br>Sub Specialty clinic<br>13:30 - 17:30 | Core SPA<br>09:00 - 12:30<br>Core SPA<br>12:30 - 13:30<br>Centre Cancer MDT<br>14:00 - 17:00 | Core SPA<br>09:00 - 12:30<br>Planned in-patient operating sessions<br>12:30 - 17:30 |          |        |

### Week 4

| Monday                                                                         | Tuesday                   | Wednesday                                                                                            | Thursday                                                                                     | Friday                                                                              | Saturday | Sunday |
|--------------------------------------------------------------------------------|---------------------------|------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|----------|--------|
| New patient Clinic<br>09:00 - 13:00<br>Stone treatment clinic<br>13:30 - 17:30 | Core SPA<br>09:00 - 13:00 | Planned in-patient operating sessions<br>07:30 - 12:30<br>Review Outpatients clinic<br>13:30 - 17:30 | Core SPA<br>09:00 - 12:30<br>Core SPA<br>12:30 - 13:30<br>Centre Cancer MDT<br>14:00 - 17:00 | Core SPA<br>09:00 - 12:30<br>Planned in-patient operating sessions<br>12:30 - 17:30 |          |        |

### Week 5

| Monday                                                        | Tuesday                                                             | Wednesday                                                                                       | Thursday                  | Friday | Saturday | Sunday |
|---------------------------------------------------------------|---------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|---------------------------|--------|----------|--------|
| Patient related admin (reports, results etc)<br>09:00 - 17:00 | Day surgery<br>08:30 - 13:00<br>New patient Clinic<br>13:30 - 17:30 | Planned in-patient operating sessions<br>07:30 - 12:30<br>Sub Specialty clinic<br>13:30 - 17:30 | Core SPA<br>12:30 - 13:30 |        |          |        |

### Week 6

| Monday | Tuesday | Wednesday | Thursday                           | Friday                                                             | Saturday | Sunday |
|--------|---------|-----------|------------------------------------|--------------------------------------------------------------------|----------|--------|
|        |         |           | Centre Cancer MDT<br>14:00 - 17:00 | Core SPA<br>09:00 - 12:30<br>Planned in-patient operating sessions |          |        |

12:30 - 17:30

## Activities

- A Additional To Contract
- H Hot Activity
- U Unaffected by hot activity
- S Shrunk by hot activity

| Type                                 | Day | Time          | Weeks           | Activity                                                                                                                                    | Employer                              | Location                | Cat.   | Num/Yr   | PA    | Hours      |
|--------------------------------------|-----|---------------|-----------------|---------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|-------------------------|--------|----------|-------|------------|
|                                      |     |               |                 |                                                                                                                                             |                                       |                         | Total: | Core ATC | 9.964 | 39:51 0:00 |
| <span style="color: blue;">S</span>  | Mon | 09:00 - 13:00 | wks 2, 4        | New patient Clinic                                                                                                                          | Southern Health and Social Care Tru.. | Craigavon Area Hospital | DCC    | 13.33    | 0.317 | 1:16       |
| <span style="color: blue;">S</span>  | Mon | 09:00 - 17:00 | wks 1, 3, 5     | Patient related admin (reports, results etc)                                                                                                | Southern Health and Social Care Tru.. | Craigavon Area Hospital | DCC    | 20       | 0.952 | 3:49       |
| <span style="color: green;">H</span> | Mon | 09:00 - 17:00 | wk 6 6 wk cycle | Surgeon of the week                                                                                                                         | Southern Health and Social Care Tru.. | Craigavon Area Hospital | DCC    | 8.67     | 0.413 | 1:39       |
| <span style="color: blue;">S</span>  | Mon | 13:30 - 17:30 | wks 2, 4        | Stone treatment clinic                                                                                                                      | Southern Health and Social Care Tru.. | Craigavon Area Hospital | DCC    | 13.33    | 0.317 | 1:16       |
| <span style="color: blue;">S</span>  | Tue | 08:30 - 13:00 | wks 1, 3, 5     | Day surgery<br>Comments: Includes 30 min re-op ward round and 30 min post op ward round, theatre runs from 9-12:30.                         | Southern Health and Social Care Tru.. | Craigavon Area Hospital | DCC    | 20       | 0.536 | 2:09       |
| <span style="color: blue;">S</span>  | Tue | 09:00 - 13:00 | wks 2, 4        | Core SPA                                                                                                                                    | Southern Health and Social Care Tru.. | Craigavon Area Hospital | SPA    | 13.33    | 0.317 | 1:16       |
| <span style="color: green;">H</span> | Tue | 09:00 - 17:00 | wk 6 6 wk cycle | Surgeon of the week                                                                                                                         | Southern Health and Social Care Tru.. | Daisy Hill Hospital     | DCC    | 8.67     | 0.413 | 1:39       |
|                                      | Tue | 13:30 - 17:30 | wks 1, 3, 5     | New patient Clinic                                                                                                                          | Southern Health and Social Care Tru.. | Craigavon Area Hospital | DCC    | 21       | 0.500 | 2:00       |
| <span style="color: blue;">S</span>  | Wed | 07:30 - 12:30 | wks 1-5         | Planned in-patient operating sessions<br>Comments: Includes 30 min pre-op ward round and 30 min post op ward round. theatre runs from 8-12. | Southern Health and Social Care Tru.. | Craigavon Area Hospital | DCC    | 33.33    | 0.992 | 3:58       |
| <span style="color: green;">H</span> | Wed | 09:00 - 17:00 | wk 6 6 wk cycle | Surgeon of the week                                                                                                                         | Southern Health and Social Care Tru.. | Craigavon Area Hospital | DCC    | 8.67     | 0.413 | 1:39       |
| <span style="color: blue;">S</span>  | Wed | 13:30 - 17:30 | wks 2, 4        | Review Outpatients clinic                                                                                                                   | Southern Health and Social Care Tru.. | Craigavon Area Hospital | DCC    | 13.33    | 0.317 | 1:16       |
| <span style="color: blue;">S</span>  | Wed | 13:30 - 17:30 | wks 1, 3, 5     | Sub Specialty clinic                                                                                                                        | Southern Health and Social Care Tru.. | Craigavon Area Hospital | DCC    | 20       | 0.476 | 1:54       |
| <span style="color: green;">H</span> | Thu | 09:00 - 12:30 | wk 6 6 wk cycle | Surgeon of the week<br>Comments: Handover Ward round to incoming urologist of the week                                                      | Southern Health and Social Care Tru.. | Craigavon Area Hospital | DCC    | 8.67     | 0.181 | 0:43       |
| <span style="color: blue;">S</span>  | Thu | 09:00 - 12:30 | wks 1-4         | Core SPA                                                                                                                                    | Southern Health and Social Care Tru.. | Craigavon Area Hospital | SPA    | 24.67    | 0.514 | 2:03       |
| <span style="color: green;">H</span> | Thu | 09:00 - 17:00 | wk 5 6 wk cycle | Surgeon of the week                                                                                                                         | Southern Health and Social Care Tru.. | Craigavon Area Hospital | DCC    | 8.67     | 0.413 | 1:39       |

| Type | Day | Time          | Weeks              | Activity                                                                                                                                     | Employer                              | Location                | Cat. | Num/Yr | PA    | Hours |
|------|-----|---------------|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|-------------------------|------|--------|-------|-------|
| S    | Thu | 12:30 - 13:30 | wks 1-5            | Core SPA<br>Comments: Departmental meeting                                                                                                   | Southern Health and Social Care Tru.. | Craigavon Area Hospital | SPA  | 33.33  | 0.198 | 0:48  |
| S    | Thu | 14:00 - 17:00 | wks 1-4, 6         | Centre Cancer MDT                                                                                                                            | Southern Health and Social Care Tru.. | Craigavon Area Hospital | DCC  | 33.33  | 0.595 | 2:23  |
| S    | Fri | 09:00 - 12:30 | wks 1-4, 6         | Core SPA                                                                                                                                     | Southern Health and Social Care Tru.. | Craigavon Area Hospital | SPA  | 33.33  | 0.694 | 2:47  |
| H    | Fri | 09:00 - 17:00 | wk 5<br>6 wk cycle | Surgeon of the week                                                                                                                          | Southern Health and Social Care Tru.. | Craigavon Area Hospital | DCC  | 8.67   | 0.413 | 1:39  |
| S    | Fri | 12:30 - 17:30 | wks 1-4, 6         | Planned in-patient operating sessions<br>Comments: Includes 30 min pre-op ward round and 30 min post op ward round, theatre runs 13:00-17:00 | Southern Health and Social Care Tru.. | Daisy Hill Hospital     | DCC  | 33.33  | 0.992 | 3:58  |

The allocation of Supporting Professional Activities (SPAs) and/or direct patient care included in the Job Plan will be subject to review and may be increased if the post holder wishes to undertake additional activity above the minimum required for revalidation, providing this has been approved by the Clinical Director.

## Balance between Direct Clinical Care and Other Programmed Activities

The Trust expects that all consultants undertake a minimum of 1.5 SPA's (6 hours) in their job plan every week. The Trust also recognises that there are various activities as identified by all the Associate Medical Directors in each directorate and approved by the Medical Director where additional SPA time will be necessary. Where a newly appointed consultant will be involved in these additional SPA commitments, the precise balance of Programmed Activities in their job plan will be reviewed on appointment and agreed as part of their individual Job Plan review. These supporting professional activities may include participation in training of other staff, medical education, continuing professional development, formal teaching of other staff, audit, job planning, appraisal, research, clinical management and local clinical governance activities are recognised within the Southern Health and Social Care Trust.

Programmed Activities for additional HPSS responsibilities and external duties will also be allocated for special responsibilities that have been formally approved and/or appointed by the Trust.

## JOB PLAN REVIEW

This Job Plan is subject to review at least once a year by you and the Clinical Director before being approved by the Chief Executive. For this purpose, a copy of the current Job Plan (and Job Description, if appropriate), including an up-to-date work programme which may result from a diary exercise and objectives agreed at annual appraisal, together with note(s) provided by either side – of any new or proposed service or other developments need to be available. In the case of a new employee, a review of the Job Plan will take place 3 months after commencement and annually thereafter.

If it is not possible to agree a Job Plan, either initially or at an annual review, there are agreed procedures for facilitation and appeal with the final decision normally being accepted by the Trust Board.

## **TERMS AND CONDITIONS:**

This post will be contracted in accordance with:

Consultant Terms and Conditions which can be viewed at:

[CLICK HERE](#)

Your salary scale will be in accordance with the NHS Remuneration for your grade, which can be viewed at: [CLICK HERE](#)

**If you would like any additional information about this post, for example details of the specialty or existing staff, please contact the Mr Michael Young – Consultant Urologist on** Personal information redacted by the UST

## **GENERAL REQUIREMENTS:**

The post holder will be required to:

1. Ensure the Trust's policy on equality of opportunity is promoted through his/her own actions and those of any staff for whom he/she has responsibility.
2. Co-operate fully with the implementation of the Trust's Health and Safety arrangements, reporting any accidents/incidents/equipment defects to his/her manager, and maintaining a clean, uncluttered and safe environment for patients/clients, members of the public and staff.
3. The HSC Code of Conduct for Employees sets out the standards of conduct expected of all staff in the Southern Health & Social Care Trust and outlines the standards of conduct and behaviours required during and after employment with the Trust. Professional staff are expected to also follow the code of conduct for their own professions.
4. Adhere at all times to all Trust policies including for example:
  - Smoke Free policy
  - IT Security Policy and Code of Conduct
5. Contribute to ensuring the highest standards of environmental cleanliness within your designated area of work.
6. Co-operate fully with regard to Trust policies and procedures relating to infection prevention and control.
7. All employees of the trust are legally responsible for all records held, created or used as part of their business within the Trust including patients/clients, corporate and administrative records whether paper-based or electronic and also including emails. All such records are public records and are accessible to the general public, with limited

exception, under the Freedom of Information act 2000 the Environmental Information Regulations 2004 and the Data Protection Acts 1998. Employees are required to be conversant with the Trusts policy and procedures on records management and to seek advice if in doubt.

8. Take responsibility for his/her own ongoing learning and development, including full participation in KSF Development Reviews/appraisals, in order to maximise his/her potential and continue to meet the demands of the post.
9. Represent the Trust's commitment to providing the highest possible standard of service to patients/clients and members of the public, by treating all those with whom he/she comes into contact in the course of work, in a pleasant, courteous and respectful manner.
10. Available / able to work any 5 days out of 7 over the 24 hour period, which may include on-call / stand-by / sleep-in duties, shifts, night duty, weekends and Public Holidays if required immediately on appointment or at a later stage following commencement in response to changing demands of the service.

This post may evolve over time and this Job Description will therefore be subject to review in the light of changing circumstances and is not intended to be rigid and inflexible but should be regarded as providing guidelines within which the individual works. Other duties of a similar nature and appropriate to the grade may be assigned from time to time.

It is a standard condition that all Trust staff may be required to serve at any location within the Trust's area, as needs of the service demand.

# Job plan for Mr Aidan O'Brien

|                         |                                                           |
|-------------------------|-----------------------------------------------------------|
| <b>Current status:</b>  | Locked Down                                               |
| <b>Start date:</b>      | 01/04/2018                                                |
| <b>Cycle:</b>           | 12 weeks                                                  |
| <b>Owner:</b>           | Mr Aidan O'Brien                                          |
| <b>Organisation:</b>    | Southern Health and Social Care Trust, , Northern Ireland |
| <b>Department:</b>      | Urology                                                   |
| <b>Role:</b>            | Consultant                                                |
| <b>Sign off level:</b>  | 3                                                         |
| <b>First sign off:</b>  | Dr Edward James McNaboe                                   |
| <b>Second sign off:</b> | Mr Mark Dean Haynes                                       |
| <b>Third sign off:</b>  | Mr Ronan Carroll                                          |

## Total Hours

|               |       |
|---------------|-------|
| <b>Core:</b>  | 46:54 |
| <b>APA:</b>   | 0:00  |
| <b>Total:</b> | 46:54 |

## Total PAs

|               |        |
|---------------|--------|
| <b>Core:</b>  | 11.733 |
| <b>APA:</b>   | 0.000  |
| <b>Total:</b> | 11.733 |

## Sign off timeline

| Date and time    | Action                 | User                 | Comment |
|------------------|------------------------|----------------------|---------|
| 24/04/2018 08:32 | Published By:          | Mr Zircadian Support |         |
| 24/09/2018 12:49 | Sign off requested by: | Mr Colin Weir        |         |
| 31/10/2018 13:58 | Sign off rejected by:  | Mr Colin Weir        |         |

|                  |                        |                         |
|------------------|------------------------|-------------------------|
| 31/10/2018 14:20 | Sign off requested by: | Mr Colin Weir           |
| 31/10/2018 14:20 | Sign off rejected by:  | Mr Colin Weir           |
| 21/11/2018 13:17 | Sign off requested by: | Mr Colin Weir           |
| 09/12/2019 16:14 | Locked Down            | Dr Edward James McNaboe |

## General Information

|                                    |                         |
|------------------------------------|-------------------------|
| Start date                         | 01/04/2018              |
| Employment type                    | FullTime                |
| Usual place of work                | Craigavon Area Hospital |
| Contract version                   | 2003                    |
| Alternative employer               | No                      |
| Name of alternative employer       | /                       |
| Medical title                      |                         |
| Name of the university             | /                       |
| Private practice                   | No                      |
| Number of weeks available for work | 42 Weeks 0 Days         |
| Documents                          |                         |

## Trust Objectives

## Service Objectives

Personal Objectives

Resources

Staff

Equipment

Clinical Space

Other

Routine Work

| Activity           | Category | Day    | Time          | Travel time | Activity type | Entry method      | Overlapped by hot activity | Activity location         | Worked in weeks | Num/Yr | PA    | Hrs/Wk | Hrs/Yr |
|--------------------|----------|--------|---------------|-------------|---------------|-------------------|----------------------------|---------------------------|-----------------|--------|-------|--------|--------|
| New patient Clinic | DCC      | Monday | 08:45 - 17:30 | 1:15        | Core          | Annualised        | No                         | Erne Hospital             |                 | 12.00  | 0.625 | 2:30   | 105:00 |
| New patient Clinic | DCC      | Monday | 08:30 - 13:00 | 0:30        | Core          | Weekly timetabled | No                         | Armagh Community Hospital | 3, 8            | 7.00   | 0.188 | 0:45   | 31:30  |

|                                              |     |           |               |      |      |                   |     |                         |                                 |       |       |      |        |
|----------------------------------------------|-----|-----------|---------------|------|------|-------------------|-----|-------------------------|---------------------------------|-------|-------|------|--------|
| Patient related admin (reports, results etc) | DCC | Monday    | 09:00 - 17:00 | 0:00 | Core | Weekly timetabled | Yes | Craigavon Area Hospital | 4, 9, 10, 11                    | 12.19 | 0.580 | 2:19 | 97:31  |
| Patient related admin (reports, results etc) | DCC | Monday    | 13:30 - 17:00 | 0:00 | Core | Weekly timetabled | Yes | Craigavon Area Hospital | 3, 5, 8                         | 9.14  | 0.190 | 0:46 | 32:00  |
| Day surgery                                  | DCC | Tuesday   | 08:30 - 13:00 | 0:00 | Core | Weekly timetabled | Yes | Craigavon Area Hospital | 4, 5, 9, 10, 11                 | 16.67 | 0.446 | 1:47 | 75:00  |
| Core SPA                                     | SPA | Tuesday   | 09:00 - 13:00 | 0:00 | Core | Weekly timetabled | Yes | Craigavon Area Hospital | 2, 3, 6, 8, 12                  | 16.67 | 0.397 | 1:35 | 66:40  |
| Core SPA                                     | SPA | Tuesday   | 13:30 - 17:00 | 0:00 | Core | Weekly timetabled | Yes | Craigavon Area Hospital | 2, 3, 6, 8, 12                  | 16.67 | 0.347 | 1:23 | 58:20  |
| New patient Clinic                           | DCC | Tuesday   | 13:30 - 17:00 | 0:00 | Core | Weekly timetabled | Yes | Craigavon Area Hospital | 4, 5, 9, 10, 11                 | 16.67 | 0.347 | 1:23 | 58:20  |
| Pre-op ward round                            | DCC | Wednesday | 08:30 - 09:00 | 0:00 | Core | Weekly timetabled | No  | Craigavon Area Hospital | 2, 3, 4, 5, 6, 8, 9, 10, 11, 12 | 35.00 | 0.104 | 0:25 | 17:30  |
| Planned in-patient operating sessions        | DCC | Wednesday | 09:00 - 18:00 | 0:00 | Core | Weekly timetabled | Yes | Craigavon Area Hospital | 2, 3, 4, 5, 6, 8, 9, 10, 11, 12 | 33.33 | 1.786 | 7:09 | 300:00 |
| Post-op ward round                           | DCC | Wednesday | 18:00 - 19:00 | 0:00 | Core | Weekly timetabled | No  | Craigavon Area Hospital | 2, 3, 4, 5, 6, 8, 9, 10, 11, 12 | 35.00 | 0.208 | 0:50 | 35:00  |

|                            |     |          |                     |      |      |                      |     |                                           |                                          |             |              |              |                |
|----------------------------|-----|----------|---------------------|------|------|----------------------|-----|-------------------------------------------|------------------------------------------|-------------|--------------|--------------|----------------|
| Core SPA                   | SPA | Thursday | 09:00<br>-<br>12:00 | 0:00 | Core | Weekly<br>timetabled | Yes | Craigavon<br>Area<br>Hospital             | 2, 3, 4, 5,<br>8, 9, 10,<br>11           | 24.67       | 0.440        | 1:46         | 74:00          |
| Surgery<br>MDT             | DCC | Thursday | 14:00<br>-<br>17:00 | 0:00 | Core | Weekly<br>timetabled | Yes | Craigavon<br>Area<br>Hospital             | 2, 3, 4, 5,<br>6, 8, 9,<br>10, 11,<br>12 | 33.33       | 0.595        | 2:23         | 100:00         |
| Sub<br>Specialty<br>clinic | DCC | Friday   | 09:00<br>-<br>13:00 | 0:00 | Core | Weekly<br>timetabled | Yes | Craigavon<br>Area<br>Hospital             | 2, 3, 4, 5,<br>6, 8, 9,<br>10, 11,<br>12 | 33.33       | 0.794        | 3:10         | 133:20         |
| Core SPA                   | SPA | Friday   | 13:30<br>-<br>17:00 | 0:00 | Core | Weekly<br>timetabled | Yes | Craigavon<br>Area<br>Hospital             | 3, 5, 9,<br>11                           | 13.33       | 0.278        | 1:07         | 46:40          |
| Sub<br>Specialty<br>clinic | DCC | Friday   | 13:30<br>-<br>17:00 | 0:00 | Core | Weekly<br>timetabled | Yes | Craigavon<br>Area<br>Hospital             | 2, 6, 10                                 | 10.00       | 0.208        | 0:50         | 35:00          |
| Surgery<br>MDT             | DCC | Friday   | 13:15<br>-<br>17:15 | 1:30 | Core | Weekly<br>timetabled | Yes | Royal<br>Victoria<br>Hospital,<br>Belfast | 4, 8, 12                                 | 10.00       | 0.238        | 0:57         | 40:00          |
|                            |     |          |                     |      |      |                      |     |                                           |                                          | <b>Core</b> | <b>7.773</b> | <b>31:05</b> | <b>1305:51</b> |
|                            |     |          |                     |      |      |                      |     |                                           |                                          | <b>APA</b>  | <b>0.000</b> | <b>0:00</b>  | <b>0:00</b>    |

## Hot Activity

| Activity               | Category | Day     | Time             | Travel<br>time | Activity<br>type | Entry<br>method      | Cycle<br>Length | Activity<br>location       | Worked<br>in weeks | Num/Yr | PA    | Hrs/Wk | Hrs/Yr |
|------------------------|----------|---------|------------------|----------------|------------------|----------------------|-----------------|----------------------------|--------------------|--------|-------|--------|--------|
| Surgeon of<br>the week | DCC      | Monday  | 09:00 -<br>17:30 | 0:00           | Core             | Weekly<br>timetabled | 12<br>weeks     | Craigavon<br>Area Hospital | 1, 7               | 8.67   | 0.438 | 1:45   | 73:40  |
| Surgeon of<br>the week | DCC      | Tuesday | 09:00 -<br>17:30 | 0:00           | Core             | Weekly<br>timetabled | 12<br>weeks     | Craigavon<br>Area Hospital | 1, 7               | 8.67   | 0.438 | 1:45   | 73:40  |

|                     |     |           |               |      |      |                   |          |                         |       |             |              |             |               |
|---------------------|-----|-----------|---------------|------|------|-------------------|----------|-------------------------|-------|-------------|--------------|-------------|---------------|
| Surgeon of the week | DCC | Wednesday | 09:00 - 17:30 | 0:00 | Core | Weekly timetabled | 12 weeks | Craigavon Area Hospital | 1, 7  | 8.67        | 0.438        | 1:45        | 73:40         |
| Surgeon of the week | DCC | Thursday  | 09:00 - 17:30 | 0:00 | Core | Weekly timetabled | 12 weeks | Craigavon Area Hospital | 1, 7  | 8.67        | 0.438        | 1:45        | 73:40         |
| Surgeon of the week | DCC | Thursday  | 09:00 - 12:00 | 0:00 | Core | Weekly timetabled | 12 weeks | Craigavon Area Hospital | 6, 12 | 8.67        | 0.155        | 0:37        | 26:00         |
| Surgeon of the week | DCC | Friday    | 09:00 - 17:30 | 0:00 | Core | Weekly timetabled | 12 weeks | Craigavon Area Hospital | 1, 7  | 8.67        | 0.438        | 1:45        | 73:40         |
|                     |     |           |               |      |      |                   |          |                         |       | <b>Core</b> | <b>2.347</b> | <b>9:22</b> | <b>394:20</b> |
|                     |     |           |               |      |      |                   |          |                         |       | <b>APA</b>  | <b>0.000</b> | <b>0:00</b> | <b>0:00</b>   |

### Flexible Activities

| Activity                           | Category | Normal time | Premium time | Travel time | Property   | Activity location       | Num/Yr | PA    | Hrs/Wk | Hrs/Yr |
|------------------------------------|----------|-------------|--------------|-------------|------------|-------------------------|--------|-------|--------|--------|
| Surgery MDT                        | DCC      | 3:00        | 0:00         | 0:00        | Additional | Craigavon Area Hospital | 13.00  | 0.232 | 0:56   | 39:00  |
| Triaging of new patients referrals | DCC      | 8:00        | 0:00         | 0:00        | Additional | Craigavon Area Hospital | 8.00   | 0.381 | 1:31   | 64:00  |
|                                    |          |             |              |             |            |                         | Core   | 0.613 | 2:27   | 103:00 |
|                                    |          |             |              |             |            |                         | APA    | 0.000 | 0:00   | 0:00   |

### On-call

| Rota Name    | Activity location       | Weekday frequency | Weekend frequency | Category | Availability supplement: | PA    | Hours |
|--------------|-------------------------|-------------------|-------------------|----------|--------------------------|-------|-------|
| On-call Rota | Craigavon Area Hospital | 5                 | 5                 | A        | 5%                       | 1.000 | 4:00  |

The total PA arising from your on-call work  
1.000  
The total hours arising from your on-call  
work: 4:00

Availability supplement: 5%

## Comments

### Additional Comments

## Summary

| Category                                     | Core PAs | APAs  | Total PAs | Core Hrs | APA Hrs | Total Hrs |
|----------------------------------------------|----------|-------|-----------|----------|---------|-----------|
| <b>Direct Clinical Care</b>                  | 10.271   | 0.000 | 10.271    | 41:03    | 0:00    | 41:03     |
| Day surgery                                  | 0.446    | 0.000 | 0.446     | 1:47     | 0:00    | 1:47      |
| New patient Clinic                           | 1.160    | 0.000 | 1.160     | 4:38     | 0:00    | 4:38      |
| Patient related admin (reports, results etc) | 0.771    | 0.000 | 0.771     | 3:05     | 0:00    | 3:05      |
| Planned in-patient operating sessions        | 1.786    | 0.000 | 1.786     | 7:09     | 0:00    | 7:09      |
| Post-op ward round                           | 0.208    | 0.000 | 0.208     | 0:50     | 0:00    | 0:50      |
| Pre-op ward round                            | 0.104    | 0.000 | 0.104     | 0:25     | 0:00    | 0:25      |
| Predictable Emergency Work                   | 0.000    | 0.000 | 0.000     | 0:00     | 0:00    | 0:00      |
| Sub Specialty clinic                         | 1.002    | 0.000 | 1.002     | 4:00     | 0:00    | 4:00      |
| Surgeon of the week                          | 2.347    | 0.000 | 2.347     | 9:22     | 0:00    | 9:22      |
| Surgery MDT                                  | 1.065    | 0.000 | 1.065     | 4:16     | 0:00    | 4:16      |

|                                           |        |       |        |       |      |       |
|-------------------------------------------|--------|-------|--------|-------|------|-------|
| Triaging of new patients referrals        | 0.381  | 0.000 | 0.381  | 1:31  | 0:00 | 1:31  |
| Unpredictable Emergency Work              | 1.000  | 0.000 | 1.000  | 4:00  | 0:00 | 4:00  |
| <b>Supporting Professional Activities</b> | 1.462  | 0.000 | 1.462  | 5:51  | 0:00 | 5:51  |
| Core SPA                                  | 1.462  | 0.000 | 1.462  | 5:51  | 0:00 | 5:51  |
| <b>Additional NHS Responsibilities</b>    | 0.000  | 0.000 | 0.000  | 0:00  | 0:00 | 0:00  |
| <b>External Duties</b>                    | 0.000  | 0.000 | 0.000  | 0:00  | 0:00 | 0:00  |
| <b>Fee Paying Services</b>                | 0.000  | 0.000 | 0.000  | 0:00  | 0:00 | 0:00  |
| <b>Private Professional Services</b>      | 0.000  | 0.000 | 0.000  | 0:00  | 0:00 | 0:00  |
| <b>Medical School</b>                     | 0.000  | 0.000 | 0.000  | 0:00  | 0:00 | 0:00  |
| Total                                     | 11.733 | 0.000 | 11.733 | 46:54 | 0:00 | 46:54 |

# Job plan for Mr Michael Young

**Current status:** Locked Down

**Start date:** 01/04/2018

**Cycle:** 12 weeks

**Owner:** Mr Michael Young

**Organisation:** Southern Health and Social Care Trust, , Northern Ireland

**Department:** Urology

**Role:** Consultant

**Sign off level:** 3

**First sign off:** Mr Mark Dean Haynes

**Second sign off:** Mr Mark Dean Haynes

**Third sign off:** Mr Ronan Carroll

## Total Hours

**Core:** 51:37

**APA:** 0:00

**Total:** 51:37

## Total PAs

**Core:** 12.444

**APA:** 0.000

**Total:** 12.444

## Sign off timeline

| Date and time    | Action                  | User             | Comment |
|------------------|-------------------------|------------------|---------|
| 18/01/2018 15:37 | Published By:           | Mr Malcolm Clegg |         |
| 03/05/2018 12:24 | Sign off requested by:  | Mr Colin Weir    |         |
| 16/05/2018 21:29 | 1st sign off agreed by: | Mr Michael Young |         |

|                  |                         |                  |                                        |
|------------------|-------------------------|------------------|----------------------------------------|
| 18/07/2018 16:54 | 2nd sign off agreed by: | Mr Ronan Carroll |                                        |
| 26/04/2019 15:36 | Sign off rejected by:   | Mr Ronan Carroll | amend the date as both are in the past |
| 07/01/2020 12:31 | Locked Down             | Mrs Zoe Parks    |                                        |

## General Information

|                                    |                         |
|------------------------------------|-------------------------|
| Start date                         | 01/04/2018              |
| End date                           | 31/03/2020              |
| Employment type                    | FullTime                |
| Usual place of work                | Craigavon Area Hospital |
| Contract version                   | 2003                    |
| Alternative employer               | No                      |
| Name of alternative employer       | /                       |
| Medical title                      |                         |
| Name of the university             | /                       |
| Private practice                   | Yes                     |
| Number of weeks available for work | 42 Weeks 0 Days         |
| Documents                          |                         |

## Trust Objectives

## Service Objectives

Personal Objectives

Resources

Staff

Equipment

Clinical Space

Other

Routine Work

| Activity                  | Category | Day    | Time          | Travel time | Activity type | Entry method      | Overlapped by hot activity | Activity location     | Worked in weeks | Num/Yr | PA    | Hrs/Wk | Hrs/Yr |
|---------------------------|----------|--------|---------------|-------------|---------------|-------------------|----------------------------|-----------------------|-----------------|--------|-------|--------|--------|
| New patient Clinic        | DCC      | Monday | 08:30 - 17:15 | 2:30        | Core          | Annualised        | Yes                        | Erne Hospital         |                 | 10.96  | 0.571 | 2:17   | 95:53  |
| Review Outpatients clinic | DCC      | Monday | 08:45 - 13:30 | 0:30        | Core          | Weekly timetabled | Yes                        | Banbridge Polyclinic  | 3, 7, 11        | 9.59   | 0.271 | 1:05   | 45:33  |
| Day surgery               | DCC      | Monday | 08:30 - 13:30 | 1:00        | Core          | Weekly timetabled | Yes                        | South Tyrone Hospital | 1, 5, 9         | 9.59   | 0.285 | 1:08   | 47:57  |

|                                                                |     |         |                     |      |      |                      |     |                               |                                         |       |       |      |        |
|----------------------------------------------------------------|-----|---------|---------------------|------|------|----------------------|-----|-------------------------------|-----------------------------------------|-------|-------|------|--------|
| Core SPA                                                       | SPA | Monday  | 09:00<br>-<br>13:30 | 0:00 | Core | Weekly<br>timetabled | Yes | Craigavon<br>Area<br>Hospital | 8                                       | 3.20  | 0.086 | 0:21 | 14:23  |
| ESWL Stone<br>Treatment                                        | DCC | Monday  | 13:30<br>-<br>14:30 | 0:00 | Core | Weekly<br>timetabled | Yes | Craigavon<br>Area<br>Hospital | 1, 3, 5,<br>7, 8, 9,<br>11              | 22.37 | 0.133 | 0:32 | 22:22  |
| Core SPA                                                       | SPA | Monday  | 14:30<br>-<br>17:30 | 0:00 | Core | Weekly<br>timetabled | Yes | Craigavon<br>Area<br>Hospital | 1, 3, 5,<br>7, 8, 9,<br>11              | 22.37 | 0.400 | 1:36 | 67:07  |
| Clinical Lead<br>for element of<br>service -<br>please specify | AHR | Monday  | 17:30<br>-<br>18:30 | 0:00 | Core | Weekly<br>timetabled | No  | Craigavon<br>Area<br>Hospital | 1, 2, 3,<br>4, 5, 7,<br>8, 9, 10,<br>11 | 35.00 | 0.208 | 0:50 | 35:00  |
| Core SPA                                                       | SPA | Tuesday | 08:30<br>-<br>10:00 | 0:00 | Core | Weekly<br>timetabled | Yes | Craigavon<br>Area<br>Hospital | 1, 2, 3,<br>4, 5, 7,<br>8, 9, 10,<br>11 | 33.33 | 0.298 | 1:11 | 50:00  |
| Patient<br>related admin<br>(reports,<br>results etc)          | DCC | Tuesday | 10:00<br>-<br>11:00 | 0:00 | Core | Weekly<br>timetabled | Yes | Craigavon<br>Area<br>Hospital | 1, 2, 3,<br>4, 5, 7,<br>8, 9, 10,<br>11 | 33.33 | 0.198 | 0:48 | 33:20  |
| Pre-op ward<br>round                                           | DCC | Tuesday | 11:00<br>-<br>12:00 | 0:00 | Core | Weekly<br>timetabled | Yes | Craigavon<br>Area<br>Hospital | 1, 2, 3,<br>4, 5, 7,<br>8, 9, 10,<br>11 | 33.33 | 0.198 | 0:48 | 33:20  |
| Planned in-<br>patient<br>operating<br>sessions                | DCC | Tuesday | 12:00<br>-<br>20:00 | 0:00 | Core | Weekly<br>timetabled | Yes | Craigavon<br>Area<br>Hospital | 1, 2, 3,<br>4, 5, 7,<br>8, 9, 10,<br>11 | 33.33 | 1.653 | 6:21 | 266:40 |
| Post-op ward<br>round                                          | DCC | Tuesday | 20:00<br>-<br>20:30 | 0:00 | Core | Weekly<br>timetabled | No  | Craigavon<br>Area<br>Hospital | 1, 2, 3,<br>4, 5, 7,<br>8, 9, 10,<br>11 | 35.00 | 0.139 | 0:25 | 17:30  |

|                                              |     |           |               |      |      |                   |     |                         |                                |       |       |      |        |
|----------------------------------------------|-----|-----------|---------------|------|------|-------------------|-----|-------------------------|--------------------------------|-------|-------|------|--------|
| ESWL Stone Treatment                         | DCC | Wednesday | 09:00 - 10:00 | 0:00 | Core | Weekly timetabled | Yes | Craigavon Area Hospital | 1, 2, 3, 4, 5, 7, 8, 9, 10, 11 | 33.33 | 0.198 | 0:48 | 33:20  |
| Patient related admin (reports, results etc) | DCC | Wednesday | 10:00 - 13:30 | 0:00 | Core | Weekly timetabled | Yes | Craigavon Area Hospital | 1, 2, 3, 4, 5, 7, 8, 9, 10, 11 | 33.33 | 0.694 | 2:47 | 116:40 |
| Private Professional Services                | PPS | Wednesday | 14:00 - 17:00 | 0:00 | Core | Weekly timetabled | Yes | Craigavon Area Hospital | 1, 2, 3, 4, 5, 7, 8, 9, 10, 11 | 33.33 | 0.000 | 2:23 | 100:00 |
| Core SPA                                     | SPA | Wednesday | 17:00 - 18:00 | 0:00 | Core | Weekly timetabled | No  | Craigavon Area Hospital | 1, 2, 3, 4, 5, 7, 8, 9, 10, 11 | 35.00 | 0.208 | 0:50 | 35:00  |
| Uroradiology meeting                         | DCC | Thursday  | 08:30 - 10:00 | 0:00 | Core | Weekly timetabled | Yes | Craigavon Area Hospital | 1, 2, 3, 4, 5, 7, 8, 9, 10, 11 | 33.33 | 0.298 | 1:11 | 50:00  |
| Surgery MDT                                  | DCC | Thursday  | 10:00 - 12:00 | 0:00 | Core | Weekly timetabled | Yes | Craigavon Area Hospital | 1, 2, 3, 4, 5, 7, 8, 9, 10, 11 | 33.33 | 0.397 | 1:35 | 66:40  |
| Core SPA                                     | SPA | Thursday  | 12:00 - 14:00 | 0:00 | Core | Weekly timetabled | Yes | Craigavon Area Hospital | 1, 2, 3, 4, 5, 7, 8, 9, 10, 11 | 33.33 | 0.397 | 1:35 | 66:40  |
| Surgery MDT                                  | DCC | Thursday  | 14:00 - 15:00 | 0:00 | Core | Weekly timetabled | Yes | Craigavon Area Hospital | 1, 2, 3, 4, 5, 7, 8, 9, 10, 11 | 33.33 | 0.198 | 0:48 | 33:20  |
| New patient Clinic                           | DCC | Thursday  | 15:00 - 17:30 | 0:00 | Core | Weekly timetabled | Yes | Craigavon Area Hospital | 1, 2, 3, 4, 5, 7, 8, 9, 10, 11 | 33.33 | 0.496 | 1:59 | 83:20  |

|                                                       |     |          |               |      |      |                   |     |                         |                                       |             |              |              |                |
|-------------------------------------------------------|-----|----------|---------------|------|------|-------------------|-----|-------------------------|---------------------------------------|-------------|--------------|--------------|----------------|
| Clinical Lead for element of service - please specify | AHR | Thursday | 17:30 - 18:30 | 0:00 | Core | Weekly timetabled | No  | Craigavon Area Hospital | 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12 | 42.00       | 0.250        | 1:00         | 42:00          |
| Core SPA                                              | SPA | Thursday | 18:30 - 19:30 | 0:00 | Core | Weekly timetabled | No  | Craigavon Area Hospital | 1, 2, 3, 4, 5, 7, 8, 9, 10, 11        | 35.00       | 0.243        | 0:50         | 35:00          |
| Sub Specialty clinic                                  | DCC | Friday   | 09:00 - 13:00 | 0:00 | Core | Weekly timetabled | No  | Craigavon Area Hospital | 1, 2, 3, 5, 7, 9, 10, 11              | 28.00       | 0.667        | 2:40         | 112:00         |
| Patient related admin (reports, results etc)          | DCC | Friday   | 13:00 - 13:30 | 0:00 | Core | Weekly timetabled | Yes | Craigavon Area Hospital | 1, 2, 3, 4, 5, 7, 8, 9, 10, 11        | 33.33       | 0.099        | 0:24         | 16:40          |
| Sub Specialty clinic                                  | DCC | Friday   | 13:30 - 17:30 | 0:00 | Core | Weekly timetabled | Yes | Craigavon Area Hospital | 1, 2, 3, 4, 5, 7, 8, 9, 10, 11        | 33.33       | 0.794        | 3:10         | 133:20         |
|                                                       |     |          |               |      |      |                   |     |                         |                                       | <b>Core</b> | <b>9.380</b> | <b>39:22</b> | <b>1653:06</b> |
|                                                       |     |          |               |      |      |                   |     |                         |                                       | <b>APA</b>  | <b>0.000</b> | <b>0:00</b>  | <b>0:00</b>    |

## Hot Activity

| Activity            | Category | Day       | Time          | Travel time | Activity type | Entry method      | Cycle Length | Activity location       | Worked in weeks | Num/Yr | PA    | Hrs/Wk | Hrs/Yr |
|---------------------|----------|-----------|---------------|-------------|---------------|-------------------|--------------|-------------------------|-----------------|--------|-------|--------|--------|
| Surgeon of the week | DCC      | Monday    | 09:00 - 17:00 | 0:00        | Core          | Weekly timetabled | 12 weeks     | Craigavon Area Hospital | 6, 12           | 8.67   | 0.413 | 1:39   | 69:20  |
| Surgeon of the week | DCC      | Tuesday   | 09:00 - 17:00 | 0:00        | Core          | Weekly timetabled | 12 weeks     | Craigavon Area Hospital | 6, 12           | 8.67   | 0.413 | 1:39   | 69:20  |
| Surgeon of the week | DCC      | Wednesday | 09:00 - 17:00 | 0:00        | Core          | Weekly timetabled | 12 weeks     | Craigavon Area Hospital | 6, 12           | 8.67   | 0.413 | 1:39   | 69:20  |

|                     |     |          |               |      |      |                   |          |                         |       |             |              |             |               |
|---------------------|-----|----------|---------------|------|------|-------------------|----------|-------------------------|-------|-------------|--------------|-------------|---------------|
| Surgeon of the week | DCC | Thursday | 09:00 - 17:00 | 0:00 | Core | Weekly timetabled | 12 weeks | Craigavon Area Hospital | 6, 12 | 8.67        | 0.413        | 1:39        | 69:20         |
| Surgeon of the week | DCC | Friday   | 09:00 - 17:00 | 0:00 | Core | Weekly timetabled | 12 weeks | Craigavon Area Hospital | 6, 12 | 8.67        | 0.413        | 1:39        | 69:20         |
|                     |     |          |               |      |      |                   |          |                         |       | <b>Core</b> | <b>2.063</b> | <b>8:15</b> | <b>346:40</b> |
|                     |     |          |               |      |      |                   |          |                         |       | <b>APA</b>  | <b>0.000</b> | <b>0:00</b> | <b>0:00</b>   |

### Flexible Activities

| Activity      | Category | Normal time | Premium time | Travel time | Property | Activity location | Num/Yr      | PA           | Hrs/Wk      | Hrs/Yr      |
|---------------|----------|-------------|--------------|-------------|----------|-------------------|-------------|--------------|-------------|-------------|
| No activities |          |             |              |             |          |                   | <b>Core</b> | <b>0.000</b> | <b>0:00</b> | <b>0:00</b> |
|               |          |             |              |             |          |                   | <b>APA</b>  | <b>0.000</b> | <b>0:00</b> | <b>0:00</b> |

### On-call

| Rota Name                                            | Activity location       | Weekday frequency | Weekend frequency | Category | Availability supplement: | PA    | Hours |
|------------------------------------------------------|-------------------------|-------------------|-------------------|----------|--------------------------|-------|-------|
| On-call Rota                                         | Craigavon Area Hospital | 6                 | 6                 | A        | 5%                       | 1.000 | 4:00  |
| The total PA arising from your on-call work 1.000    |                         |                   |                   |          |                          |       |       |
| The total hours arising from your on-call work: 4:00 |                         |                   |                   |          |                          |       |       |
| Availability supplement: 5%                          |                         |                   |                   |          |                          |       |       |

### Comments

## Summary

| Category                                     | Core PAs | APAs  | Total PAs | Core Hrs | APA Hrs | Total Hrs |
|----------------------------------------------|----------|-------|-----------|----------|---------|-----------|
| <b>Direct Clinical Care</b>                  | 10.354   | 0.000 | 10.354    | 41:01    | 0:00    | 41:01     |
| Day surgery                                  | 0.285    | 0.000 | 0.285     | 1:08     | 0:00    | 1:08      |
| ESWL Stone Treatment                         | 0.332    | 0.000 | 0.332     | 1:20     | 0:00    | 1:20      |
| New patient Clinic                           | 1.067    | 0.000 | 1.067     | 4:16     | 0:00    | 4:16      |
| Patient related admin (reports, results etc) | 0.992    | 0.000 | 0.992     | 3:59     | 0:00    | 3:59      |
| Planned in-patient operating sessions        | 1.653    | 0.000 | 1.653     | 6:21     | 0:00    | 6:21      |
| Post-op ward round                           | 0.139    | 0.000 | 0.139     | 0:25     | 0:00    | 0:25      |
| Pre-op ward round                            | 0.198    | 0.000 | 0.198     | 0:48     | 0:00    | 0:48      |
| Predictable Emergency Work                   | 0.000    | 0.000 | 0.000     | 0:00     | 0:00    | 0:00      |
| Review Outpatients clinic                    | 0.271    | 0.000 | 0.271     | 1:05     | 0:00    | 1:05      |
| Sub Specialty clinic                         | 1.460    | 0.000 | 1.460     | 5:50     | 0:00    | 5:50      |
| Surgeon of the week                          | 2.063    | 0.000 | 2.063     | 8:15     | 0:00    | 8:15      |
| Surgery MDT                                  | 0.595    | 0.000 | 0.595     | 2:23     | 0:00    | 2:23      |
| Unpredictable Emergency Work                 | 1.000    | 0.000 | 1.000     | 4:00     | 0:00    | 4:00      |
| Uroradiology meeting                         | 0.298    | 0.000 | 0.298     | 1:11     | 0:00    | 1:11      |
| <b>Supporting Professional Activities</b>    | 1.631    | 0.000 | 1.631     | 6:23     | 0:00    | 6:23      |
| Core SPA                                     | 1.631    | 0.000 | 1.631     | 6:23     | 0:00    | 6:23      |

|                                        |        |       |        |       |      |       |
|----------------------------------------|--------|-------|--------|-------|------|-------|
| <b>Additional NHS Responsibilities</b> | 0.000  | 0.000 | 0.000  | 0:00  | 0:00 | 0:00  |
| <b>External Duties</b>                 | 0.000  | 0.000 | 0.000  | 0:00  | 0:00 | 0:00  |
| <b>Fee Paying Services</b>             | 0.000  | 0.000 | 0.000  | 0:00  | 0:00 | 0:00  |
| <b>Private Professional Services</b>   | 0.000  | 0.000 | 0.000  | 2:23  | 0:00 | 2:23  |
| Private Professional Services          | 0.000  | 0.000 | 0.000  | 2:23  | 0:00 | 2:23  |
| <b>Medical School</b>                  | 0.000  | 0.000 | 0.000  | 0:00  | 0:00 | 0:00  |
| Total                                  | 11.985 | 0.000 | 11.985 | 49:47 | 0:00 | 49:47 |

# Southern Health and Social Care Trust.

This job plan started 01 April 2018.

## Job plan for Mr O'Brien, Aidan in Urology

### Basic Information

|                                        |                          |
|----------------------------------------|--------------------------|
| Job plan status                        | Locked down              |
| Appointment                            | Full Time                |
| Cycle                                  | Rolling cycle - 12 weeks |
| Start Week                             | 1                        |
| Report date                            | 30 Jul 2020              |
| Expected number of weeks in attendance | 42 weeks                 |
| Usual place of work                    | Craigavon Area Hospital  |
| Alternate employer                     | None Specified           |
| Contract                               | New                      |
| Private practice                       | No                       |

### Job plan stages

| Job plan stages                                   | Comment | Date stage achieved | Who by                  |
|---------------------------------------------------|---------|---------------------|-------------------------|
| In 'Discussion' stage                             |         | 24 Apr 2018         | Mr Zircadian Support    |
| In 'Discussion' stage - awaiting doctor agreement |         | 24 Sep 2018         | Mr Colin Weir           |
| In 'Discussion' stage - request cancelled         |         | 31 Oct 2018         | Mr Colin Weir           |
| In 'Discussion' stage - awaiting doctor agreement |         | 31 Oct 2018         | Mr Colin Weir           |
| In 'Discussion' stage - request cancelled         |         | 31 Oct 2018         | Mr Colin Weir           |
| In 'Discussion' stage - awaiting doctor agreement |         | 21 Nov 2018         | Mr Colin Weir           |
| Locked down                                       |         | 9 Dec 2019          | Dr Edward James McNaboe |

### Hours Breakdown

|                                          | Main Employer PAs | Core PAs | APA PAs | Total PAs | Core hours | APA hours | Total hours |
|------------------------------------------|-------------------|----------|---------|-----------|------------|-----------|-------------|
| Direct Clinical Care (DCC)               | 10.271            | 10.271   | 0.000   | 10.271    | 41:03      | 0:00      | 41:03       |
| Supporting Professional Activities (SPA) | 1.462             | 1.462    | 0.000   | 1.462     | 5:51       | 0:00      | 5:51        |
| Total                                    | 11.733            | 11.733   | 0.000   | 11.733    | 46:54      | 0:00      | 46:54       |

### On-call summary

| Rota Name                                        | Location                | Weekday Freq                                             | Weekend Freq | Category | Supplement | PAs   |
|--------------------------------------------------|-------------------------|----------------------------------------------------------|--------------|----------|------------|-------|
| On-call Rota                                     | Craigavon Area Hospital | 5                                                        | 5            | A        | 5%         | 1.000 |
| Type                                             | Normal                  | Premium                                                  |              | Cat.     |            | PA    |
| Predictable                                      | n/a                     | n/a                                                      |              | Total:   | 1.000      |       |
| Unpredictable                                    | n/a                     | n/a                                                      |              | DCC      | 0.000      |       |
|                                                  |                         |                                                          |              | DCC      | 1.000      |       |
| The total PAs arising from your on-call work is: |                         | 1.000                                                    |              |          |            |       |
| Your availability supplement is:                 |                         | 5% (based on the highest supplement from all your rotas) |              |          |            |       |

### On-call rota details

## On-call Rota (PA entry)

### General information

What is your on-call activity? On-call Rota  
 Where does your on-call rota take place in? Craigavon Area Hospital  
 What is your on-call classification? A

### Weekday work

What is the frequency of your weekday on-call work? 1 in 5.00  
**Predictable** Unpredictable  
 How many PAs arise from your weekday on-call work? 0.000 1.000

### Weekend work

(A weekend is classed as Saturday to Sunday for this rota)

What is the frequency of your weekend on-call work? 1 in 5.00  
**Predictable** Unpredictable  
 How many PAs arise from your weekend on-call work? 0.000 0.000

### Other information

Which objective does this on-call work relate to?  
 Comments

## Sign off

|                                      |                                  |                         |
|--------------------------------------|----------------------------------|-------------------------|
| Role: Clinical Manager               | Role: Clinical Director          | Role: Board Member      |
| Name: Dr McNaboe, Edward James (Con) | Name: Mr Haynes, Mark Dean (Con) | Name: Mr Carroll, Ronan |
| Signed:                              | Signed:                          | Signed:                 |
| Date:                                | Date:                            | Date:                   |

## Timetable

### Hot Activities

| Monday                                                           | Tuesday                                                          | Wednesday                                                        | Thursday                                                          | Friday                                                           | Saturday | Sunday |
|------------------------------------------------------------------|------------------------------------------------------------------|------------------------------------------------------------------|-------------------------------------------------------------------|------------------------------------------------------------------|----------|--------|
| Surgeon of the week<br>09:00 - 17:30<br>Week 1,7 (12 week cycle) | Surgeon of the week<br>09:00 - 17:30<br>Week 1,7 (12 week cycle) | Surgeon of the week<br>09:00 - 17:30<br>Week 1,7 (12 week cycle) | Surgeon of the week<br>09:00 - 12:00<br>Week 6,12 (12 week cycle) | Surgeon of the week<br>09:00 - 17:30<br>Week 1,7 (12 week cycle) |          |        |
|                                                                  |                                                                  |                                                                  | Surgeon of the week<br>09:00 - 17:30<br>Week 1,7 (12 week cycle)  |                                                                  |          |        |

Week 1

There are no activities this week

Week 2

| Monday | Tuesday                   | Wednesday                                              | Thursday                     | Friday                                | Saturday | Sunday |
|--------|---------------------------|--------------------------------------------------------|------------------------------|---------------------------------------|----------|--------|
|        | Core SPA<br>09:00 - 13:00 | Pre-op ward round<br>08:30 - 09:00                     | Core SPA<br>09:00 - 12:00    | Sub Specialty clinic<br>09:00 - 13:00 |          |        |
|        | Core SPA<br>13:30 - 17:00 | Planned in-patient operating sessions<br>09:00 - 18:00 | Surgery MDT<br>14:00 - 17:00 | Sub Specialty clinic<br>13:30 - 17:00 |          |        |
|        |                           | Post-op ward round<br>18:00 - 19:00                    |                              |                                       |          |        |

Week 3

| Monday                                                        | Tuesday                   | Wednesday                                              | Thursday                     | Friday                                | Saturday | Sunday |
|---------------------------------------------------------------|---------------------------|--------------------------------------------------------|------------------------------|---------------------------------------|----------|--------|
| New patient Clinic<br>08:30 - 13:00                           | Core SPA<br>09:00 - 13:00 | Pre-op ward round<br>08:30 - 09:00                     | Core SPA<br>09:00 - 12:00    | Sub Specialty clinic<br>09:00 - 13:00 |          |        |
| Patient related admin (reports, results etc)<br>13:30 - 17:00 | Core SPA<br>13:30 - 17:00 | Planned in-patient operating sessions<br>09:00 - 18:00 | Surgery MDT<br>14:00 - 17:00 | Core SPA<br>13:30 - 17:00             |          |        |
|                                                               |                           | Post-op ward round<br>18:00 - 19:00                    |                              |                                       |          |        |

## Week 4

| Monday                                                        | Tuesday                             | Wednesday                                              | Thursday                     | Friday                                | Saturday | Sunday |
|---------------------------------------------------------------|-------------------------------------|--------------------------------------------------------|------------------------------|---------------------------------------|----------|--------|
| Patient related admin (reports, results etc)<br>09:00 - 17:00 | Day surgery<br>08:30 - 13:00        | Pre-op ward round<br>08:30 - 09:00                     | Core SPA<br>09:00 - 12:00    | Sub Specialty clinic<br>09:00 - 13:00 |          |        |
|                                                               | New patient Clinic<br>13:30 - 17:00 | Planned in-patient operating sessions<br>09:00 - 18:00 | Surgery MDT<br>14:00 - 17:00 | Surgery MDT<br>13:15 - 17:15          |          |        |
|                                                               |                                     | Post-op ward round<br>18:00 - 19:00                    |                              |                                       |          |        |

## Week 5

| Monday                                                        | Tuesday                             | Wednesday                                              | Thursday                     | Friday                                | Saturday | Sunday |
|---------------------------------------------------------------|-------------------------------------|--------------------------------------------------------|------------------------------|---------------------------------------|----------|--------|
| Patient related admin (reports, results etc)<br>13:30 - 17:00 | Day surgery<br>08:30 - 13:00        | Pre-op ward round<br>08:30 - 09:00                     | Core SPA<br>09:00 - 12:00    | Sub Specialty clinic<br>09:00 - 13:00 |          |        |
|                                                               | New patient Clinic<br>13:30 - 17:00 | Planned in-patient operating sessions<br>09:00 - 18:00 | Surgery MDT<br>14:00 - 17:00 | Core SPA<br>13:30 - 17:00             |          |        |
|                                                               |                                     | Post-op ward round<br>18:00 - 19:00                    |                              |                                       |          |        |

## Week 6

| Monday | Tuesday                   | Wednesday                                              | Thursday                     | Friday                                | Saturday | Sunday |
|--------|---------------------------|--------------------------------------------------------|------------------------------|---------------------------------------|----------|--------|
|        | Core SPA<br>09:00 - 13:00 | Pre-op ward round<br>08:30 - 09:00                     | Surgery MDT<br>14:00 - 17:00 | Sub Specialty clinic<br>09:00 - 13:00 |          |        |
|        | Core SPA<br>13:30 - 17:00 | Planned in-patient operating sessions<br>09:00 - 18:00 |                              | Sub Specialty clinic<br>13:30 - 17:00 |          |        |
|        |                           | Post-op ward round<br>18:00 - 19:00                    |                              |                                       |          |        |

## Week 7

There are no activities this week

## Week 8

| Monday                                                        | Tuesday                   | Wednesday                                              | Thursday                     | Friday                                | Saturday | Sunday |
|---------------------------------------------------------------|---------------------------|--------------------------------------------------------|------------------------------|---------------------------------------|----------|--------|
| New patient Clinic<br>08:30 - 13:00                           | Core SPA<br>09:00 - 13:00 | Pre-op ward round<br>08:30 - 09:00                     | Core SPA<br>09:00 - 12:00    | Sub Specialty clinic<br>09:00 - 13:00 |          |        |
| Patient related admin (reports, results etc)<br>13:30 - 17:00 | Core SPA<br>13:30 - 17:00 | Planned in-patient operating sessions<br>09:00 - 18:00 | Surgery MDT<br>14:00 - 17:00 | Surgery MDT<br>13:15 - 17:15          |          |        |
|                                                               |                           | Post-op ward round<br>18:00 - 19:00                    |                              |                                       |          |        |

## Week 9

| Monday                                                        | Tuesday                                                             | Wednesday                                                                                                                           | Thursday                                                  | Friday                                                             | Saturday | Sunday |
|---------------------------------------------------------------|---------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|--------------------------------------------------------------------|----------|--------|
| Patient related admin (reports, results etc)<br>09:00 - 17:00 | Day surgery<br>08:30 - 13:00<br>New patient Clinic<br>13:30 - 17:00 | Pre-op ward round<br>08:30 - 09:00<br>Planned in-patient operating sessions<br>09:00 - 18:00<br>Post-op ward round<br>18:00 - 19:00 | Core SPA<br>09:00 - 12:00<br>Surgery MDT<br>14:00 - 17:00 | Sub Specialty clinic<br>09:00 - 13:00<br>Core SPA<br>13:30 - 17:00 |          |        |

## Week 10

| Monday                                                        | Tuesday                                                             | Wednesday                                                                                                                           | Thursday                                                  | Friday                                                                         | Saturday | Sunday |
|---------------------------------------------------------------|---------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|--------------------------------------------------------------------------------|----------|--------|
| Patient related admin (reports, results etc)<br>09:00 - 17:00 | Day surgery<br>08:30 - 13:00<br>New patient Clinic<br>13:30 - 17:00 | Pre-op ward round<br>08:30 - 09:00<br>Planned in-patient operating sessions<br>09:00 - 18:00<br>Post-op ward round<br>18:00 - 19:00 | Core SPA<br>09:00 - 12:00<br>Surgery MDT<br>14:00 - 17:00 | Sub Specialty clinic<br>09:00 - 13:00<br>Sub Specialty clinic<br>13:30 - 17:00 |          |        |

## Week 11

| Monday                                                        | Tuesday                                                             | Wednesday                                                                                                                           | Thursday                                                  | Friday                                                             | Saturday | Sunday |
|---------------------------------------------------------------|---------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|--------------------------------------------------------------------|----------|--------|
| Patient related admin (reports, results etc)<br>09:00 - 17:00 | Day surgery<br>08:30 - 13:00<br>New patient Clinic<br>13:30 - 17:00 | Pre-op ward round<br>08:30 - 09:00<br>Planned in-patient operating sessions<br>09:00 - 18:00<br>Post-op ward round<br>18:00 - 19:00 | Core SPA<br>09:00 - 12:00<br>Surgery MDT<br>14:00 - 17:00 | Sub Specialty clinic<br>09:00 - 13:00<br>Core SPA<br>13:30 - 17:00 |          |        |

## Week 12

| Monday | Tuesday                                                | Wednesday                                                                                                                           | Thursday                     | Friday                                                                | Saturday | Sunday |
|--------|--------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|------------------------------|-----------------------------------------------------------------------|----------|--------|
|        | Core SPA<br>09:00 - 13:00<br>Core SPA<br>13:30 - 17:00 | Pre-op ward round<br>08:30 - 09:00<br>Planned in-patient operating sessions<br>09:00 - 18:00<br>Post-op ward round<br>18:00 - 19:00 | Surgery MDT<br>14:00 - 17:00 | Sub Specialty clinic<br>09:00 - 13:00<br>Surgery MDT<br>13:15 - 17:15 |          |        |

## Activities

- Additional Programmed Activities
- Hot Activity
- Unaffected by hot activity
- Shrunk by hot activity

| Type                               | Day | Time          | Weeks | Activity                                                              | Employer                              | Location                  | Cat.     | Num/Yr | PA    | Hours |
|------------------------------------|-----|---------------|-------|-----------------------------------------------------------------------|---------------------------------------|---------------------------|----------|--------|-------|-------|
| Total:                             |     |               |       |                                                                       |                                       |                           | Core APA | 10.120 | 40:27 |       |
|                                    | Mon | 08:30 - 13:00 | 3, 3  | New patient Clinic<br>30 minutes travel from Craigavon Area Hospital. | Southern Health and Social Care Tru.. | Armagh Community Hospital | DCC      | 7      | 0.188 | 0:45  |
| <span style="color: red;">■</span> | Mon | 08:45         |       | New patient                                                           | Southern Health and Social Care Tru.. | Erne Hospital             | DCC      | 12     | 0.625 | 2:30  |

| Type | Day | Time          | Weeks                          | Activity                                                                                   | Employer                              | Location                | Cat. | Num/Yr | PA    | Hours |
|------|-----|---------------|--------------------------------|--------------------------------------------------------------------------------------------|---------------------------------------|-------------------------|------|--------|-------|-------|
|      |     | 17:30         |                                | Clinic<br>75 minutes<br>travel from<br>Craigavon<br>Area Hospital.                         |                                       |                         |      |        |       |       |
| S    | Mon | 09:00 - 17:00 | wks<br>4, 9-11                 | Patient<br>related admin<br>(reports,<br>results etc)                                      | Southern Health and Social Care Tru.. | Craigavon Area Hospital | DCC  | 12.19  | 0.580 | 2:19  |
| H    | Mon | 09:00 - 17:30 | wks<br>1, 7<br>12 wk<br>cycle  | Surgeon of the<br>week                                                                     | Southern Health and Social Care Tru.. | Craigavon Area Hospital | DCC  | 8.67   | 0.438 | 1:45  |
| S    | Mon | 13:30 - 17:00 | wks<br>3, 5, 8                 | Patient<br>related admin<br>(reports,<br>results etc)                                      | Southern Health and Social Care Tru.. | Craigavon Area Hospital | DCC  | 9.14   | 0.190 | 0:46  |
| S    | Tue | 08:30 - 13:00 | wks<br>4-5, 9-11               | Day surgery                                                                                | Southern Health and Social Care Tru.. | Craigavon Area Hospital | DCC  | 16.67  | 0.446 | 1:47  |
| S    | Tue | 09:00 - 13:00 | wks<br>2-3, 6, 8, 12           | Core SPA                                                                                   | Southern Health and Social Care Tru.. | Craigavon Area Hospital | SPA  | 16.67  | 0.397 | 1:35  |
| H    | Tue | 09:00 - 17:30 | wks<br>1, 7<br>12 wk<br>cycle  | Surgeon of the<br>week                                                                     | Southern Health and Social Care Tru.. | Craigavon Area Hospital | DCC  | 8.67   | 0.438 | 1:45  |
| S    | Tue | 13:30 - 17:00 | wks<br>4-5, 9-11               | New patient<br>Clinic                                                                      | Southern Health and Social Care Tru.. | Craigavon Area Hospital | DCC  | 16.67  | 0.347 | 1:23  |
| S    | Tue | 13:30 - 17:00 | wks<br>2-3, 6, 8, 12           | Core SPA                                                                                   | Southern Health and Social Care Tru.. | Craigavon Area Hospital | SPA  | 16.67  | 0.347 | 1:23  |
|      | Wed | 08:30 - 09:00 | wks<br>2-6, 8-12               | Pre-op ward<br>round                                                                       | Southern Health and Social Care Tru.. | Craigavon Area Hospital | DCC  | 35     | 0.104 | 0:25  |
| H    | Wed | 09:00 - 17:30 | wks<br>1, 7<br>12 wk<br>cycle  | Surgeon of the<br>week                                                                     | Southern Health and Social Care Tru.. | Craigavon Area Hospital | DCC  | 8.67   | 0.438 | 1:45  |
| S    | Wed | 09:00 - 18:00 | wks<br>2-6, 8-12               | Planned in-<br>patient<br>operating<br>sessions                                            | Southern Health and Social Care Tru.. | Craigavon Area Hospital | DCC  | 33.33  | 1.786 | 7:09  |
|      | Wed | 18:00 - 19:00 | wks<br>2-6, 8-12               | Post-op ward<br>round                                                                      | Southern Health and Social Care Tru.. | Craigavon Area Hospital | DCC  | 35     | 0.208 | 0:50  |
| H    | Thu | 09:00 - 12:00 | wks<br>6, 12<br>12 wk<br>cycle | Surgeon of the<br>week<br>Comments:<br>Handover to<br>oncoming<br>Urologist of<br>the week | Southern Health and Social Care Tru.. | Craigavon Area Hospital | DCC  | 8.67   | 0.155 | 0:37  |
| S    | Thu | 09:00 - 12:00 | wks<br>2-5, 8-11               | Core SPA                                                                                   | Southern Health and Social Care Tru.. | Craigavon Area Hospital | SPA  | 24.67  | 0.440 | 1:46  |
| H    | Thu | 09:00 - 17:30 | wks<br>1, 7<br>12 wk<br>cycle  | Surgeon of the<br>week                                                                     | Southern Health and Social Care Tru.. | Craigavon Area Hospital | DCC  | 8.67   | 0.438 | 1:45  |
| S    | Thu | 14:00 - 17:00 | wks<br>2-6, 8-12               | Surgery MDT                                                                                | Southern Health and Social Care Tru.. | Craigavon Area Hospital | DCC  | 33.33  | 0.595 | 2:23  |
| S    | Fri | 09:00 -       | wks<br>2-6                     | Sub Specialty<br>clinic                                                                    | Southern Health and Social Care Tru.. | Craigavon Area Hospital | DCC  | 33.33  | 0.794 | 3:10  |

| Type                                                                              | Day | Time          | Weeks               | Activity                                                                                      | Employer                              | Location                         | Cat. | Num/Yr | PA    | Hours |
|-----------------------------------------------------------------------------------|-----|---------------|---------------------|-----------------------------------------------------------------------------------------------|---------------------------------------|----------------------------------|------|--------|-------|-------|
|                                                                                   |     | 13:00         | 8-12                |                                                                                               |                                       |                                  |      |        |       |       |
|  | Fri | 09:00 - 17:30 | 1, 7<br>12 wk cycle | Surgeon of the week                                                                           | Southern Health and Social Care Tru.. | Craigavon Area Hospital          | DCC  | 8.67   | 0.438 | 1:45  |
|                                                                                   |     |               |                     | Surgery MDT<br>Comments:<br>Reconstruction<br>MDM Lagan<br>Valley Hospital                    |                                       |                                  |      |        |       |       |
|  | Fri | 13:15 - 17:15 | 4, 12               | 45 minutes travel from Craigavon Area Hospital. 45 minutes travel to Craigavon Area Hospital. | Southern Health and Social Care Tru.. | Royal Victoria Hospital, Belfast | DCC  | 10     | 0.238 | 0:57  |
|  | Fri | 13:30 - 17:00 | 2, 6, 10            | Sub Specialty clinic                                                                          | Southern Health and Social Care Tru.. | Craigavon Area Hospital          | DCC  | 10     | 0.208 | 0:50  |
|  | Fri | 13:30 - 17:00 | 3, 5, 9, 11         | Core SPA                                                                                      | Southern Health and Social Care Tru.. | Craigavon Area Hospital          | SPA  | 13.33  | 0.278 | 1:07  |

## No specified day

"( )" Refers to an activity that replaces or runs concurrently

 Additional Programmed Activities

 Hot Activity

| Type | Normal | Premium | Activity                                       | Employer                               | Location                | Cat.   | Num/Yr   | PA      | Hours  |
|------|--------|---------|------------------------------------------------|----------------------------------------|-------------------------|--------|----------|---------|--------|
|      |        |         |                                                |                                        |                         |        | Core     | 0.613   | 6:27   |
|      |        |         |                                                |                                        |                         | Total: | APA      | 0.000   | 0:00   |
|      |        |         |                                                |                                        |                         |        | Replaced | (0.000) | (0:00) |
|      | 3:00   | 0:00    | Surgery MDT<br>Comments: MDT Chair preparation | Southern Health and Social Care Trust. | Craigavon Area Hospital | DCC    | 13       | 0.232   | 0:56   |
|      | 8:00   | 0:00    | Triaging of new patients referrals             | Southern Health and Social Care Trust. | Craigavon Area Hospital | DCC    | 8        | 0.381   | 1:31   |

## Resources

Staff

Equipment

Clinical Space

Other

## Additional information

Additional comments

No comments made